

NEVADA OFF-HIGHWAY VEHICLES PROGRAM
GRANT APPLICATION
Nevada Commission on Off-Highway Vehicles
Nevada Department of Conservation and Natural Resources

This application has FIVE sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Applications missing required information will be returned to applicants for correction if identified before submission deadline for resubmittal before the deadline.

SECTION I - PROJECT AND APPLICANT INFORMATION

1. Project Name: Peavine Maze Connectivity and Restoration (PMCR)

2. Project Timeline: August, 2023 – August, 2025

3. Applicant Name: Sierra Buttes Trail Stewardship (SBTS)

Mailing address: 330 Sunset Drive, Reno, NV, 89509

Phone: (707) 326-2113

Email: michelle@sierratrails.org

4. Classification of Applicant: *(check one)*

☐ Partnership

☒ Non-Profit

☐ For-Profit

☐ Individual

☐ Federal

☐ State

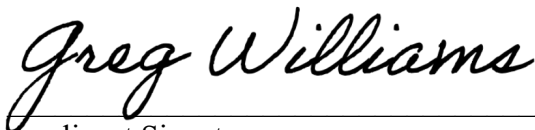
☐ County

☐ Local

☐ Municipal

☐ Other (specify): add here.

If legal entity, must include proof of good standing in the entity's state of incorporation is required. ([NAC 490.1345](#))



Applicant Signature
(Chairperson/President/Authorized Official)

6/9/2023

Date

5. Project Manager: Kurt Gensheimer

Mailing address: 330 Sunset Drive, Reno, NV, 89509
Phone: (408) 316-2504
Email: kurt@sierratrails.org

Alternate Contact: Michelle Abramson

Mailing address: 550 Crescent St, Quincy, CA, 95971
Phone: (707) 326-2113
Email: michelle@sierratrails.org

6. Classification of Land Control: (check all that apply)

- ☒ Federally Managed Public Land (see **Note*** below)
- ☐ County
- ☐ City
- ☐ Private Land [Click or tap here to enter text.](#)
- ☐ Lease: Attach copy of lease with expiration date.
- ☐ R&PP: Attach copy of lease with expiration date.
- ☐ Other (specify): [Click or tap here to enter text.](#)

****NOTE:** If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. ([NAC 490.135](#))*

7. Landowner / Public Lands Manager Humboldt-Toiyabe National Forest, Carson Range

Ranger District

Mailing address: 1536 South Carson Street, Carson City, Nevada
Phone: (775) 882 -2766
Email: brian.c.hansen@usda.gov

8. The Landowner (Public Lands Manager) Must provide a letter that includes:

- a) For Public Lands - A letter of support for impacting the land from the governmental entity having jurisdiction. ([NAC 490.135](#)) - attached
- b) For Private Land – Documented Interest in the land - *Proof of ownership, lease, rental, easement, right-of-way, written agreement or other legal instrument, scope inclusive to document ability to complete the proposed project; and to operate and maintain the proposed project for a period of not less than 25 years after its completion or for the normal life of the project, whichever is longer.*

9. Project Costs:

List grant request and matching funds directly related to the project:

State OHV Grant Request: \$280,997

Matching Funds: \$31,370
Total Project Amount: \$312,366

10. What are the sources or Partners for your leveraged (matching) funds?

- ☐ Federal
- ☐ Private
- ☒ In-kind
- ☐ City
- ☐ County
- ☐ Other: Describe additional funding source(s)

Sierra Buttes Trail Stewardship will use SBTS equipment to access remote locations to perform ground truthing, trail flagging and other necessary trail surveys. This will include use of a crew truck that will drive staff to staging areas. SBTS will provide the truck and take on all use and maintenance costs as an in-kind contribution. SBTS will also use motos to travel to access remote locations and on rough roads and single track. SBTS will take on the cost of this equipment use as an in-kind contribution with rates based on daily rental rates for similar equipment. All indirect costs, including administrative time and resources, planning and training and cost to manage projects will also be used as an in-kind match.

11. Contemporary letters of support are required (attach to grant proposal):

- a) Provide documentation from **Project Partners**, if not included elsewhere in this application, agreeing to provide matching funds or effort. - attached
- b) TWO Letters of support from Non-profit organizations. - attached

12. Project Type: check all that apply: ([NRS 490.069 Sec.2c](#))

- ☒ Studies or planning for trails and facilities for use by owners and operators of off-highway vehicles.
- ☒ Mapping and signing of trails and facilities.
- ☐ Acquisition of land for trails and facilities.
- ☐ Reconstruction, enhancement or maintenance of existing trails and facilities.
- ☐ Construction of new trails and facilities.
- ☒ Restoration of areas that have been damaged by the use of off-highway vehicles.
- ☐ The construction of trail features and features ancillary to a trail.
- ☐ Safety training and education related to the use of off highway vehicles and registration.
- ☒ Efforts to improve compliance with and enforcement of the requirements relating to off-highway vehicles. ([OHV Enforcement Statistics Form](#) & [NRS 490 Memo](#))

13. TRAIL or FACILITY USERS:

Describe how this project impacts other trail users, communities, or others in outdoor recreation, include conflict mitigation strategy if necessary

The Phase 1 planning for Peavine Maze Connectivity and Restoration (PMCR) project will evaluate sustainable singletrack routes for two-wheel OHV use, designed with good sight lines to minimize conflict with other non-OHV trail user groups including hikers, equestrians and mountain bikers. Currently, OHV users will sometimes ride on trails designated non-motorized in order to access the remote system of OHV trails. Having a motorized singletrack will encourage OHV users to stay off of other trails, reducing trail users' conflict and improving the experience for all users. By planning 20 miles of new OHV legal singletrack and adopting 25 miles of existing trail, PMCR will add much needed OHV-legal singletrack connectivity to the communities of Verdi, Cold Springs and Reno while minimizing cultural and natural resource impacts. We will also plan on including the installation of signs with designated trail use and etiquette in the environmental review.

14. SCOPE of WORK:

- a) Provide description of project, with quantitative goals including applicable components e.g., studies, planning, mapping, trail & facility description, course or service provided, equipment maintenance, storage. storage studies, if applicable

The project includes the planning, flagging, designing, mapping and completion of all necessary NEPA permitting for 20 miles of new Class 2 singletrack. It also includes the surveying, planning, and environmental review (including realignment or restoration of segments) to bring 25 miles of non-system or unauthorized trails into the system. This will be done in coordination with the Humboldt-Toiyabe National Forest (HTNF) - Carson Ranger District.

Project tasks will include:

- coordinating with the land manager to discuss trail alignment and ensure minimal impacts on natural and cultural resources
- establishing and mapping the centerline of proposed trails
- ground truthing routes to ensure proposed trails will work on the ground
- flagging routes
- completion of all necessary surveys:
 - cultural resources
 - wildlife
 - birds and raptors
 - sensitive plants
 - noxious weeds

- Preparation of NEPA documents and submission to the land manager for review and eventual decision.

This project has two aspects:

- 1) Surveying unauthorized trails with the potential to bring the trails into the system.
- 2) Developing new trails that will make connections to existing trails and local communities.

Working with the HTNF, SBTS will survey the project area for unauthorized or user created trails and collect GIS data on existing alignment. Once these trails are surveyed HTNF and SBTS will review the alignments to locate areas that are impacting, or have the potential to impact, natural or cultural resources. When possible, SBTS and HTNF will come up with realignment or restoration plans to reduce or remove impacts. The resulting trail alignments will be included in the necessary resource surveys and environmental review work to be considered for incorporation in the National Forest system trails. SBTS does not have a current trail alignment, as surveying for this is part of the project, however using public trail mapping platforms, such as All Trails and Stava and included closed forest service roads, SBTS can confidently estimate 25 miles of existing non-system trails that we will map in the field and recommend for adoption into the trail system. The adoption of these trails will be dependent on any resources that are being impacted and SBTS will partner with the USFS to determine any possible realignments.

The singletrack trails that are proposed to be developed are as follows:

Trail Segment #1: This is a 6.03 mile path that connects Cold Springs and Lemmon Valley to the Peavine Maze Area. The suggested trail head will be off of North Virginia Street, just across from the train tracks. The trail will switch back up the steep slopes before heading along the eastern slopes to connect to the northern end of the Maze. This will provide an additional access point for trail users and allow for dirt bike and singletrack users alternatives to Peavine North and South Business Routes, Red Metal Mine Road, and FS-192. A segment of this trail was originally suggested by RAD, SBTS has added a connection to Cold Springs. This proposed trail will be new constructed trail.

Trail Segment #2: A 1.02 mile trail that connects from Ranch Creek Road to the northeastern end of the Cox Bypass trail. It allows singletrack users to bypass the 4x4 Ranch Creek Road as well as the Bull Ranch Trail road. This proposed segment will be a new constructed trail and is a segment originally designed by Reno Area Dirtriders (RAD).

Trail Segment #3: This segment is 1.11 miles that connects the southwestern end of Cox Bypass trail to trail segment #5. It allows single track users to access the Maze without using the 4x4 Ranch Creek Road. This proposed segment will be a new constructed trail and was originally designed by RAD.

Trail Segment #4: This is a 1.68 mile segment of trail that connects the southeastern end of Cox Bypass trail to trail segment #5. This proposed trail segment includes 0.60 miles of newly constructed trail and 1.08 miles of existing non-system trail. This is a segment originally designed by RAD.

Trail Segment #5: This is a proposed 1.79 mile trail connecting trail segments 3 and 4, as well as the 4x4 Ranch Creek Road and Mitchell Canyon Road to the border of California. SBTS hopes to continue this connection on the California side to connect segment 5, and the Peavine Maze, to the East Zone Connectivity project and the Sierra Valley Recreation Project. This proposed trail includes 0.42 miles of existing non-system trail, and 1.37 miles of new constructed trail. This is a segment originally designed by RAD.

Trail Segment #6 8.3 miles of trail will connect trail segment #1 to Panther Valley, making a connection between the towns of Cold Springs and Reno. It will provide a singletrack alternative to Red Metal Road, Fravel Mine, Raleigh Hts and Hoge Road. It will allow motorized users to access the Peavine Maze without using a non-motorized trails system and allow single track users to stay and off the trafficked roads allow ATV and 4x4 users. This trail goes along the northern side of Peavine Mountain and will consist of 0.57 miles of existing non-system trails and 6.23 miles of new constructed trails.

| Trail Segment | Type of Construction | Miles |
|---------------|----------------------|-------|
| 1 | New | 6.03 |

| | | |
|---|---------------------|--------------|
| 2 | New | 1.02 |
| 3 | New | 1.11 |
| 4 | New | 0.60 |
| 4 | New | 1.08 |
| 5 | New | 1.37 |
| 5 | Existing Non-System | 0.42 |
| 6 | New | 7.91 |
| 6 | Existing Non-System | 0.39 |
| Subtotal | | 19.93 |
| Estimated Trail Survey and Realignment | Existing Non-System | 25 |
| TOTAL | | 44.93 |

- b) What is the timeline for completing this project within 24 months of an award. ([NAC 490.1375](#)):

| Dates | Activities | Deliverables |
|-------------------------------|---|--|
| August 2023– November 2023 | Surveying for non-system forest trails, gathering GIS data of existing alignments, Ground truthing and flagging of proposed trails and proposed realignments. | GIS Data of unauthorized trails, some flagged alignments |
| December 2023 – April 2024 | Desktop review of proposed trail alignments and planning for realignments and restoration of non-system trails. To be done in partnership with HTNF. | Realignment of trails to avoid resources. |

| | | |
|-----------------------------|--|---|
| April 2024 - June 2024 | Finish ground truthing and flagging of proposed trails and proposed realignments. | All trails and initial realignments flagged |
| May 2024 – September 2024 | Resource surveys on proposed trails. | Completed resource surveys |
| September 2024 – March 2025 | Work in coordination with HTNF and other interested parties to make final decisions on proposed trail alignments, mitigation measures. All contractors will finish resource reporting and NEPA documentation. Draft of decision memo will be prepared. | Final realignments completed, resource reports completed and drafted decision memo. |
| March 2025 – August 2025 | HTNF to review NEPA reporting and prepare to make a decision on proposed trails. | Final decision memo from HTNF. |

15. STANDARDS/GUIDELINES - that will be applied to your project:

- a) How does your project conform to *Local, County, State or Federal* guidelines, plans, processes, or zoning?

