



10/25/17

Nevada Dept. of Conservation and Natural Resources
ATTN: DCNR J. Scanland
901 S. Stewart Street, Suite 1001
Carson City, NV 89701

Dear Jenny,

Attached you will find an application for funding for the Prison Hill Recreation Area OHV Management Plan. NOHVCC and the City of Carson City respectfully request consideration of this project for funding. This project will serve to create a management plan for the OHV recreation that takes place at Prison Hill Recreation Area. This plan which will include creating sustainable trails, linking system trails to provide loops, identifying needed facilities at the location, providing beginner trails, and protection of natural resources. This plan will be phase 1 of a multiphase project that will seek future funding for implementation, education efforts, and ongoing management and maintenance. Thank you in advance for consideration of this project.

Sincerely,

Marc Hildesheim
Project Manager
NOHVCC

Ann Bollinger
Open Space Administrator
Carson City Parks & Recreation & Open Space

**NEVADA OFF-HIGHWAY VEHICLES PROGRAM
GRANT APPLICATION**
Nevada Department of Conservation and Natural Resources
Nevada Commission on Off-Highway Vehicles

Project # _____ (State admin only)

This application has seven (VII) sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

SECTION I - PROJECT INFORMATION

1. **Project Name:** Prison Hill Recreation Area OHV Management Plan

2. **Project Dates:** Expected *Start:* After Award Expected *Completion:* 8/31/18

3. **Applicant Name:** National Off-Highway Vehicle Conservation Council (NOHVCC)

Phone: 800-348-6487

Mailing address: 427 Central Ave W, Great Falls, MT 59404

Email: trailhead@nohvcc.org

4. **Classification of Applicant:** *(check one)*

Federal State County Local/Municipal Other: _____

Partnership Non-profit For Profit Individual

If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).

5. **Project Manager:** Marc Hildesheim

Phone: 208-416-3557

Mailing address: 427 Central Ave W, Great Falls, MT 59404

Email: marc@nohvcc.org

6. **State T-Vendor #** (if available) _____

7. **Landowner:** City of Carson City

Contact: Gregg Berggren

Phone: 775-283-7219

Mailing Address: 3303 Butti Way, Building 9, Carson City, NV 89701

Email: GBerggren@carson.org

9. **Classification of Land Control:** (check all that apply)

federally managed public land Private Land County City

Other: _____

Lease; Attach copy of lease with expiration date.

R&PP; Attach copy of lease with expiration date.

If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135

10. **Project Costs:** (Please do not submit match not directly related to the project)

State OHV Grant Request: \$33,042.76

Other Funds: \$8,400.00

Total Project Amount \$41,442.76 100%

What are the sources of your leveraged (other) funds?

Federal Private In-kind City/County Other

Please *describe* source(s):

Type here: Carson City will provide match in the form of staff time. NOHVCC will also provide staff time as a match and will only bill hard costs to the project as described in section IV Budget.

11. **Project Type(s) (NRS 490.069 Sec.2c) check all that apply:**

- Studies or planning for trails and facilities;
 - Environmental Assessments and Environmental Impact Studies.
 - Other studies OHV Management Plan_____
- Acquisition of land for trails and facilities
- Mapping and signing of trails and facilities
- Reconstruction, enhancement or maintenance of existing trails and facilities
- Construction of new trails and facilities
- Restoration of areas that have been damaged by the use of off-highway vehicles.
- The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.
- Safety training and education related to the use of off highway vehicles
- Compliance and enforcement

Note: Operations & management and purchase or lease of equipment associated directly with a project are eligible.

12. **All Trail USERS:** (check all that apply)

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Mountain Biking | <input checked="" type="checkbox"/> Hiking/Backpacking | <input checked="" type="checkbox"/> Equestrian |
| <input checked="" type="checkbox"/> Single track motorcycle | <input type="checkbox"/> Snowmobiling | <input type="checkbox"/> Snowshoe/ski |
| <input checked="" type="checkbox"/> ATV quads | <input type="checkbox"/> Dune buggy | <input checked="" type="checkbox"/> Side by side 50" or wider |
| <input type="checkbox"/> Race Course | <input checked="" type="checkbox"/> Skills riding course | |

Other Type here: Rider Safety Training Area,
4x4, Rock Crawlers

13. **Scope of Work:** Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping etc. and include miles of trail, trail type and other measurable goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included please explain where/how it will be housed and

maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section VII, Scoring Narrative).

Type here: Phase 1 of this grant project will complete a management plan for OHV recreation at Prison Hill Recreation Area. This phase of the project will include a site feasibility assessment, trail assessment, trail layout and design, and completion of a comprehensive management plan including trail location recommendations, sign plans, maintenance plan, facility location, and rehabilitation of a sensitive hydrological area. NOHVCC will work with RecConnect LLC to develop the trail layout & design as well as system planning. We will also be working with Lat + Long Resource Group to hold public stakeholder meetings to inform the process and compile the final report.

Phase 1 will include at least two site visits. During these initial site visits NOHVCC and RecConnect will be assisting Carson City with preventing incursion into the newly rehabilitated hydrological area along Golden Eagle Road. This sensitive area has been rehabilitated by Carson City and it will be important that the area is not damaged by OHV or full size vehicle traffic.

