



STATE OF NEVADA
Off-Highway Vehicles Program

901 South Stewart Street, Suite 1003
Carson City, Nevada 89701
Telephone (775) 684-2794
Facsimile (775) 684-2715
www.nvohv.com



OFF-HIGHWAY VEHICLES GRANT PROGRAM
NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA COMMISSION ON OFF-HIGHWAY VEHICLES
NRS 490

FALL 2017 GRANT APPLICATION

(RFA APPENDIX A)

APPLICATIONS DUE

November 1, 2017, 4:00 PM, PST

Please mail early; Applications postmarked prior to 4:00 pm on November 1, 2017 but not received prior to that time are untimely and will not be considered.

NOTE: this is the State OHV program, NOT the Federal Recreational Trails Program

SUBMIT: ONE FULL COLOR COPY, DOUBLE SIDED
BY MAIL OR HAND DELIVERY
(8.5" X 11" ONLY. MAPS MAY BE 11"X17" NO LARGER)

TO: NEVADA DEPT. OF CONSERVATION AND NATURAL RESOURCES
OFF-HIGHWAY VEHICLES PROGRAM
ATTN: DCNR J. SCANLAND
901 S. STEWART STREET, SUITE 1001
CARSON CITY, NV 89701

AND

ONE ELECTRONIC FILE; PDF VIA EMAIL jscanland@ohv.nv.gov
OR MEMORY DEVICE ENCLOSED WITH APPLICATION.

DO NOT ATTACH ITEMS THAT ARE NOT REQUIRED.

For questions please contact:

Jenny Scanland
Executive Secretary
(775) 684-2794
jscanland@ohv.nv.gov

**NEVADA OFF-HIGHWAY VEHICLES PROGRAM
GRANT APPLICATION**
Nevada Department of Conservation and Natural Resources
Nevada Commission on Off-Highway Vehicles

Project # _____ (State admin only)

This application has seven (VII) sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

SECTION I - PROJECT INFORMATION

1. **Project Name: West Wendover Shared Resource**

2. **Project Dates:** Expected *Start:* _Award +60 days *Expected Completion:* Start +90 days

3. **Applicant Name: _City of West Wendover Police Department**

Phone: __775-664-2930

Mailing address: ___PO Box 2469, West Wendover, NV 89883

Email: [__bwelsh@westwendovercity.com](mailto:bwelsh@westwendovercity.com)

4. **Classification of Applicant:** (*check one*)

Federal State County Local/Municipal Other: _____

Partnership Non-profit For Profit Individual

If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).

5. **Project Manager:** __ Lieutenant Donald Lininger

Phone: 775-664-2930

Mailing address: PO Box 2469, West Wendover, NV 89883

Email: DLininger@WestWendoverCity.com

6. **State T-Vendor #** (if available) _____

7. **Landowner:** _____

Contact: _____

Phone: _____

Mailing Address: _____

Email: _____

9. **Classification of Land Control:** *(check all that apply)*

federally managed public land Private Land County City

Other: _____

Lease; Attach copy of lease with expiration date.

R&PP; Attach copy of lease with expiration date.

If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135

10. **Project Costs:** *(Please do not submit match not directly related to the project)*

State OHV Grant Request: ___\$50,000_____

Other Funds: _____

Total Project Amount ___\$50,000_____ 100%

What are the sources of your leveraged (other) funds?

Federal Private In-kind City/County Other

Please *describe* source(s):

Type here:

11. Project Type(s) (NRS 490.069 Sec.2c) check all that apply:

- Studies or planning for trails and facilities;
 - Environmental Assessments and Environmental Impact Studies.
 - Other studies _____
- Acquisition of land for trails and facilities
- Mapping and signing of trails and facilities
- Reconstruction, enhancement or maintenance of existing trails and facilities
- Construction of new trails and facilities
- Restoration of areas that have been damaged by the use of off-highway vehicles.
- The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.
- Safety training and education related to the use of off highway vehicles
- Compliance and enforcement

Note: Operations & management and purchase or lease of equipment associated directly with a project are eligible.