This project will conform with State and Federal requirements. The project will fund the environmental review process and result in a decision from the land managers outline approved use.

16. Has the applicant received funding from the OHV Program in the past?

☒ No

☐ Yes, if yes, complete the questions below:

Number of Projects Funded: Click or tap here to enter text.

Amount of Funding Received: Click or tap here to enter text.

Number of Projects Completed: Click or tap here to enter text.

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: Washoe County

Nearest Municipality/Town/City: Reno, Verdi, and Cold Springs

Center of project: Latitude & Longitude: 39° 34' 24" N 119° 58' 52" W

Include Electronic Files: (.KMZ/.KML .GPX or SHP) Included

Required Maps:

For all maps, include a legend, north arrow, scale, and map name. Topographic maps preferred and maps larger than 11"x17" will not be accepted. You may include *additional* aerial/google maps.

- 1 General location map (showing project area within the state or county) tt he
- 2 Detail map indicating specific project elements (e.g., structures, trail alignment) tt he

Attach the following photographs:

At least two (2) overviews of the project area from different angles and distances. tt he

NOTE: Good photographs at trail level and google aerials help the scoring committee to understand the location, depth and breadth of your project.

SECTION III – FEDERAL LANDS OR OTHER

Federal Environmental Compliance:

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **attach the decision document to this application:**

- ☐ Record of Decision (ROD)
- ☐ Finding of No Significant Impact (FONSI)
- ☐ Categorical Exclusion (CX)
- ☐ SHPO 106 compliance/concurrence letter
- ☐ Other compliance documents already completed. (do not attach the EA or EIS)
- ☒ Not applicable

SECTION IV - BUDGET

Proposed Budget: Provide your budget details to include, at a minimum, the items in the following table. You may create your own spreadsheet and attach to the application.

Your budget must align clearly with your scope of work from Section 1, #14. Be specific, as your application will rate higher.

Reminder: Include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.

Attach copies of estimates to support your budget and identify what each contract will include.

EXAMPLE BUDGET

| Item Description | OHV Grant Request | Matching Funds / Contributor | Total Cost |
|--|-------------------------|---------------------------------|------------|
| Contracts: Environmental studies | | | |
| Contracts: design, engineering & construction | | | |
| Direct labor costs: Salaries, including fringe, actual costs | | | |
| Volunteer or donated labor/in-kind # Hrs. skilled labor @\$27.20/hr. Note: Not required but is important for scoring higher | | | |
| Purchase or rental of equipment - Specify type of equipment – cost- # of days. <i>Attach estimate or quote.</i> | | | |
| Materials – Purchase or rental of materials for project | | | |
| Travel Costs, Hotel Nights, Per-diem | | | |
| Vehicle gas and maintenance standard is now at .655 per mile. Estimate miles. | | | |

| | | | |
|-------------------------|--|--|-------------|
| Other: (Specify) | | | |
| Totals | | | |
| Percentages | | | 100% |

SECTION V – PRIORITIES AND SCORING NARRATIVE

Grants will be scored based on answers to the Ten (10) criteria listed below. Each criteria carries a weight determined by the OHV Commission and voted upon during the public meeting for this application. See grant scoring sheet , with Grant announcement for weights.

- 1. Planning, Environmental Studies, Conservation:** *Describe how the environmental studies, conservation and/or planning will mitigate resources impacted by OHV recreation. How will your project contribute to the conservation of our natural resources, while enhancing OHV opportunities?* ([NRS 490.069 2.\(c\).1,6,7](#))

This project will survey and evaluate existing non-system trails used by OHV recreators and determine if natural and cultural resources are being impacted. Working with the land manager, SBTS will suggest realignments to these trails to reduce or remove impacts so they can be incorporated as system trails. This aspect of the project will directly improve the reduction of resource impacts due to OHV recreation. The project zone between the west side of Peavine Mountain and the California border is a forested, high-desert alpine ecosystem with wide-ranging ecological diversity, including *ivesia webberi*, an endangered species of plant. This ecosystem is a rare occurrence in western Nevada, making this zone all the more important to protect while providing sustainable recreational access to Nevada OHV users.

This project is also designed to develop trails that provide more OHV recreation opportunities and stronger access while having minimal impact to any natural or cultural resources. The alignment of the proposed trails will be developed in coordination with the HTNF before going through all necessary resource surveys and studies to ensure trail alignment will not have a significant impact. The surveys can include: wildlife, botany, sensitive species habitat, noxious weeds, soils and hydrology, cultural resources and any other resources surveys necessary to get a comprehensive and understanding. All trail alignments will be adjusted to minimize impacts on natural resources.

- 2. Trail mapping and signing of existing trails and facilities:** *If a mapping component is included in the grant, describe how it will be integrated with the current web mapping application found on OHV.NV.GOV* ([NRS 490.069 2.\(c\).2](#))

Part of the PMCR project includes surveying for and mapping existing non-system trails. SBTS will collect the GIS data for these trails and then will work with HTNF to determine potential realignments. SBTS plans to propose these trails to be incorporated as National Forest System Trails. If trails are accepted, SBTS will submit them to the NV OHV web mapping application.

- 3. Demand for New Facilities:** *Provide justification for NEW facility/program development: restrooms, trails, signs, and other amenities.* ([NRS 490.069 2.\(c\) 3,4](#))

Due to rapid population growth in the Reno, Verdi and North Valley area, there has been a dramatic increase in demand for OHV-legal singletrack connecting to and from the Maze area, but there has not been any new trail proposed to meet this demand. As a

result, increasing unauthorized and user-created trails are emerging, often built unsustainably and without regard to impacts on resources. This demonstrates the demand for more trails in the area, as recreators will often create trails when there are limited resources. The Maze and Peavine/Dog Valley area are popular with OHV users and the addition of these proposed trails will provide trails that will not impact surrounding areas and improve access to existing OHV trails. The proposed trail system will also provide access to the communities of Reno, Cold Springs and Verdi, enhancing the OHV recreation opportunities in each of these communities.

To better understand the needs of the community, SBTS hosted a public event to discuss the proposed trails and project and receive feedback. This was held May 26th, 2023 at the Brewers Cabinet in Reno, Nevada. There were approximately 40-50 people in attendance and several comments in favor of the proposed project. Several of the comments included the need for a better understanding of the existing trails system of unauthorized trails and more singletrack connections that give alternatives to doubletrack OHV trails.

- 4. Enhancement or Maintenance of existing trails and facilities:** *How will maintenance needs be prioritized and how often will your project hold a maintenance/ trails enhancement event? HOW will your project be maintained and WHO has committed to the ongoing maintenance of the facility or trail (note: a minimum of 2 maintenance/ trail events are required per year).* ([NRS 490.069 2.\(c\) 3.4.5.6](#))

The trails proposed in the project will connect to 21.6 of existing OHV trails as well as connecting these trails to the communities of Verdi, Cold Springs and Reno. This added user experience will enhance the existing trails and facilities as well as increasing the access to this existing system.

The existing non-system trails will be mapped and some may be realigned to reduce impacts on resources. Trails that are proposed to be incorporated into National Forest System Trails are expected to go through trail maintenance to bring the trails up to Forest Service and SBTS standards of sustainability and enhanced recreation. If the trails proposed in this project are accepted through the environmental review, SBTS expects to develop these trails and subsequently maintain them.

- 5. Connectivity/Loops:** *How will the project impact connectivity of OHV trails, facilities, and local communities? Include maps of areas impacted by your project and describe those impacts.* ([NRS 490.069 2.\(c\) 2.5.6](#))

The current National Forest System has 8 miles of trails Class 2 single-track in the Peavine “Maze” area that are mostly accessible through 4x4 /ATV/UTV tails and staging areas. This increases the opportunities for user conflict on the trails and diminishes the user experiences.

The proposed trail in the project includes a single track connection (trail segment #1) from the northern end of the Maze to North Virginia Street, near Cold Springs (39°37’56” N, 119°56’26” W). There is another connection (trail segment #6) from trail segment 1 to North Virginia Street near Raleigh Heights (39°34’53” N, 119°49’56” W).

Both of the proposed trails will provide connections to the Maze that allow singletrack users to avoid 4x4 trails.

This project will provide a connection to SBTS larger Connected Communities Project. Specifically this project will connect Reno/Verdi/Cold Springs to that larger planning project. Trail Segment #5 is proposed to the California border; however, planning is underway to continue that trail segment west to Beacon Point. SBTS was recently awarded funding from Sierra Nevada Conservancy for trail planning and environmental review (NEPA & CEQA), evaluating trails to connect the East Zone Connectivity and Restoration Project with Loyalton and Sierraville. A trail segment within the Sierra Valley Recreation Project traverses around Beacon Point which will provide a connection for all three projects (Peavine, Sierra Valley and East Zone).

The trails proposed in this project will add up to 45 miles to an existing trail system. Of these trails, 20 miles will be new developed trails connecting to Cold Springs, Reno and Verdi. There are an estimated 25 miles of non-system trails in the project area. SBTS expects to survey and ground truth for these trails and will work with HTNF to incorporate all these trails into the National Forest Trail System. These proposed trails will connect singletrack trails that will help motorcyclists avoid 4x4 trails and have a sustained singletrack trail system. These proposed trail systems will connect to the community of Verdi to the south of the Maze, and to the community of Cold Springs to the north of the maze.

6. Access: *Describe how your project improves OHV access in the project area. Explain what access/opportunities would be lost or restricted if the project does not occur. ([NRS 490.069 2.\(c\) 6,7](#))*

Consistent population growth in the Truckee Meadows and North Valley will happen over the next decade, with thousands of new homes being constructed in areas abutting public lands, including the Stonegate development on the northeast shoulder of Peavine Mountain. This increase in population will result in an increase of public lands use, much of it coming from the OHV community. Despite this growth in population, there has not been a correlated growth in legal OHV trails to provide better access.. This has led to both potentially unsafe user scenarios with motorcyclists having to share two-track trails with UTVs and 4x4s. The result has been increased unsustainable user-created trail systems built without regard to impacts on environmental and cultural resources.

In addition, by providing legal singletrack access for OHV users, it will minimize incidents of dirt bikes using non-motorized trails in the Peavine trail network, maintained by our partners with the Biggest Little Trail Stewardship. These unauthorized uses can be harmful to the OHV community, putting future trail access at risk; a risk that can be alleviated by having a dedicated OHV singletrack network connecting from Verdi, Cold Springs and Reno to the Maze and beyond.

7. Training: *Describe the goals and objectives of your public safety training program. Is it a nationally recognized certification? What sets your safety training program apart from the others? ([NRS 490.069. 8](#))*

- 8. Law Enforcement Strategy that addresses registration enforcement, including Public Education & Outreach aimed at increasing renewals and new registrations:** *How will your project increase the number of OHV registrations on the district. How will the equipment and time be used to increase OHV safety and awareness? Reference the Law Enforcement Statistics reporting form. ([NRS 490.069 2.\(c\) 8, 9](#))*

The increase of OHV opportunities will encourage more OHV users that will register.

- 9. Partnering and Leverage:** *Who else is involved in this project? Describe outreach with stakeholders, partners and local governments, that you have communicated with in planning this project. ([490.068, 3 \(a\) 2,3](#))*

Over the last three years, SBTS has worked closely with the HTNF and Reno Area Dirtriders (RAD) in putting together the PMCR project, in addition to having full support from the Biggest Little Trail Stewardship. By working with both the motorized and non-motorized communities, SBTS plans to improve relationships between user groups so all forms of recreation can co-exist around Peavine Mountain. SBTS has also met with Washoe County regarding their support in providing easements where necessary, and SBTS is currently in talks with members of the Washoe Tribe to help in conducting cultural surveys to protect sensitive tribal areas. The alignment of proposed trails will also be developed in coordination with City of Reno and Washoe County, in order to provide access trails to new planned housing developments in the area, increasing access to the proposed trail system as well as the existing motorized and non-motorized trail network.

- 10. Economic Integration:** *How will this project improve OHV recreation opportunities that help local, regional, or state economies grow? ([NRS 490.069 2.\(c\) 7, 5](#))*

One of the highest recreational values of any trail system is connectivity. The SBTS Connected Communities project is a major economic development concept using a 600-mile trail network of motorized, multiple-use trails as the tool for growth. And even though the Connected Communities project is primarily in mountain communities of Northern California, the largest population center in the region is the Truckee Meadows on the Nevada side of the border. Many visitors to the region will access the Connected Communities trail network through Reno, Cold Springs and Verdi, and having a well implemented trail network connecting OHV users from Nevada into California will have a significant economic impact in the Silver State.

The development of the Connected Communities project will increase demand for shuttle and guiding services. Additionally, the trails development project will also utilize Nevada-based contractors and residents. Naturally, many of these small businesses from trail building and outdoor retail to guiding and shuttle services will be located in the Reno area, having further positive economic impact in the \$887 billion per year outdoor recreation industry.

In addition to the increased tourism from these efforts, a well designed OHV singletrack trail network will also raise the desirability of living in Nevada, as the

communities of Reno, Verdi and Cold Springs will have direct access to the bigger 600-mile trail network, drawing more permanent residents who value high quality OHV recreation experiences and serving as an international multi-use trail connectivity model to communities in the wildland urban interface.



Letters of Support

Peavine Maze Connectivity and Restoration



File Code: 1580
Date: May 17, 2023

Department of Conservation and Natural Resources
901 S. Stewart Street, STE 1003
Carson City, Nevada 89701

Dear Commissioner's:

The Humboldt-Toiyabe National Forest (HTNF) supports the Peavine Maze Connectivity Planning Project being proposed by Sierra Buttes Trail Stewardship through the Nevada Off-Highway Vehicles Program. The project includes design, planning, flagging and all necessary surveys and preparation of documents required for the NEPA process for development of trails near the Peavine Maze area as well as surveys to identify unsustainable unauthorized trails and realign or decommission identified trails in project area.

If awarded, the Sierra Buttes Trail Stewardship funds will allow them to design these trails to ensure trail alignment does not impact natural or cultural resources. This includes performing all necessary resources surveys to help with an informed decision on the impact of the proposed trails.

The proposed project provides a worthwhile community project that will enhance the trail user experience while providing connections to towns and existing trail systems. The HTNF has read and supports the Request for Grant Application package and agrees with the terms of the grant. The HTNF will allow public motorized access to the proposed trails, once developed, for the normal life of the project. The project is located on National Forest System lands and is in conformance with the appropriate land management permits, licenses, clearances, and Federal environmental analyses documentation necessary to comply with local, state and/or Federal laws, specifically NRS 490.096.

If you have any questions, please contact Brian Hansen, Recreation Officer, at (775) 884-8140, brian.c.hansen@usda.gov.

Sincerely,

MATTHEW D. ZUMSTEIN
District Ranger





Nevada Off-Highway Vehicles Program
Department of Conservation and Natural Resources
901 S. Stewart Street, Ste 1003
Carson City, Nevada 89701
RE: Peavine Maze Connectivity Project

Dear Commissioner's:

June 5, 2023

The Biggest Little Trail Stewardship (BLTS) is excited to support the Peavine Maze Connectivity Planning Project being proposed by Sierra Buttes Trail Stewardship (SBTS) through the Nevada Off-Highway Vehicles Program. We totally support SBTS Connective Community concept and thrilled to have it connect to Reno through this project. This project also aligns with the goals of the Truckee Meadows Trails program. The project includes design, planning, flagging and all necessary surveys and preparation of documents required for the NEPA process for trails near the Peavine Maze area in the Carson Range Ranger District.

Awarding the Sierra Buttes Trail Stewardship these funds will allow them to design these trails to ensure trail alignment does not impact natural or cultural resources. This includes performing all necessary resources surveys to help with an informed decision on the impact of the proposed trails. SBTS expects to do this work using Nevada based companies and hiring from the local Nevada workforce. The proposed project provides a worthwhile community project that will enhance the trail user experience while providing connections to towns and existing trail systems. The BLTS has read and supports the Request for Grant Application package.

Sincerely,

Curtis Johnson
President
Biggest Little Trail Stewardship

May 4, 2023

Nevada Off-Highway Vehicles Program
Department of Conservation and Natural Resources
901 S. Stewart Street, Ste 1003
Carson City, Nevada 89701

RE: Peavine Maze Connectivity Project

Dear Commissioner's:

The Reno Area Dirt Riders strongly and materially supports the Peavine Maze Connectivity Planning Project being proposed by Sierra Buttes Trail Stewardship through the Nevada Off-Highway Vehicles Program. The project includes design, planning, flagging and all necessary surveys and preparation of documents required for the NEPA process for development of trails near the Peavine Maze area as well as surveys to identify unsustainable unauthorized trails and realign or decommission identified trails in project area.

Awarding the Sierra Buttes Trail Stewardship these funds will allow them to design these trails to ensure trail alignment does not impact natural or cultural resources. This includes performing all necessary resources surveys to help with an informed decision on the impact of the proposed trails. RAD will assist with this and fully support this project.

The proposed project provides a worthwhile community project and the critical connections from the California tourist based outdoor activities and should only make Nevada that much better. This will enhance the trail user experience while providing connections to towns and existing trail systems and improve the health of our forests and the safety of riders and other users for this multi-use trail. The RAD has read and supports the Request for Grant Application package.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Marcum", with a long horizontal flourish extending to the right.

Mike Marcum
President -Reno Area Dirt Riders
3977 Kentwood Ct.
Reno, NV 89503

MikeMarcum@RenoAreaDirtRiders.com
775.560.6697 Cell



Project Budget

Peavine Maze Connectivity and Restoration

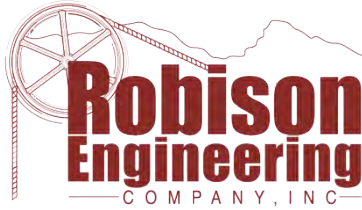
Project Budget

| Item Description | Units Of Measurement | Rate | OHV Grant Request | Matching Funds / Contributor | Total Cost | Narrative |
|---|----------------------|-----------|-------------------|------------------------------|------------------|---|
| Contracts: Environmental studies | Contract | | | | | |
| Robinson Engineering - Vegetation, Avian, and Wildlife Surveys | 1 | \$63,968 | \$62,260 | \$1,708 | \$63,968 | See attached quote. Costs associated with surveying 45 miles on trails for vegetation, avian and wildlife resources and preparing necessary reports to allow land manager to make a informed decision. |
| Environmental Resource Compliance - Archeological Resources | 1 | \$143,546 | \$143,546 | \$0 | \$143,546 | See attached quote. Costs associated with surveying 45 miles for cultral and archeological resouces and prepare a report to assist the land manager to make an informed decision. Includes costs to engage with the Washoe Tribe. |
| NCE - NEPA Preperation | 1 | \$29,840 | \$29,840 | \$0 | \$29,840 | See attached quote. Costs associated with preparing all NEPA documentation assuming the land manager determines an EA is needed. Costs for a CE are included in quote and will be used if land manager determines a CE is adequate. |
| Direct labor costs: Salaries, including fringe, actual costs | Hours | | | | | |
| Director of Grant Operations | 30 | \$47 | \$709 | \$709 | \$1,418 | Director of Grant Operations will oversee project and ensure project deliverables. |
| Program Manager (Develop) | 40 | \$43 | \$1,728 | \$0 | \$1,728 | Program Manager will design trails, coordinate with contractors and partners. They will manage all aspects of the project keep Director of Grant Operations and NV OHV update with project progress. These hours are associated with designing newly constructed trails. |
| Crew Lead - Ground Truthing Specialist (Develop) | 150 | \$34 | \$5,063 | \$0 | \$5,063 | Crew Lead will be the lead in the field to ground truth and flag the designed trails and ensure they will work on ground and can be built sustainability built without impacting resources. These hours are associated with newly constructed trails. |
| Crew Member - Ground Truthing Specialist (Develop) | 150 | \$32 | \$4,860 | \$0 | \$4,860 | Crew Member will be in field assiting Crew Lead in ground truthing and flagging proposed trails. These hours are associated with newly constructed trails. |
| Program Manager (Survey and Realign) | 40 | \$43 | \$1,728 | \$0 | \$1,728 | Program Manager will design trails, coordinate with contractors and partners. They will manage all aspects of the project keep Director of Grant Operations and NV OHV update with project progress. These hours are associated with surveying for and realiging unauthorized trails. |
| Crew Lead - Ground Truthing Specialist (Survey and Realign) | 175 | \$34 | \$5,906 | \$0 | \$5,906 | Crew Lead will be the lead in the field to ground truth and flag the designed trails and ensure they will work on ground and can be built sustainability built without impacting resources. These hours are associated with surveying for and realiging unauthorized trails. |
| Crew Member - Ground Truthing Specialist (Survey and Realign) | 175 | \$32 | \$5,670 | \$0 | \$5,670 | Crew Member will be in field assiting Crew Lead in ground truthing and flagging proposed trails. These hours are associated with surveying for and realiging unauthorized trails. |
| GIS Manager | 50 | \$47 | \$2,363 | \$0 | \$2,363 | The GIS manager with manage all the GIS data, create maps for field crew, participate in meetings with program manager and tribal crew to delveop trail alignments. They will collect and compare trail data to help located user created or unauthorized trails alignments. They will then compare this information to avoidance areas, such as endangered species habitat or cultural areas. They will work with field crew and land manager to develop new alignments that will lessen impacts |
| Tribal Engagement | 167 | \$75 | \$12,525 | \$0 | \$12,525 | The tribal crew will assist in all parts of planning proposed new construction of single track trail and the survey for and realignment of unauthorized trails. They will colborate with the land managers, program managers and field crew and provide input on trail alignment. |
| Volunteer or donated labor/in-kind | Hours | | | | | |
| Volunteers | 60 | \$27 | \$0 | \$1,632 | \$1,632 | Volunteers will assit in trail alignment and design but assisting in ground truthing and flaging and participating in trail alignment conversations. |
| Purchase or rental of equipment | Days | | | | | |
| Crew Vehicle Use - Dodge RAM | 32 | \$125 | \$0 | \$4,000 | \$4,000 | Crew vehicles to drive to trail heads for project work. Rate is based off of rental rate for similar vehicle. |
| Crew Moto Use - KTM 350 | 64 | \$189 | \$0 | \$12,096 | \$12,096 | Crew moto allows the crew to travel further faster to access the isolated trails systems on Peavine. Rate is based off of rental rate of similar moto. |
| ArcGIS Pro License | 1 Year | \$1,950 | \$0 | \$1,950 | \$1,950 | Costs associated with using an ArcGIS Pro license to assist in trail data management to align newly constructed trails and collect data for unauthorized trails. |
| Travel Costs, Hotel Nights, Per-diem | Days | | | | | |
| Per-diem | 32 | \$150 | \$4,800 | \$0 | \$4,800 | Per Diem for field crew to work in project area. Rates determined based on GSA rates. |
| Indirect | Hours | | | | | |
| SBTS Executive Director | 30 | \$79 | \$0 | \$2,383 | \$2,383 | Costs for Exeuctive Director to have oversight of project and participate in partner meetings. |
| HR Director | 40 | \$33 | \$0 | \$1,306 | \$1,306 | HR Director to assit in hiring field crew and manage employees. |
| General Manager | 50 | \$65 | \$0 | \$3,237 | \$3,237 | General Manager to run and orgainze finances associated with running this project. Will ensure all contractors get paid. |
| Director of Grant Operations | 50 | \$47 | \$0 | \$2,350 | \$2,350 | Costs for Director of Grant Operations to prepare project reports for Nevada OHV program. |
| Totals | | | \$280,997 | \$31,370 | \$312,366 | |
| Percentages | | | 89.96% | 10.04% | 100.00% | |