12. All Trail USERS: (check all that apply)

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Mountain Biking | <input checked="" type="checkbox"/> Hiking/Backpacking | <input type="checkbox"/> Equestrian |
| <input checked="" type="checkbox"/> Single track motorcycle | <input type="checkbox"/> Snowmobiling | <input type="checkbox"/> Snowshoe/ski |
| <input checked="" type="checkbox"/> ATV quads | <input checked="" type="checkbox"/> Dune buggy | <input checked="" type="checkbox"/> Side by side 50" or wider |

- Race Course Skills riding course

Other Type here:

13. **Scope of Work:** Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping etc. and include miles of trail, trail type and other measurable goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section VII, Scoring Narrative).

Type here: Police Department will obtain a side by side Utility Terrain Vehicle (UTV), similar to a Polaris Ranger for use in public education, enforcement, and search & rescue operations. The UTV will be stored in a trailer at the police department and maintained by the West Wendover Police Department. The UTV will be available for use by other agencies in our 56-mile radius mutual aid area. These agencies include: West Wendover Police Department, West Wendover Fire Department, Wendover Ambulance Service, Nevada Highway Patrol, Wendover Utah Police, Wendover Utah Fire, Tooele Utah County Sheriff, and Elko NV County Sheriff.

14. **Standards/Guidelines that will be applied to your project:**

- Universal Access to Outdoor Recreation - A Design Guide
 USFS Standard Specifications for Construction & Maintenance of Trails
 BLM Handbook 9114-1 Trails
 NOHVCC Handbooks

Other: _____

15. **Has the applicant received funding from the OHV Program in the past?**

No Yes

Number of projects funded: _____

Amount of funding Received: \$ _____

Number of projects Completed: _____

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: Elko

Nearest Municipality/Town/City: West Wendover, NV

Center of project: Latitude: _____ Longitude: _____

Maps are a very important part of the application. They are considered part of the final agreement if funded. Please provide readable, proficient maps.

Required Maps: for all maps please include a legend, north arrow, scale, and map name.

Topographic maps preferred. You may include *additional* aerial/google maps.

- General location map (showing project area within the state or county)
- Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township: _____ Range: _____ Sections _____
- Detail map indicating specific project elements (e.g., structures, trail alignment)
 - Maps larger than 11x17 will not be accepted

Please attach the following photographs:

- At least two (2) overviews of the project area from different angles and distances. (Good photographs at trail level and google aeriels help the scoring committee to understand the location, depth and breadth of your project.)*

SECTION III - Federal Lands or Other

Federal Environmental Compliance

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **please attach the decision document to this application:**

- Record of Decision (ROD)
- Finding of No Significant Impact (FONSI)
- Categorical Exclusion (CX)

- SHPO 106 compliance/concurrence letter.
- Other compliance documents already completed. (do not attached the EA or EIS)
- Not applicable

If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.

SECTION IV - BUDGET

Proposed Budget: Provide your budget details in the following format. This budget should align clearly with your scope of work from #13.

- *Please follow this format as much as possible* and be very specific, as your application will rate higher. You may create your own spreadsheet.
- Reminder, include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- **Attach copies of estimates and identify what each contract will include.**
- **Attach copies of all quotes/estimates.**

Item Description	Item	OHV Grant Request	Federal	Other	Total
Contracts: studies, planning , design, engineering					
Contracts: construction					
Direct labor costs Salaries, including fringe, actual costs					
Volunteer or donated labor/in-kind # Hrs. skilled labor @\$23.56/hr. (not required but is important for scoring higher) (<i>You will have to provide paperwork for this in your reporting to receive score points</i>)					
Purchase or rental of equipment - Specify type of equipment – cost- # of days. <i>Attach estimate or quote.</i>	UTV Crew, 6 pass, enclosed, track	\$34,000			\$34,000
	7x18 ft enclosed trailer for storage & response	\$12,000			\$12,000
Purchase of Materials List items & cost of each item or group of items.	Emergency lighting, Aux lighting, equipment & graphics	\$4,000			\$4,000
Vehicle Gas and Maintenance standard is now at .54 per mile. Estimate miles.					
Other: be specific					
Other: be specific					
Totals		\$50,000			\$50,000
Percentages		100%			100%

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SECTION VI – TRANSMITTAL LETTERS and LETTERS OF SUPPORT

Transmittal Letter(s): transmittal letter(s) must be submitted **and attached to this application**. They must be signed by the appropriate club or agency head, (Chairperson/President of the organization or other authorized official) AND by **the landowner**.