Project Partner's Quotes

Peavine Maze Connectivity and Restoration

**Robison Engineering Company, Inc**

PO Box 1505

Sparks, NV 89432

+1 7758522251

accounting@robisoneng.com

www.robisoneng.com

Proposal

ADDRESS

Sierra Buttes Trail Stewardship

PROPOSAL # 7555**DATE** 2022/12/01**RENG PROJECT NUMBER**

1-2294-01.001

PROPOSAL #

7555

PROJECT TITLE

Peavine Maze Env. Surveys

| ACTIVITY | QTY | RATE | AMOUNT |
|--|-----|-----------|-----------|
| Services:Mixed Terms Project: Peavine Maze Connectivity Project Project Description: Perform Environmental surveys as required by the USDA Forest Service. Proposal includes vegetation surveys, avian and wildlife surveys, and coordination with the Forest Service, other governing agencies, and SBTS. Note: this is a mixed Time and Materials/Lump Sum Proposal - invoices will match the items in this estimate. If the nature of the project, scope of work, or additional Client requests exceed these tasks, such exceedance will be disclosed to Client and invoiced separately as Time and Materials actual charges. | 1 | 0.00 | 0.00 |
| Services:T&M Compilation of reports and plans, coordination of subs, field assistance when necessary, correspondence with Forest Service, etc. Note: this is a Time and Materials line item - invoices will reflect actual efforts and expenses of Consultant. Total cost will not exceed this proposal amount unless the nature of the project, scope of work, or additional Client requests exceed the budgeted effort. Any such exceedance will be subject to Client written approval after this proposal. | 50 | 170.00 | 8,500.00 |
| Pro Bono Discount category for engineering services provided without charge. | -1 | 4,300.00 | -4,300.00 |
| ODC Costs:ODC Subconsultants Professional and Contractor services provided by others: Vegetation and Biological surveys performed by Eco Vita. Proposal attached. | 1 | 19,800.00 | 19,800.00 |
| General:PM - Julianne Your Project Manager, Julianne Zotter, PE, CEM may be reached at 775-852-2251 x 710 or julianne@robisoneng.com | 1 | 0.00 | 0.00 |

This Estimate constitutes a contract for professional services. If acceptable, please sign below and return to accounting@robisoneng.com or fax to 775-852-9736. Our standard payment terms are Net 15 Days from the date of invoice, except for established corporate clients.

TOTAL

\$24,000.00

Accepted By

Accepted Date

Thank you for your business -



April 7, 2023

Michelle Abramson
Director of Grant Operations
Sierra Buttes Trail Stewardship
550 Crescent Street
Quincy, CA 95971

SUBJECT: Cost Proposal to Perform a Cultural Resources Inventory for Peavine Maze Connectivity Trail Project – Sierra Buttes Trail Stewardship, Peavine Peak, Washoe County, Nevada

Dear Ms. Michelle Abramson:

Environmental Resources Compliance LLC (ERC, Subcontractor) is pleased to submit this scope of work, schedule, and cost proposal to prepare a Cultural Resources Inventory for Peavine Maze Connectivity Trail Project – Sierra Buttes Trail Stewardship, Peavine Peak, Washoe County, Nevada (the Project). This proposal is provided in response to Sierra Buttes Trail Stewardship (Contractor) request of April 7, 2023, pursuant to the provisions of grant between Contractor and Humboldt Toiyabe National Forest (HTNF). All cultural resources work including contract administration and quality assurance will be provided by ERC.

BACKGROUND

Contractor plans to develop off-road recreational trails for all-terrain vehicle (ATV) and utility task vehicle (UTV) use. No buildings, structures, or infrastructures will be impacted. The work will occur within Project Area which is comprised of an irregularly shaped block located in Verdi, Washoe County, California (Attachment Map 1 and 2). The Project is located in Section 23, in Township 20 North, Range 18 East, Mount Diablo Base and Meridian, as depicted on the photo revised 1982 (1967), Verdi US Geological Survey (USGS) 7.5' topographic quadrangle map (Appendix A – Figure 1).

This project includes surveying for user created trails, restoring or realigning trails that have resource impacts, decommissioning trails with no realignment possibilities, and finally developing new motorized trails that will make connections to local communities and give non-impactful options for OHV users. ERC proposes to complete a cultural resources inventory report for 48 miles or 1005-acres that require Section 106 clearance and rerouting trails to avoid heritage resources. ERC has divided the work effort into five tasks (coordination with HTNF, archival research, fieldwork, reporting and tribal coordination) as described below.



SCOPE OF WORK

ERC will complete a cultural resources inventory and updated any known sites and document any new sites, as determined to be appropriate in coordination with the HTNF. ERC has divided the work effort into the five following tasks:

Task 1: Consultation with HTNF, U.S. Forest Service

Sierra Buttes Trail Stewardship in consultation with the HTNF have developed a Memorandum of Agreement to comply with all CEQA, NEPA, Section 106, and Native American Grave Protection and Repatriation Act (NAGPRA) responsibilities, including but not limited to approvals for the Archeological Resources Protection Act (ARPA) such as a special use permit (SUP) to conduct archaeological survey work on federal forest system lands. ERC will conduct background research at HTNF archives to identify any known resources as part of the archival resource.

Labor Hours: 0 hours.

Task 2: Archival Research

An information records search will be conducted through the Nevada Cultural Resource Information System (NVCRIS), and that minimal updates may be required for previously documented cultural resources. This work will focus on gathering information and conducting a desktop survey. ERC will complete the initial consultation and record search on behalf of Contractor.

Assumptions: ERC will acquire any pertinent in-house data regarding the project or previous work, including records, GIS data, and maps.

Labor Hours: 18 hours.

Task 3: Fieldwork

ERC understands that Contractor requires an approximately 48-mile or 1005-acre archaeological survey in accordance with Federal Section 106 standards. ERC proposes to complete the pedestrian survey in 12 days with one senior archaeologist and five field archaeologists. ERC's 6-person field crew will conduct the survey and updated any known archaeological sites. This would be an average of 15 acres per person for 67 days. The 12th day will be used to document and findings, will be done real-time in the field. ERC will complete an intensive pedestrian survey and transects will be spaced no less than 5 meters apart and no more than 15 meters apart. If new resources are found they will be avoided and documented in the field using minimum documentation Standards set forth by the NV Office of Historic Preservation. These records will be accompanied by appropriate level of documentation and other information.

GIS specialist will be utilized to prepare all mapping and data collection using ArcGIS, FieldMaps and Wildnote.



Assumptions: ERC assumes that resources will be affected by the Project. If additional resources are found, and recordation will exceed the allotted hours, ERC will contact Contractor and submit an addendum to the scope of work for permission to exceed the estimated hours. ERC assumes that Contractor will provide rights of entry or obtain permission to survey on privately-owned land, if necessary.

Labor Hours: 780 hours.

Task 4: Reporting

ERC will prepare a cultural resources inventory report to State of Nevada Office of Historic Preservation and Section 106 standards. The report will include an introduction, project description, discussion of methods, record search and field survey results per Section 106, and recommendations and considerations on any required evaluations. The draft report will be submitted in MS Word format to Contractor and Lead Agency for review and concurrence. The final report will address any comments on the draft. A digital PDF copies of the final report will be submitted to Contractor, along with a CD containing a PDF version of the report, all site records and graphics.

ERC proposes to complete the site records and final report with one senior archaeologist and 2 staff archaeologists assisting with site forms and reporting. GIS specialist will be utilized to prepare all maps and post process all data collection.

Assumptions: ERC assumes that the draft and final reports will be submitted directly to Contractor and that ERC will assume the task of distribution to the appropriate Information Center.

Labor Hours: 400 hours.

Task 5: Tribal Coordination

Sierra Buttes Trail Stewardship is looking for someone who will be a Tribal Liaison to the Washoe tribe prior to beginning the Project. Tribal consultation and coordination will be under the purview of the Contractor and Lead Federal Agency. ERC staff time has been allocated to this task to assist with tribal coordination.

Assumptions: ERC recommends a tribal monitor be invited to participate in the archaeological surveys.

Labor Hours: 24 hours.



PROJECT SCHEDULE

ERC anticipates completing the field work for this project when the weather conditions are appropriate and snow pack has melt so that the ground surface is visible. The draft report for this project, will be complete no more than twelve weeks after receiving written approval and acceptance of this proposal. The final report will be completed within two weeks of receiving final comments. ERC understand that time is of the essence on this project and will work with Contractor to expedite the work as much as possible.

COST ESTIMATE

Based on the assumptions described above, our estimated cost to complete all tasks is \$136,710.00 including all labor and direct costs. Based on the ultimate scheduling and technical requirements of the project, ERC may reallocate labor to other categories if it is helpful or necessary to meet the project schedule or requirements. In addition, the estimate is based on the assumption that the work will be completed by 15 December 2023.

ERC agrees to incur all expenses and direct costs through loaded billable rates.

Please refer to the attached cost estimating spreadsheets for additional details. We appreciate the opportunity to submit this proposal and look forward to working with you on the Project. Please contact me if you have any questions regarding our cost estimate.

Sincerely,

Marcos Guerrero

Marcos Guerrero, CEO, RPA
Environmental Resources Compliance, LLC
3838 Watt Ave., Suite E-510
Sacramento, CA 95821

**Peavine Maze Connectivity Trail
ARCHAEOLOGICAL INVENTORY REPORT**

April 7, 2023

Prepared by: Environmental Resources Compliance, LLC

| Labor Allocation By Task | | | | | | | | |
|---------------------------------|-----------------------------|----------------|-------------------------|--------------------------------|-------------------------|-------------------------|----------------------------|------------------|
| Service Area | Labor Classification | Company | PNF Consultation | Task 1 Records Research | Task 2 Fieldwork | Task 3 Reporting | Tribal Coordination | Total Hrs |
| Cultural Resources | GIS Specialist | ERC | 0 | 8 | 40 | 120 | 0 | 168 |
| | Senior Archaeologist | ERC | 0 | 10 | 140 | 120 | 24 | 294 |
| | Archaeologist | ERC | 0 | 0 | 120 | 80 | 0 | 200 |
| | Archaeologist | ERC | 0 | 0 | 120 | 80 | 0 | 200 |
| | Archaeologist | ERC | 0 | 0 | 120 | 0 | 0 | 120 |
| | Archaeologist | ERC | 0 | 0 | 120 | 0 | 0 | 120 |
| | Archaeologist | ERC | 0 | 0 | 120 | 0 | 0 | 120 |
| Totals | | | 0 | 18 | 780 | 400 | 24 | 1,222 |

**Peavine Maze Connectivity Trail
ARCHAEOLOGICAL INVENTORY REPORT**

April 7, 2023

Prepared by: Environmental Resources Compliance, LLC

| Labor (As per Contract No. 4600016865, Appendix B: Billing Rates) | | | | | |
|--|-----------------------------|----------------|--------------|-------------|---------------------|
| Service Area | Labor Classification | Company | Hours | Rate | Cost |
| Cultural Resources | GIS Specialist | ERC | 168 | \$120.00 | \$20,160.00 |
| | Senior Archaeologist | ERC | 294 | \$125.00 | \$36,750.00 |
| | Archaeologist | ERC | 200 | \$105.00 | \$21,000.00 |
| | Archaeologist | ERC | 200 | \$105.00 | \$21,000.00 |
| | Archaeologist | ERC | 120 | \$105.00 | \$12,600.00 |
| | Archaeologist | ERC | 120 | \$105.00 | \$12,600.00 |
| | Archaeologist | ERC | 120 | \$105.00 | \$12,600.00 |
| Totals | | | 1222 | | \$136,710.00 |

| Direct Costs | | | | | |
|-----------------------|----------------------------|----------------|--------------|-------------|---------------|
| Category | Item | Company | Units | Rate | Cost |
| Travel/Transportation | Meals/Lodging | ERC | 0 | \$157.00 | \$0.00 |
| | Mileage (personal vehicle) | ERC | 0 | \$0.59 | \$0.00 |
| | Rental Car and Gas | ERC | 0 | \$150.00 | \$0.00 |
| | Parking/Tolls | ERC | 0 | \$20.00 | \$0.00 |
| Other Direct Costs | Duplication | ERC | 0 | \$0.10 | \$0.00 |
| | Office Supplies/Copying | ERC | 0 | \$10.00 | \$0.00 |
| | Postage/Communication | ERC | 0 | \$20.00 | \$0.00 |
| Special Services | Research Fees | ERC | 0 | \$150.00 | \$0.00 |
| | Copying | ERC | 0 | \$0.25 | \$0.00 |
| Totals | | | | | \$0.00 |

SUBTOTAL COST ESTIMATE \$136,710.00

Contingency (5%) \$6,835.50

TOTAL COST ESTIMATE \$143,545.50



May 16, 2023

Michelle Abramson
Director of Grant Management
Sierra Buttes Trail Stewardship
550 Crescent Street
Quincy, CA 95971

RE: Scope of work to support the Peavine Maze NEPA Analysis

Dear Ms. Abramson,

The Sierra Buttes Trail Stewardship (SBTS) proposes to implement the Peavine Maze Project (Project), located in Washoe County, Nevada. The project involves the restoration or realignment of approximately 25 miles of existing user-created trails and construction of 23 miles of new trail, totaling approximately 48 miles. The SBTS intends to conduct permitting activities during 2023 with the expectation of going to construction in 2024.

The SBTS has retained other environmental firms to provide the technical studies necessary for National Environmental Policy Act (NEPA) compliance. The U.S. Forest Service (USFS) has been identified as the lead federal agency. Initial consultation with the USFS indicates the project likely falls within threshold of a NEPA Categorical Exclusion (CE), pursuant to 36 Code of Federal Regulations (CFR) § 220.6(e)(1). The SBTS has asked NCE to provide a scope of work to conduct the NEPA analysis using the results of the technical studies in support of an assumed CE document and decision memo with required findings for the Project. If the USFS determines, after formal review of the project, that a NEPA Environmental Assessment (EA) is required, NCE will provide an additional scope and fee to accomplish this work.

NCE is pleased to offer the following scope of work.

Task 1. Kick-Off Meeting, Management, Agency Coordination

NCE will schedule a kick-off meeting shortly after a Notice to Proceed (NTP) is issued. The meeting will facilitate review of the project, a discussion regarding the level of NEPA analysis required (CE vs. EA), and a discussion regarding technical study expectations. Participants will include key NCE team members, the SBTS Project Manager, USFS Humboldt-Toiyabe National Forest staff, and others as appropriate. An agenda will be provided to all identified participants prior to the meeting.

At a minimum, the items to be discussed will include the following:

- Scope of work
- NEPA analysis discussion (CE vs. EA)
- Information needs to support the development of the Purpose and Need and the Project Description components of the NEPA document
- Technical studies required and to be provided to NCE
- Project schedule
- Other issues as appropriate

155 Highway 50, Suite 204
Stateline, NV 89449
(775) 588-2505

www.ncenet.com

The meeting will occur via teleconference or web conference. A meeting summary will be provided to all parties involved. It is expected the USFS may not provide a determination regarding the level of NEPA analysis at that meeting and may need time to discuss with other staff internally. A determination will be requested within 10 days of the meeting. Should the USFS determine an EA is the appropriate level of NEPA document required, NCE will discuss the implications to the SBTS and if directed to do so, optional Task 3 will replace Task 2, as described below.

Deliverables:

- Kick off meeting agenda and summary to all parties involved

Task 2. Environmental Review and Categorical Exclusion Documentation**2.1. Purpose and Need, Project Description**

NCE will summarize the Purpose and Need and work with the SBTS to prepare a complete Project Description. The Project Description will include design details on the proposed trail alignments, a discussion of existing and proposed rights of way and easements (if applicable), a list of construction methods, potential staging areas, an anticipated construction schedule, and other relevant details to allow a thorough impact analysis in support of permit applications and project approvals. Once the Project Description is finalized, it will be shared with SBTS for distribution to the applicable resource specialists for integration into their respective technical reports.

Deliverables:

- Draft and Final Project Description in electronic, MS Word format

2.2. Categorical Exclusion Determination Data Memo and Environmental Review Record

The proposed project could potentially qualify as a category of action for which a case file and decision memo is required (36 CFR 220.6(e)), rather than an environmental assessment (EA). Federal Agencies typically use consultant data to make their own conclusions and determinations that relies on technical information provided by consultants. Using the results from the technical studies and additional desktop reviews as needed, NCE will draft the information needed for the USFS to prepare a CE Determination Form and decision memo consistent with 36 CFR 220.6(f) for the proposed Project, providing justification that no extraordinary circumstances exist, assuming that is consistent with the finding of the technical studies. Once reviewed and approved by SBTS, NCE will prepare finalize a draft memo for review and comment by the USFS. All technical reports and backup documentation will be compiled as the Environmental Review Record (ERR) and submitted with the final draft.

Deliverables

- Administrative Draft Determination Data Memo in electronic, MS Word format
- Final Draft Determination Data Memo and ERR to USFS, electronic format

Assumptions

- The lead federal agency will be the USFS
- No meetings will be necessary for preparation of the draft Memo
- The technical studies and project description will provide all necessary information for its topic
 - If technical study information is determined to be insufficient, NCE will send a request to the SBTS for more information or clarification
- The Memo will analyze a single project alignment using the final project description

- If SBTS requests substantive changes to the Project or final Project Description after the analysis has begun, NCE can make the changes for an agreed-upon additional scope and fee
- No extraordinary circumstances, such as the presence of wetlands, are identified in the technical studies

Optional Task 3: Environmental Assessment and Finding of No Significant Impact

In the event the USFS determines a CE is not the appropriate NEPA document, NCE will coordinate with client, other consultants, local agencies, and the federal agency to prepare an EA in compliance with NEPA and other relevant federal, state, and local laws and regulations as outlined in the tasks below.

3.1. Administrative Draft Environmental Assessment

NCE will rely on the technical reports prepared for Task 2.2 to create the Environmental Consequences section of the EA (assumed reports to be delivered to NCE are shown below with an asterisk and bolded font). NCE will submit an Administrative Draft EA that meets USFS standards. The EA will include the project description, the purpose and need for the project, a brief qualitative discussion of the alternatives considered including the no action alternative, a description of the existing environmental setting, an analysis of the potential environmental impacts of the project for each of the topics listed below incorporating findings from the technical studies, and identification of recommended measures to mitigate potentially significant impacts if required. The EA will provide sufficient information to support the determinations of effect and significance for each of the topics, without making a determination of significance, which is the responsibility of the USFS. NCE will review and incorporate one round of consolidated comments from the client and USFS.

The EA will address the following:

- Summary
- Chapter 1 Purpose and Need
- Chapter 2 Proposed Action and Alternatives
- Chapter 3 Environmental Impacts of the Proposed Action
 - Introduction
 - Air Quality
 - ***Biological / Aquatic Resources**
 - ***Cultural Resources**
 - Geology and Soils
 - Land Use
 - ***Noise**
 - Public Health and Safety
 - Recreation
 - Socioeconomics
 - Environmental Justice
 - ***Transportation and Circulation**
 - Utilities and Service Systems
 - Visual Resources
 - ***Water Resources**
 - Cumulative Impacts
- Chapter 4 Agencies and Persons Consulted
- Chapter 5 List of Environmental Commitments
- Chapter 6 Bibliography or References Cited
- Chapter 7 List of Preparers and Contributors
- Chapter 8 Distribution List

3.2 Final EA, Environmental Review Record and Draft Finding of No Significant Impact

NCE will review comments received from USFS and update the Final EA and compile the ERR for submittal to USFS. A draft Finding of No Significant Impact (FONSI) will be prepared for use by the USFS to notice the public.

Deliverables

- Internal Draft EA and FONSI for client review
- Administrative Draft EA and FONSI for USFS review
- Final EA and ERR, and draft FONSI for delivery to USFS

Assumptions

- There will be no unresolved conflicts concerning alternatives uses of available resources, and no quantitative alternatives analysis will be required.
- Client's other consultants working on the resource reports will attend the meetings, in person or virtually, at no cost to NCE.
- Only one round of consolidated USFS comments is associated with each deliverable.
- Comments on the EA will be minor and no original research or more than 20 hours of NCE staff time will be required to finalize the EA and ERR.
- Client's other consultants will revise the technical resource reports and provide final versions to NCE for incorporation into the environmental review record.
- The USFS will finalize and circulate the FONSI.
- The USFS will document a decision to proceed with an action in a decision notice and circulate the FONSI.
- The USFS will notify interested and affected parties of the availability of the EA, FONSI and decision notice.

Cost Estimate

NCE proposes to provide the above-listed services on a time and materials basis in accordance with our attached Schedule of Charges for 2023. The fee estimate for a Categorical Exclusion Memo is **\$9,750**. If an EA is determined necessary, the fee associated with that level of work is **\$26,870**. The cost per task is provided in the table below.

| Task | Fee |
|---|-----------------|
| Task 1. Kick-Off Meeting, Management, and Agency Coordination | \$3,480 |
| Task 2. CE Documentation and ERR | \$6,360 |
| Total for CE/ERR | \$9,840 |
| Task 3. Optional Task: EA/ERR/FONSI | \$26,360 |
| Total for EA/FONSI (includes Task 1) | \$29,840 |

We appreciate the opportunity to provide these services and look forward to working with you on this project. If you have any questions or additional needs, please call NCE's Project Manager, Jeremy Hall at (775) 354-9860.

Thank you,



Gail Ervin
Principal
Gervin@ncenet.com



Jeremy Hall
Project Manager
JHall@ncenet.com
775-354-9860



Project Equipment Quotes

Peavine Maze Connectivity and Restoration



KTM 350 EXC-F



Rental Rate - \$189.00/day

Rental Rate (Per Day)

- 1–2 Days \$189.00
- 3–5 Days 10% off
- 6–8 Days 15% off
- 9–11 Days 20% off
- 12+ Days 25% off

Dual Sport Bike Rentals Include:

- Riding Gear
- Helmet
- Ballistics
- Jersey
- Pants
- Boots
- Gloves


Specifications


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total

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SELECT



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ArcGIS extensions add a comprehensive set of advanced tools to your ArcGIS Pro products. Using ArcGIS extensions, you can create new information from your existing data, analyze spatial relationships, improve productivity, and build analytical models.