- Land Owner:** a letter of support by the landowners (county, city, state, federal, private) stating that they have read and agree (1) to the application (2) that the applicant’s interest in the subject land is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion NAC 490.1355 (3) and any match or other tasks in the application that are assigned to them. The State may require the landowner/agency to be co-grantee on the grant agreement/contract.
- A commitment to maintain the trail/facility, and allow for motorized access to those facilities for 25 years or the normal life of the project, by the appropriate entity.
- Letters of Support are limited to three (3).** Please attach them to the application.

SECTION VII – SCORING NARRATIVE

Address the following 14 questions in the order listed below.

- **Be specific and concise** with your answers.
- **Please submit no more than five (5) double-sided pages for your Narrative.**
- **Please type directly into this application.** *If the form doesn’t work for you, please cut and paste into another document and answer in the same order as given below. (if not applicable answer N/A)*

1	<p>Public Education, Law Enforcement & Outreach: Please describe how your project/program will incorporate public education and/or outreach to increase registration and showcase the benefit of OHV communities, including registration events.</p>	<p><i>Our proposal is to increase public awareness of OHV laws and safety requirements. We have done at least two direct mailings to our community boxholders (attached) and plan on more in the future.</i></p> <p><i>The city has placed informational advertisements like the educational mailings.</i></p> <p><i>Police officers are encouraged to conduct ATV enforcement stops to educate the operators on legal requirements, specifically targeting helmet use and registration.</i></p> <p><i>Currently, we conduct VIN inspections on request at no charge and the officer responds to the residence of the OHV owner.</i></p> <p><i>The city has contracted some professional public awareness videos to highlight our community and trails. Some of these are: (1) Professional video targeting ATVs and trail fun: https://www.youtube.com/watch?v=O2MD_E4b6n8 (2) Professional video featuring ATVs and trails: https://www.youtube.com/channel/UCsx4Lz_APLqih6pxQWEbB4Q</i></p>
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		<p>(3) Professional video featuring tours and trails: https://www.youtube.com/watch?v=Cw4DfXm0NIg</p> <p>(4) Professional video detailing our community: https://www.youtube.com/watch?v=H9fN_2uef-Y&t=5s</p> <p>And (5) Using your logo blocks on our email signatures.</p> <p>Several ATV injuries occurred around our community. The UTV will help first responders reach the scene of these accidents and provide lifesaving care.</p> <p>The UTV will be available to mutual aid other agencies in our area. When manpower is available, we will respond the UTV within our 56-mile radius mutual aid area. When manpower is not available, the other agency can pick up the UTV from our station.</p>
2	Trail Mapping: Please describe how your project /program will move public lands in Nevada towards having travel plans completed and will result in trail mapping and creation of maps for the public. (With landowner/manager approval).	Type here
3	Access: Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn't occur.	Type here
4	Demand for New Facilities: Please describe the justification (the DEMAND) for NEW facility/program development: restrooms, trails, signs, and other amenities.	Type here
5	Connectivity: Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide when completed. Attach maps if necessary. i.e. towns, parks, areas, trails etc.	Type here
6	Environmental Studies: please describe how your environmental studies, project/program is in a highly	Type here