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[View supported languages](#)

Qty

| | | |
|---|---|---|
| - | 1 | + |
|---|---|---|

\$1,950/yr

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What's included:

- ArcGIS 3D Analyst
- ArcGIS Data Interoperability
- ArcGIS Data Reviewer
- ArcGIS Geostatistical Analyst
- ArcGIS Image Analyst
- ArcGIS Network Analyst
- ArcGIS Publisher
- ArcGIS Spatial Analyst
- ArcGIS Workflow Manager
- ArcGIS LocateXT



Project Map

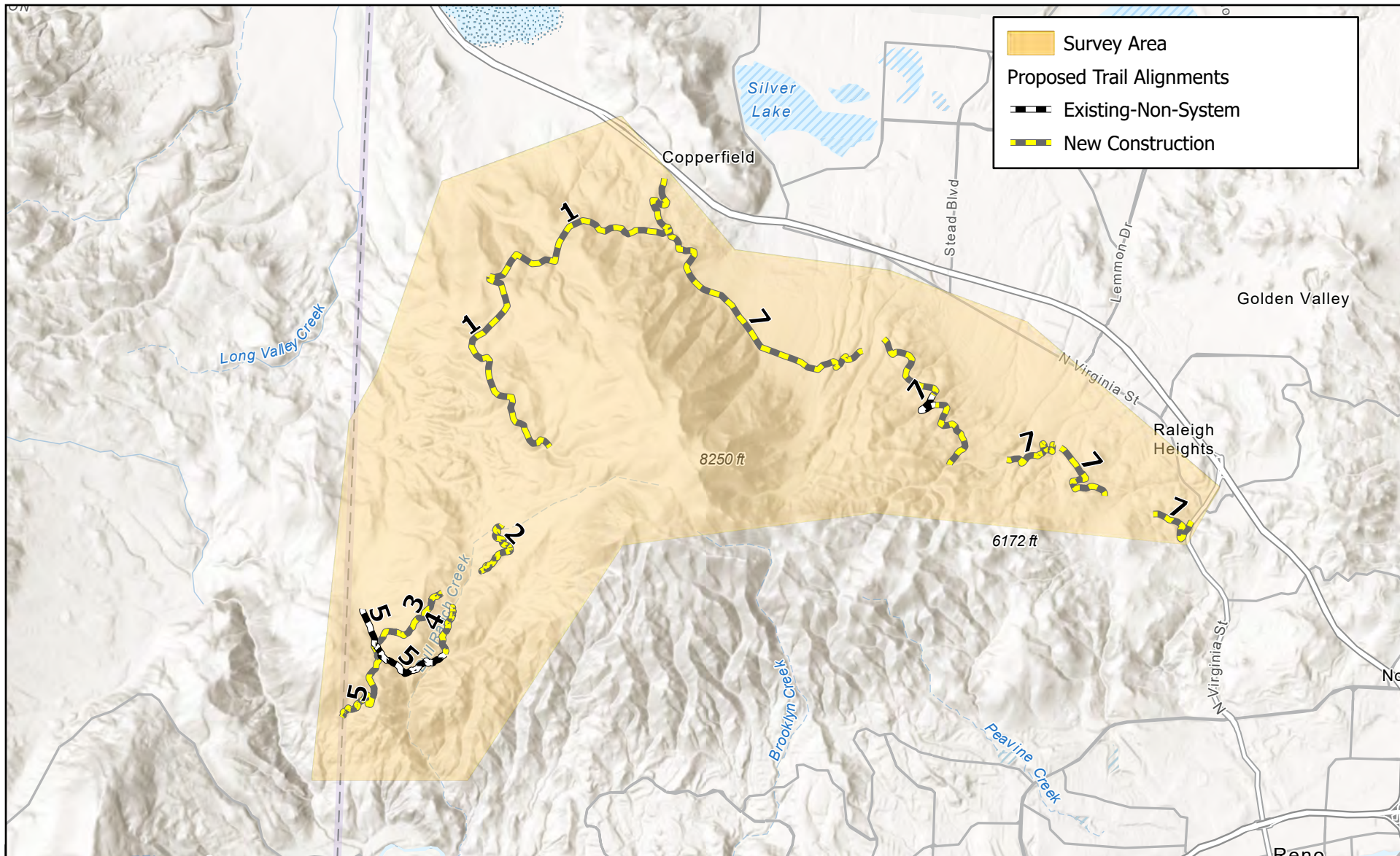
Peavine Maze Connectivity and Restoration

Peavine Connectivity Project Location Map



Project Area



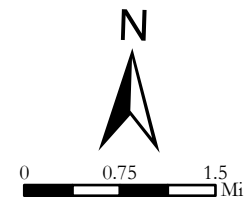


Peavine Maze Connectivity and Restoration Project

Sierra Buttes Trail Stewardship
May 31, 2023, Reno, Nevada

California State Parks, Esri, HERE, Garmin, FAO, NOAA, USGS, Bureau of Land Management, EPA, NPS, Esri, NASA, NGA, USGS, FEMA, California State Parks, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land

Coordinate System: NAD 1983 UTM Zone 11N





Project Photos

Peavine Maze Connectivity and Restoration



Genesis Equestrian

Ken Stead
Airport

Peavine Peak

Spanish
Springs

Lizard Peak Disc
Golf Course

Cold
Springs
395



Maze

CALIFORNIA

NEVADA

NEVADA

Dog Creek

Verdi



Reno Stead
Airport

North Valleys
Water
Splash Park

North Valleys Church
of the Nazarene

Peavine Peak

Cold Springs

395

395

Maze

NEVADA

Reno KOA
Journey at
Boomtown
Journey

Truckee River

Verdi

Crystal Peak Park

80

80



VC Highlands

New
Washoe City

Verdi Peak

580

80

80

580

80

80

Reno

Mogul

Verdi

Peavine Peak



Maze

Cold Springs





Wild Island
Family Adventure Park...



Sparks



Peavine Peak



Hidden Valley

Reno



Terrace Sports
Complex



Mogul

New
Washoe City



Carson City



Verdi

Maze

NEVADA

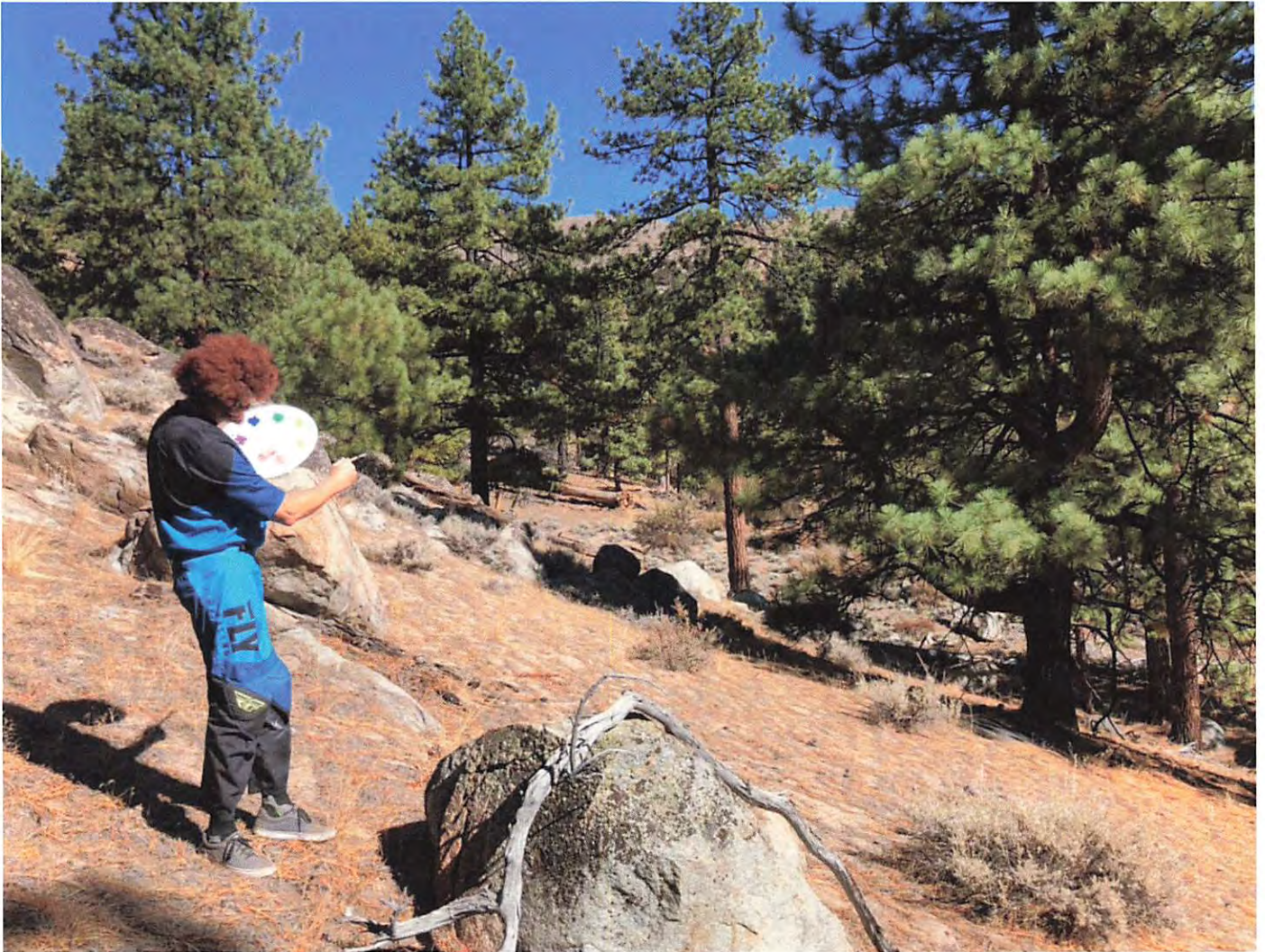
CALIFORNIA

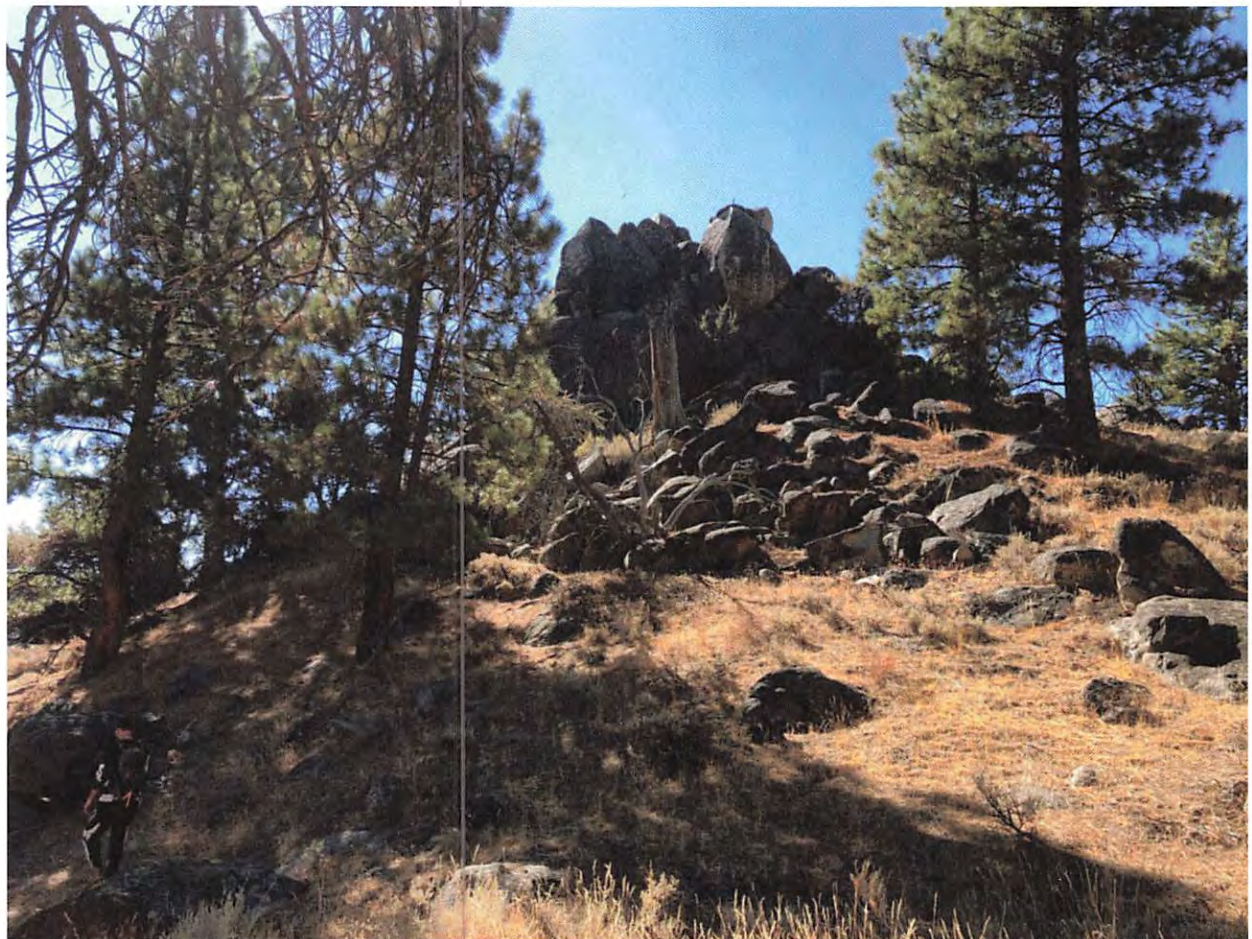
Long Valley Creek

RENO AREA DIRT RIDERS



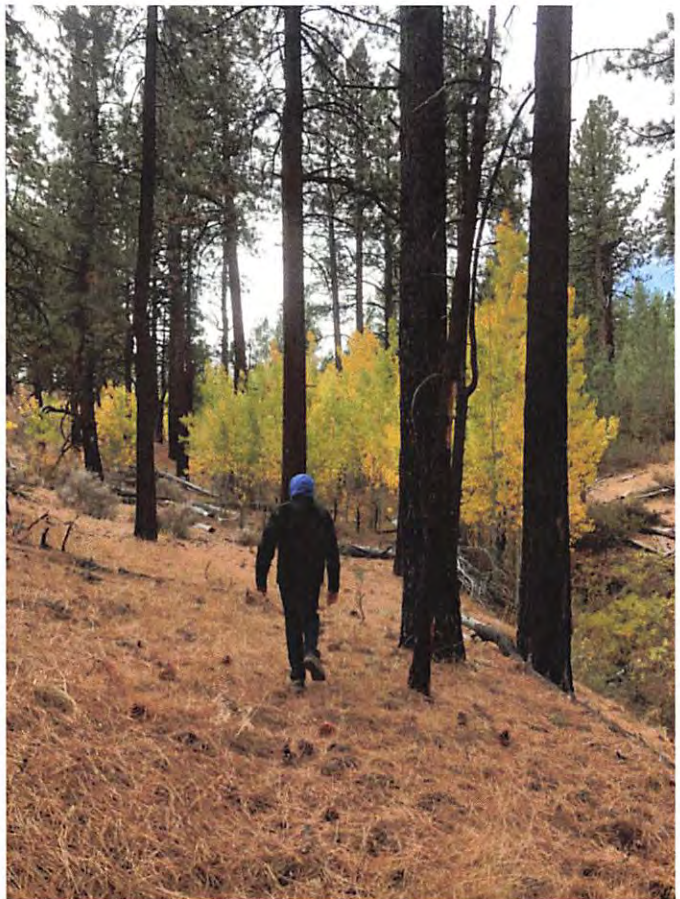
Peavine Maze Connectivity Project Project Photographs



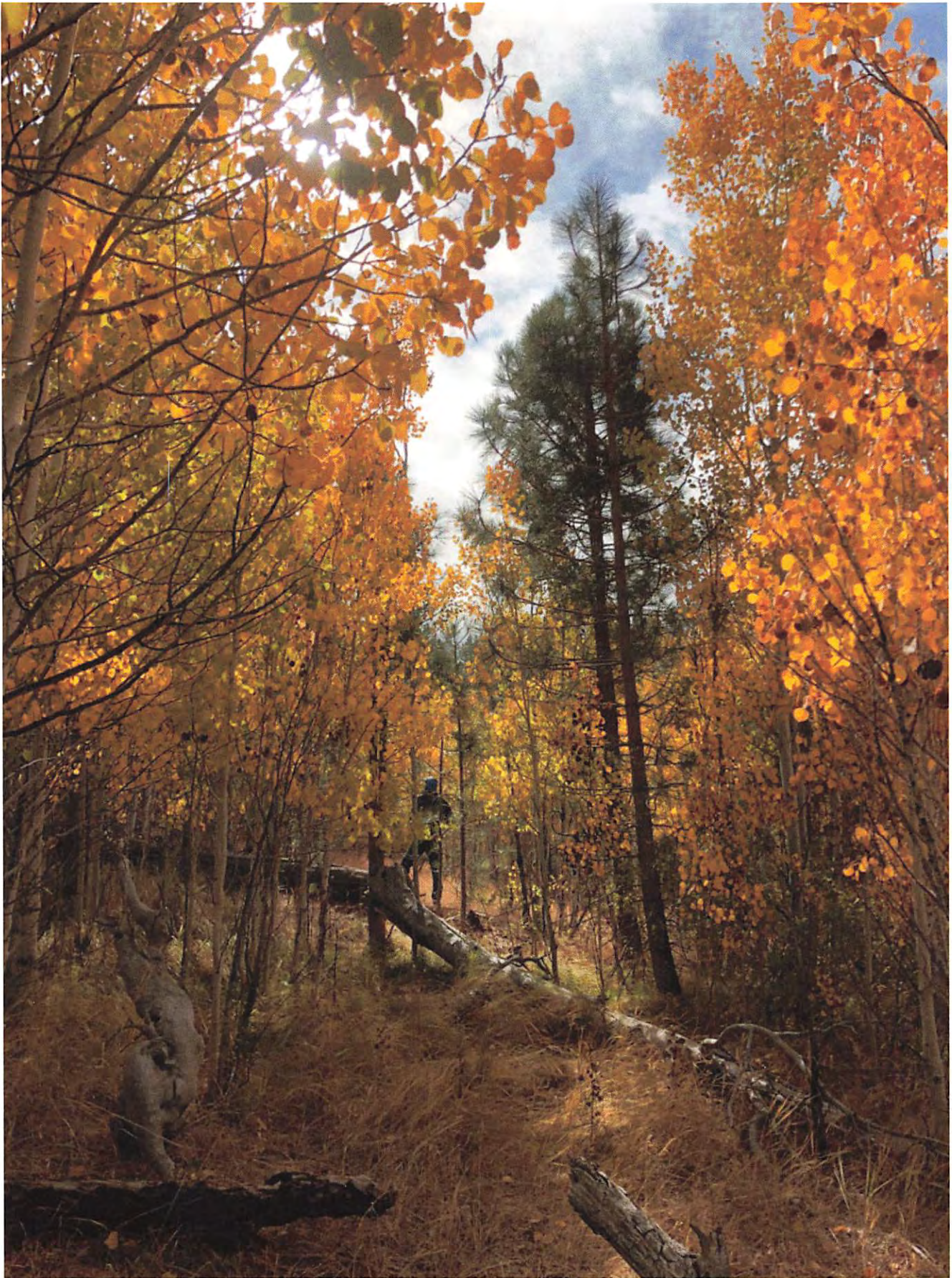














SBTS Volunteer Agreement with HTNF

Peavine Maze Connectivity and Restoration

VOLUNTEER SERVICE AGREEMENT—NATURAL & CULTURAL RESOURCES

| | | | |
|---|--|---|--|
| 1. <input type="checkbox"/> INDIVIDUAL | | 2. <input checked="" type="checkbox"/> GROUP | |
| 3. NAME OF AGENCY Humboldt-Toiyabe National Forest | | 4. AGREEMENT # | |
| 5. NAME OF VOLUNTEER (First, Last) | | 6. U.S. CITIZEN OR PERMANENT RESIDENT <input type="checkbox"/> Yes <input type="checkbox"/> No, list visa type _____ | |
| 7. NAME OF GROUP Sierra Buttes Trail Stewardship | | 8. NAME OF GROUP CONTACT (First, Last) Trinity Stirling | |
| 9. STREET ADDRESS 550 Crescent Street | | 10. CITY, STATE, ZIP CODE Quincy, CA 95971 | |
| 11. EMAIL ADDRESS trinity@sierratrails.org | | 12. PHONE Home: Mobile: 530-394-8461 | |
| 13. AGE <input type="checkbox"/> Under 15 <input type="checkbox"/> 15 - 18 <input type="checkbox"/> 19 - 25 <input checked="" type="checkbox"/> 26 - 35 <input type="checkbox"/> 36 - 54 <input type="checkbox"/> 55 and Older | | | |
| 14. ETHNICITY & RACE (Optional): Please report both ethnicity and race and tell us if you are a veteran or have a disability. Multiracial respondents may select two or more races. This information will inform our understanding of diversity and inclusion among the volunteer force in the natural and cultural resource areas. | | | |
| 14a. Ethnicity (Select one): <input type="checkbox"/> Hispanic or Latino <input checked="" type="checkbox"/> Not Hispanic or Latino | | 14b. Race (Select one or more, regardless of ethnicity): <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input checked="" type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander | |
| | | 14c. Are you a Veteran? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| | | 14d. Do you have disability? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| EMERGENCY CONTACT INFORMATION | | | |
| 15. NAME (Last, First) Williams, Greg | | 16. PHONE Home: Mobile: 530-603-2847 | |
| 17. EMAIL ADDRESS willie@sierratrails.org | | | |
| 18. STREET ADDRESS 550 Crescent Street | | 19. CITY, STATE, ZIP CODE Quincy, CA 95971 | |
| GOVERNMENT OFFICIAL COMPLETES THIS SECTION | | | |
| 20. AGENCY CONTACT NAME (Last, First) Hansen, Brian | | 21. AGENCY CONTACT EMAIL & PHONE Brian.c.hansen@usda.gov 775-884-8140 | |
| 22. REIMBURSEMENTS APPROVED: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Type and Rate of Reimbursement: | | 23. VOLUNTEER POSITION/GROUP PROJECT TITLE: SBTS – Connected Communities Project & Lost Sierra Route | |

24. **Description of service to be performed.** Provide a brief abstract of volunteer or service activity and the location of the volunteer activity, and attach description of service to be performed. Service description should include details such as time and schedule commitment, use of government vehicle, use of personal equipment and/or vehicle, skills required (note certifications if necessary), level of physical activity required, etc. If this is a group agreement, the leader is to provide the group name and attach a complete list of group participants or optional form 301b for each volunteer.

VOLUNTEER/SERVICE ACTIVITY ABSTRACT

Volunteer agreement for the Connected Communities Project and Lost Sierra Route planning and construction. Locations for all phases of the Lost Sierra Route are within the HTNF Carson River Ranger District.

Phase 1: preplanning including ground truthing of proposed trails within the Connected Communities Projects (Sierra Valley Recreation Project, Peavine Maze Connectivity Project), including: hiking and riding proposed routes, taking photos and field notes of route conditions, and flagging trail corridor.

Timeline: 2022-2025 – See Vehicle Travel, Foot Travel Field Work and Wildlife Encounters JHA

Phase 2: Environmental analysis including both NEPA and CEQA processes for the Sierra Valley Recreation Project, Peavine Maze Connectivity Project.

Timeline: 2023-2027 – See Vehicle Travel, Foot Travel Field Work and Wildlife Encounters JHA

Phases 3: Construction of approved trail routes (East Zone Connectivity Project) including: deduffing, tread benching, brushing, log out, drainage construction, and installation of directional route signage. Construction will include both hand built and mechanical built trail segments including both SBTS staff time and volunteer time. Timeline: 2023-2027 – See Vehicle Travel, Foot Travel Field Work, Trail Work, wildlife encounters and tool sharpening JHA

Phase 4: Maintenance of trail routes including: brushing, log out, tread repair and drainage repair. Timeline: in the years following Phase 3 See Vehicle Travel, Foot Travel Field Work, Trail Work, wildlife encounters and tool sharpening JHA
Equipment, Tools and PPE for all phases to be supplied and maintained by SBTS.