	<i>desired area that will result in maintaining or expanding OHV riding areas.</i>	
7	Design for Conservation: <i>please describe how your project/program considers water and habitat conservation. Example: how the trail features are designed to be sustainable while protecting environmentally sensitive areas or important wildlife habitat area.</i>	Type here
8	Existing Facilities: <i>please describe how your project /program assists in the maintenance and/or rehabilitation of Existing Facilities. "Taking care of what is already there to protect the investment".</i>	Type here
9	Leveraged Projects: <i>please describe how your project/program leverages private, BLM, USFS, State, local government, or in-kind funding, services or donations (considered as investment in the project. Match is not required but is commended and will receive additional points).</i>	Type here
10	Partnering: <i>Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program.</i>	Type here
11	Youth and Family Engagement: <i>Please describe how your project/program helps to engage youth and families.</i>	Type here
12	Economic Integration; <i>Please describe how your project/program develops</i>	Type here

	<i>outdoor recreation opportunities that help local and/or regional economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation).</i>	
13	<i>Underserved populations:</i> <i>Please describe how your project/program helps to meet the needs of underserved regions and populations. (e.g., identify people and neighborhoods without access to trails, and establishes outdoor recreation opportunities for them; or creates new recreational opportunities not currently available in the area)</i>	<i>Type here</i>
14	<i>Maintenance:</i> <i>although this OHV grant program requires maintenance of all facilities funded for 25 years or the normal life of the project, we would like you to please describe HOW your project will be maintained and WHO has committed to the ongoing maintenance of the facility or continuation of the service/program. (Please also attach letter as described in Section VI).</i>	<i>Type here</i>
	<i>Additional justification or project history if you feel important and doesn't fit under a criterion listed above.</i>	<i>Elko County Sheriff is responsible for search & rescue in our area. They do not have a resident deputy and their average response time is approximately 2 ½ hours without specialized equipment, like an UTV. Staging an UTV in our area will greatly reduce the response time and increase the available resources.</i>

Serving With Pride

WEST WENDOVER

POLICE DEPARTMENT

**PO Box 2469
1111 N. Gene L. Jones Way
West Wendover, NV 89883**

**Phone: 775-664-2930
Fax: 775-664-2928**

October 26, 2017

State of Nevada Department of Conservation and Natural Resources
Off-Highway Vehicles Program
ATTN: DCNR J. Scanland
901 S Stewart Street, Suite 1001
Carson City, NV 89701

Re: Support of West Wendover Police Grant Request

Dear Grant Committee:

As department head, I reviewed the contents of the grant application and I fully support the request. Our community is small with limited resources. The requested equipment will greatly enhance our capabilities for OHV education, enforcement, medical response to trails, and search & rescue.

Other than West Wendover, our nearest support agencies are located 120 miles in any direction. Their response takes several hours. Local equipment will help to initiate responses and give mutual aid agencies more options for resources.

Having an OHV in the department will help us connect to our audience during OHV education events and other public displays. An OHV will also give us enforcement access to areas that we cannot currently access.

Thank you for your consideration. I am available for any further questions by phone 775-664-2930 or email bwelsh@westwendovercity.com. We are in the Mountain Time Zone.

Sincerely,



Burdel Welsh
Chief of Police, MBA, BS/BM

*Serving Our Community Through Dedication,
Commitment, and Professionalism*

Ride Smart & Ride Safe



WEST WENDOVER, NEVADA - ATV OPERATIONS WITHIN CITY LIMITS

- The Definition for an ATV includes the following vehicles:



- When operating on a public roadway
 - All Operators and Passengers **MUST** be wearing helmets
 - All operators **MUST** have a valid driver's license
 - All ATVs **MUST** be registered.
- All ATVs operated on any public street must be registered with Nevada Commission on Off-Highway Vehicles (nvohv.com) or a similar registration in good standing from another State.
- All ATVs must be operated with manufacturers' required operation and safety equipment including headlights, tail lights, mufflers, tailpipes, etc.
- ATV operations on a public street or right of way (paved or gravel) within the city must:
 - Travel to and from the trail (only), by the most direct route
 - Be operated on the shoulder of the street/right of way (within 4 feet of the curb or edge)
 - Be operated at a speed not to exceed 5 miles per hour (5 MPH) while on a public street or within 500 feet of any residential home.
 - Obey all traffic laws/rules such as using turn or hand signals, stopping at stop signs, etc.
- Violation of the applicable ATV Ordinance is a Misdemeanor punishable by a fine of up to \$50 for the operator or the operator's parents/guardians if under the age of 16.
- You can locate the complete ATV Operating Guidelines and related mapping at:
<http://www.westwendovercity.com/services/resources-and-forms-online/-folder-181>



Some Large ATVs may be registered for use on the roadway. The roadway registration requires: insurance, helmets, licensed driver, headlight, tail light, reflector, and muffler. See Nevada Revised Statutes Chapter 490 for details on Off Highway Vehicles.

NRS 490.043 "Large all-terrain vehicle" defined. "Large all-terrain vehicle" means any all-terrain vehicle that includes seating capacity for at least two people abreast and:

- Total seating capacity for at least four people; or
- A truck bed. (Added to NRS by [2013, 704](#))

2016-0620

REGISTER YOUR OHV

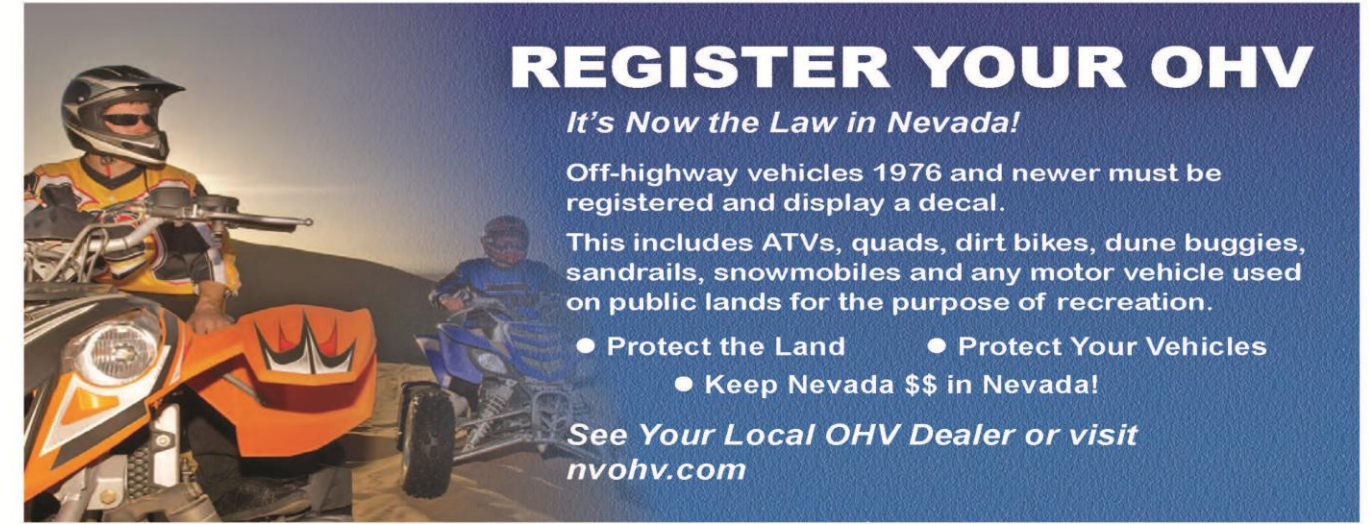
It's Now the Law in Nevada!

Off-highway vehicles 1976 and newer must be registered and display a decal.

This includes ATVs, quads, dirt bikes, dune buggies, sandrails, snowmobiles and any motor vehicle used on public lands for the purpose of recreation.

- Protect the Land
- Protect Your Vehicles
- Keep Nevada \$\$ in Nevada!

See Your Local OHV Dealer or visit nvohv.com



Nevada OHV Registration Deadlines

Vehicles purchased after July 1, 2012: Must be registered and titled within 30 days of the purchase.
Vehicles purchased prior to July 1, 2012: Must be registered. Titles are optional.

How To Apply

Take your vehicle to a licensed Nevada OHV dealer for a serial number/VIN inspection. Submit the application and fees *by mail only* to the Department of Motor Vehicles. The dealer may do this for you. Decals are issued *by mail only*. Please do not visit a DMV office unless your vehicle does not have a serial number or VIN. Visit nvohv.com or call (775) 684-4381.