Safety and Health:

-Volunteer crew leaders, designated in writing by the Sierra Buttes Trail Stewardship are authorized to complete, review, and sign appropriate forms necessary for personal injuries covered under this Agreement, e.g. CA-1s

-Work projects will have completed Forest Service approved Job Hazard Analyses (JHA) in advance of work commencing.

-Sawyers will be trained and currently certified by Forest Service personnel. Any use of saws must be approved prior to the work event by the Carson District Ranger and a Forest Service approved saw certification must be provided. All work involving saws will be conducted in strict compliance with USFS regulations and procedures.

-Safety briefings will be conducted and documented daily as well as before every new phase of a work project. JHA's and proper use of PPE will be reviewed as part of these briefings.

-Any volunteer work that would involve cross-cut saws, chainsaws, motorized equipment, or any other tasks that involve risks beyond those identified in the JHAs will need to be brought to the attention of the Forest Service before such work commences, unless work is being conducted by a hired contractor with their own insurance. Volunteers performing tasks that are outside of the scope of work described in this agreement can be considered but proper training/certifications, PPE, and JHAs will have to be established between both parties before any volunteers perform such tasks.

-Claims under this Agreement are subject to investigation, adjudication, and OWCP procedures and regulations.

-When specialized equipment is used, such as a mini excavator or any other equipment or vehicle, the operator shall be qualified to operate such equipment. Sierra Buttes Trail Stewardship is responsible and liable for equipment use. The Forest Service will provide no vehicles, equipment, or funds towards the use of the equipment obtained by the Sierra Buttes Trail Stewardship.

Volunteer Status and Recording:

-Volunteers must sign a volunteer form for each project to be covered under this agreement (form needs to include signature, date, printed names, contact information, and emergency contact. In addition, volunteers must provide their personnel data, which will be provided on a separate form.

-If the Sierra Buttes Trail Stewardship, with the concurrence of the Forest Service, determines minors (under the age of 18) are appropriate for a work project or event, the minor(s) will sign a volunteer agreement form along with the signature of the accompanying parent/legal guardian giving permission for the minor to volunteer in the specific project. The minor will be identified by age and which adult signature approved of his/her participation. Sierra Buttes Trail Stewardship will also comply with child labor laws.

-The volunteer sign up/agreement form must inform the volunteer of the following information:

1) That the volunteer will not receive any compensation for the service and that volunteers are not considered Federal employees for any purpose other than tort claims and injury compensation. The Forest Service does not cover use of a personal operating vehicle (POV), travel within POV, or any activities while on horseback. In the event that it is required, or desirable, to use pack stock to transport Sierra Buttes Trail Stewardship or government equipment, the use of such pack stock must be approved in writing by the Carson District Ranger a minimum of 2 weeks in advance of the volunteer project work.

2) That all publications, films, slides, videos, artistic or similar endeavors, resulting from their volunteer services as specifically stated in the attached job description, will be in the public domain and not subject to copyright laws.

3) Volunteers need to be asked if they have any physical or mental conditions that may affect their ability to perform the work. If so, this needs to be documented in writing and mitigation measures implemented to ensure a safe working environment.

The Forest Service will Provide:

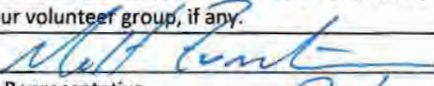
-Trail construction and maintenance standards and JHAs

-Information on sawyer training and certification courses in the local area

-Specialists, as needed and available, for technical trail consultation, guidance, and field inspections

-Safety and personal injury reporting requirements e.g. OWCP forms, Forest Health and Safety Code Handbook, etc.

-The Forest Service has the ultimate responsibility for approving all documents.

| | | |
|--|-------------------------------|------------------------|
| 25. Check all that apply: <input type="checkbox"/> Description of service attached <input checked="" type="checkbox"/> List of group participants/optional form 301b attached <input checked="" type="checkbox"/> Job Hazard Analysis <input type="checkbox"/> Valid Driver's License Verified (if required) | | |
| PARENTAL CONSENT FOR VOLUNTEER UNDER AGE 18 | | |
| 26. PARENT OR LEGAL GUARDIAN (First, Last) | 27. PHONE Home: Mobile: | 28. EMAIL ADDRESS |
| 29. STREET ADDRESS | 30. CITY, STATE, ZIP CODE | |
| 31. I affirm that I am the parent/guardian of the above named volunteer. I understand that the agency volunteer program does not provide compensation, except as otherwise provided by law; and that the service will not confer on the volunteer the status of a Federal employee. I have read the attached description of the service that the volunteer will perform. I give my permission for _____ to participate in the specified volunteer activity. <div style="text-align: center;">(NAME OF YOUTH)</div> | | |
| 32. Parent/Guardian Signature | | Date |
| VOLUNTEER & GROUP LEADER AFFIRMATION | | |
| 33. I understand that I will not receive any compensation for the above service and that volunteers are NOT considered Federal employees for any purpose other than tort claims and injury compensation. I understand that volunteer service is not creditable for leave accrual or any other employee benefits. I also understand that either the government or I may cancel this agreement at any time by notifying the other party. I understand that my volunteer position may require a reference check, background investigation, and/or a criminal history inquiry in order for me to perform my duties. I understand that all publications, films, slides, videos, artistic or similar endeavors, resulting from my volunteer services as specifically stated in the attached job description, will become the property of the United States, and as such, will be in the public domain and not subject to copyright laws. I understand the health and physical condition requirements for doing the work as described in the job description and at the project location, and certify that the statements I have checked below are true: <input checked="" type="checkbox"/> I or group leader know of no medical condition or physical limitation that may adversely affect my or members of the group ability to provide this service. If a group see attached OF301b. <input type="checkbox"/> I or a member of the group have a medical condition or physical limitation that may adversely affect my ability to provide this service and have informed the Government Representative. If a member of a group see attached OF301b. <input type="checkbox"/> I or group member do not consent to being photographed or to the release of my photographic image. If a member of a group see attached OF301b. | | |
| I do hereby volunteer my services as described above, to assist in authorized activities at <u>Humboldt-Toiyabe NF, Carson Ranger District</u> and I agree to follow all applicable safety guidelines. See attached OF301b attached if a member of a group. (NAME OF FEDERAL AGENCY) | | |
|  34. Signature of Volunteer or Group Leader Greg Williams, SBTS ED | | Date 10/4/2022 |
| The above-named agency agrees, while this arrangement is in effect, to provide such materials, equipment, and facilities that are available and needed to perform the service described above, and to consider you as a Federal employee only for the purposes of tort claims, liability and injury compensation to the extent not covered by your volunteer group, if any. | | |
|  35. Signature of Government Representative | | Date 10/20/11 |
| TERMINATION OF AGREEMENT | | |
| 36. Agreement Terminated Date: | | Total Hours Completed: |
| 37. Signature of Government Representative: | | |
| PUBLIC BURDEN STATEMENT | | |
| According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0080. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. USDA, DOI, DOC and DOD prohibit discrimination in all programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. Not all prohibited bases apply to all programs. | | |
| PRIVACY ACT STATEMENT | | |



SBTS Nevada Vendor Registration

Peavine Maze Connectivity and Restoration

STATE OF NEVADA

ELECTRONIC VENDOR REGISTRATION



VENDOR DATABASE SERVICES STATE CONTROLLER'S OFFICE

For controller.nv.gov submission only, do not mail or email this form.

1. NAME For proprietorship, provide proprietor's name in first box and DBA in second box.

| | |
|---|-------------------------|
| Legal Business Name, Proprietor's Name or Individual's Name Sierra Buttes Trail Stewardship | Doing Business As (DBA) |
|---|-------------------------|

2. ADDRESS/CONTACT INFORMATION

Address A – Physical address of

☒ Company Headquarters ☐ Individual's Residence

Is this a US Post Office deliverable address? ☒ Yes ☐ No

Note: If not deliverable you are required to complete Address B

| | | | | |
|--|--------------------|--------------------------|---|------------|
| Address 550 Crescent St | | | Phone Number 530-613-2847 | Fax Number |
| City Quincy | State CA | Zip Code 95971 | Primary Contact Greg Williams | |
| Address B – <input type="checkbox"/> Check to Enter an Additional Remittance – PO Box, Lockbox or another physical location. | | | | |
| Address | | | Phone Number | Fax Number |
| City | State | Zip Code | Primary Contact | |

3. ORGANIZATION TYPE AND TAX IDENTIFICATION NUMBER (TIN) Check only one organization type and supply the applicable Social Security Number (SSN) or Employer Identification Number (EIN).

| Organization Type | SSN | EIN | Tax Exempt/Nonprofit | SSN | EIN | |
|--|--------------------------|-------------------------------------|---|--------------------------|--------------------------|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> | | <input type="checkbox"/> LLC Tax Classification | | | SSN |
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> | | <input type="checkbox"/> Disregarded Entity | <input type="checkbox"/> | <input type="checkbox"/> | Name associated with SSN: |
| <input type="checkbox"/> Partnership | | <input type="checkbox"/> | <input type="checkbox"/> Partnership | | <input type="checkbox"/> | EIN 721579038 |
| <input type="checkbox"/> Corporation | | <input type="checkbox"/> | <input type="checkbox"/> Corporation /S Corp | | <input type="checkbox"/> | New TIN? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes – Provide previous TIN & effective date. |
| <input checked="" type="checkbox"/> Tax Exempt/Nonprofit | | <input checked="" type="checkbox"/> | | | | Previous TIN: Effective Date: |
| <input type="checkbox"/> Trust/estate | <input type="checkbox"/> | <input type="checkbox"/> | | | | |

OTHER INFORMATION Check **all** that apply.

| | | |
|---|---|---|
| <input type="checkbox"/> Doctor or Medical Facility <input type="checkbox"/> None | <input type="checkbox"/> In-State (Nevada) | <input type="checkbox"/> NV Business ID # |
| <input type="checkbox"/> Attorney or Legal Facility | <input type="checkbox"/> DBE Certificate #: | <input checked="" type="checkbox"/> N/A |

4. ELECTRONIC FUNDS TRANSFER **Per NRS 227, payment to all payees of the State of Nevada will be electronic.**

Complete and attach one of the following documents: Scanned Copy of a voided imprinted check for the account. Savings, Prepaid Card or Depository Accounts submit a signed letter restating bank information (Companies must use company letterhead) **Pictures, Picture files, Direct Deposit Forms, Deposit Slip or Wire information will not be accepted.** Allow 10 working days for activation.

| | | |
|--|--|---|
| Bank Name Plumas Bank | Bank Account Type <input checked="" type="checkbox"/> Checking <input type="checkbox"/> Savings | Provide ONE e-mail address for receiving payment notification. kyla@sierratrails.org |
| Transit Routing Number 121138288 | Bank Account Number 121021230 | MUST scan and attach one of the following (See instructions): <input checked="" type="checkbox"/> Copy of voided imprinted check <input type="checkbox"/> Signed letter |

5. IRS FORM W-9 CERTIFICATION AND SIGNATURE

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am a U.S. citizen or other U.S. person (as defined by IRS Form W-9 rev November 2017).

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

| | | |
|----------------|--|--------------------------|
| Signed by: | Print Name & Title of Person Signing Form Greg Williams Executive Director | Date 11/2/2022 |
|----------------|--|--------------------------|

FOR STATE CONTROLLER'S OFFICE USE ONLY

Primary 1099 Vendor ☐ 1099 Indicator ☐ Yes ☐ No

Name of State of Nevada payer agency

Entered By

Date

Comments