Fees

Most of the registration funds go to benefit the OHV community in the form of trail improvements, public education and law enforcement.

Registration	\$21 per year including a \$1 technology fee.
Title	\$29.25 (\$44.25 if the vehicle is not registered or present in Nevada.)
Dealer Fees	\$2 per decal or title application submitted.



Nevada Commission on Off-Highway Vehicles
nvohv.com

(Revised July 2015)



Ride Smart & Ride Safe



HELMETS REQUIRED



City of West Wendover
P.O. Box 2825
West Wendover, Nevada 89883

Presorted
Standard
U.S. Postage Paid
Mailed From ZIP Code 89883
Permit No. 11

Important Public Notice

BOXHOLDER
WEST WENDOVER, NEVADA 89883

Ride Smart & Ride Safe



WEST WENDOVER, NEVADA - ATV OPERATIONS WITHIN CITY LIMITS

- The Definition for an ATV includes the following vehicles:



- When operating on a public roadway
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<http://www.westwendovercity.com/services/resources-and-forms-online/-folder-181>

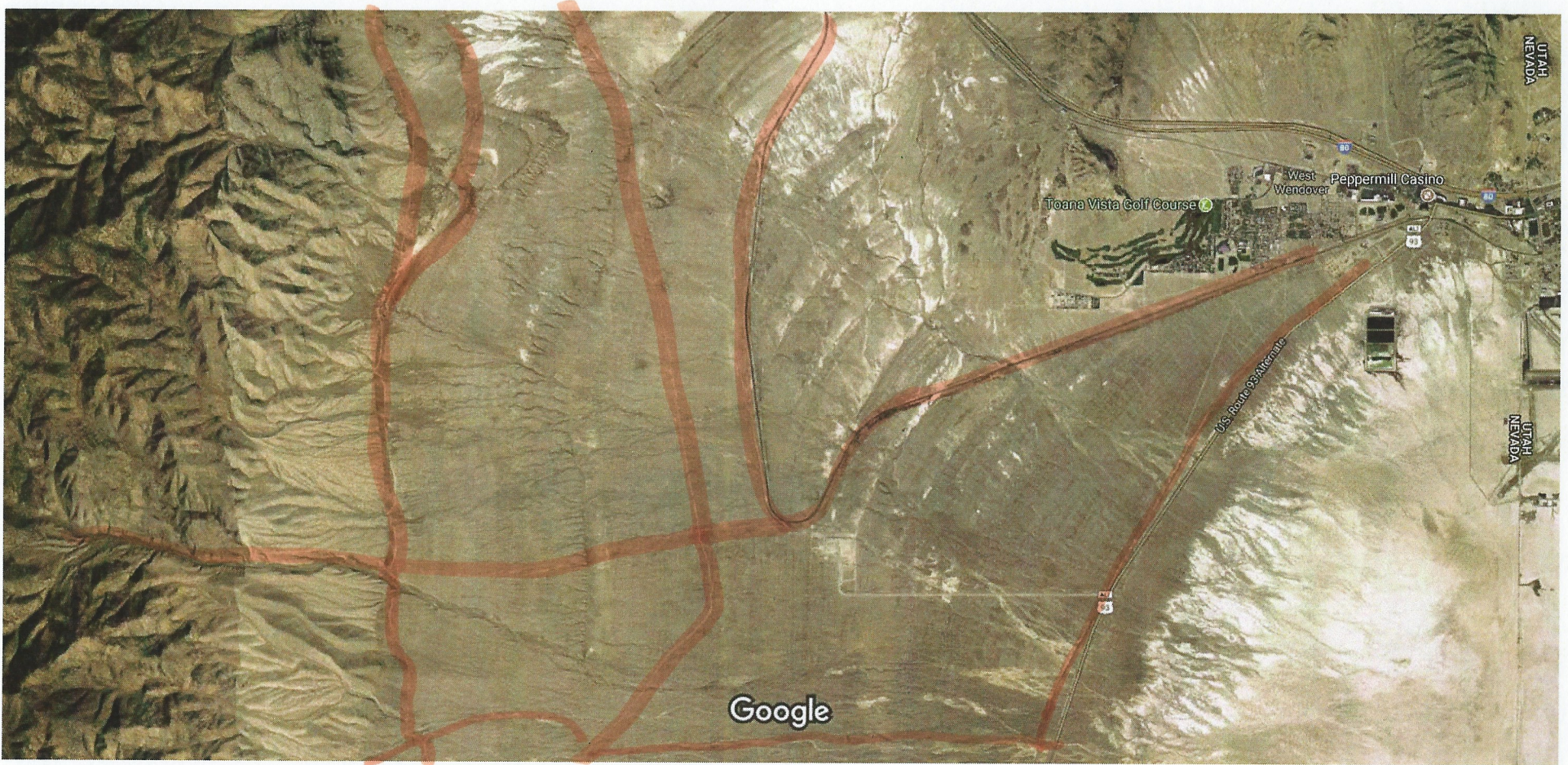


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1. Total seating capacity for at least four people; or
2. A truck bed. (Added to NRS by [2013, 704](#))

Google Maps West Wendover NV Area Trails



Imagery ©2017 Google, Map data ©2017 Google United States 2000 ft

The orange lines indicate a portion of the trails in our area.



ELKO POLICE DEPARTMENT

Ben Reed, Jr.
Police Chief

1448 Silver Street
Elko, Nevada 89801
775.777.7310
775.738.1415 Fax
www.elkocity.com

October 26, 2017

State of Nevada Department of Conservation and Natural Resources
Off-Highway Vehicles Program
ATTN: DCNR J. Scanland
901 S Stewart Street, Suite 1001
Carson City, NV 89701

RE: Support of West Wendover Police Grant Request

Dear OHV Program:

We discussed this grant application with the West Wendover Police Department and whole-heartedly support their request for an OHV / UTV trailer to be used for OHV education, OHV enforcement, mutual aid, and search and rescue. If needed, we will call upon West Wendover PD for the requested equipment and West Wendover Police have agreed to share it with us.

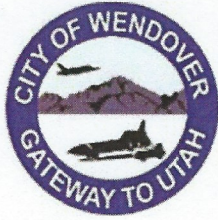
Sincerely,

A handwritten signature in black ink that reads "Ben Reed, Jr." with a stylized flourish at the end.

Ben Reed, Jr.
Police Chief
Elko Police Department
City of Elko, Nevada

City of Wendover Police

Kenneth R. Quirk
Director of Public Safety
City of Wendover



PO Box 817
Wendover, UT. 84083
435-665-7010

October 26, 2017

State of Nevada Department of Conservation and Natural Resources
Off-Highway Vehicles Program
ATTN: DCNR J. Scanland
901 S Stewart Street, Suite 1001
Carson City, NV 89701

Re: Support of West Wendover Police Grant Request

Dear OHV Program:

I discussed the grant application with West Wendover Police Department and support their request for an OHV/UTV and trailer to use in OHV education, OHV enforcement, mutual aid, and search & rescue. If needed, we will call upon West Wendover for the requested equipment and West Wendover Police have agreed to share it with us.

Respectfully,

A handwritten signature in blue ink, appearing to read "K. Quirk", written over a white background.

Kenneth Quirk
Wendover Public safety Director

WEST WENDOVER FIRE DEPARTMENT
City of West Wendover
P. O. Box 3226
935 West Wendover Blvd
West Wendover Nevada 89883
Ph 775-664-2274 / Fax 775-664-3599
jknudtson@westwendovercity.com



October 26, 2017

State of Nevada Department of Conservation and Natural Resources
Off-Highway Vehicles Program
ATTN: DCNR J. Scanland
901 S Stewart Street, Suite 1001
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Dear OHV Program:

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Respectfully,

A handwritten signature in blue ink, appearing to read "Jeff Knudtson", is written over the typed name below.

Chief Jeff Knudtson