14. **Standards/Guidelines that will be applied to your project:**

- Universal Access to Outdoor Recreation - A Design Guide
- USFS Standard Specifications for Construction & Maintenance of Trails
- BLM Handbook 9114-1 Trails
- NOHVCC Handbooks

Other: _____

15. **Has the applicant received funding from the OHV Program in the past?**

- No Yes

Number of projects funded: _____

Amount of funding Received: \$_____

Number of projects Completed: _____

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: Carson City

Nearest Municipality/Town/City: Carson City, NV

Center of project: Latitude: 39°06'50" Longitude: -119°43'24"

Maps are a very important part of the application. They are considered part of the final agreement if funded. Please provide readable, proficient maps.

Required Maps: for all maps please include a legend, north arrow, scale, and map name.

Topographic maps preferred. You may include *additional* aerial/google maps.

- General location map (showing project area within the state or county)
- Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township: T 15N Range: R20E Sections: 33,34,35 & T 14N R20E Sections: 2,3,4
- Detail map indicating specific project elements (e.g., structures, trail alignment)
 - Maps larger than 11x17 will not be accepted

Please attach the following photographs:

- At least two (2) overviews of the project area from different angles and distances. (Good photographs at trail level and google aeriels help the scoring committee to understand the location, depth and breadth of your project.)*

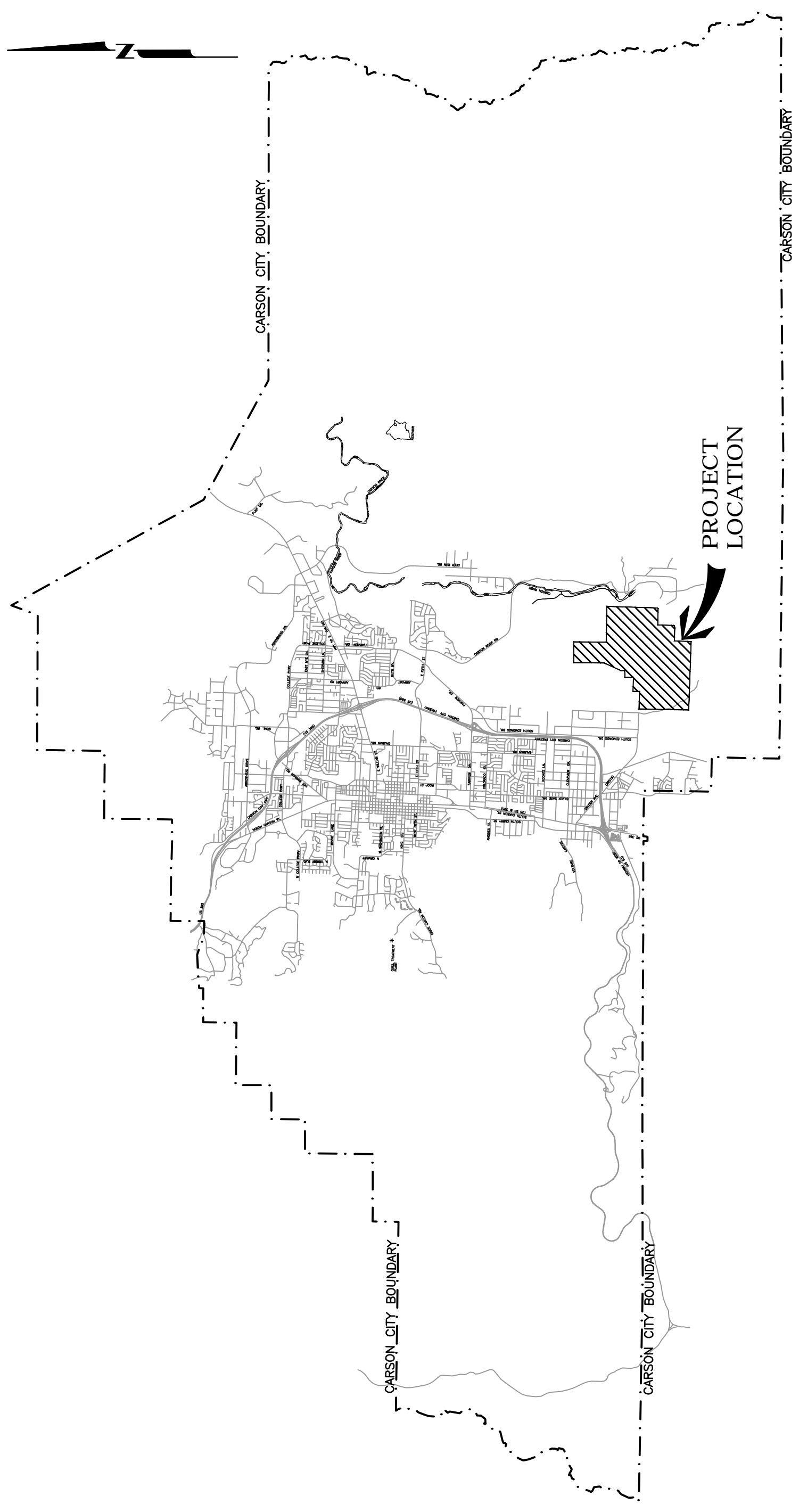
NEVADA OFF-HIGHWAY
VEHICLES GRANT PROGRAM
PRISON HILL TRAIL
GENERAL LOCATION MAP

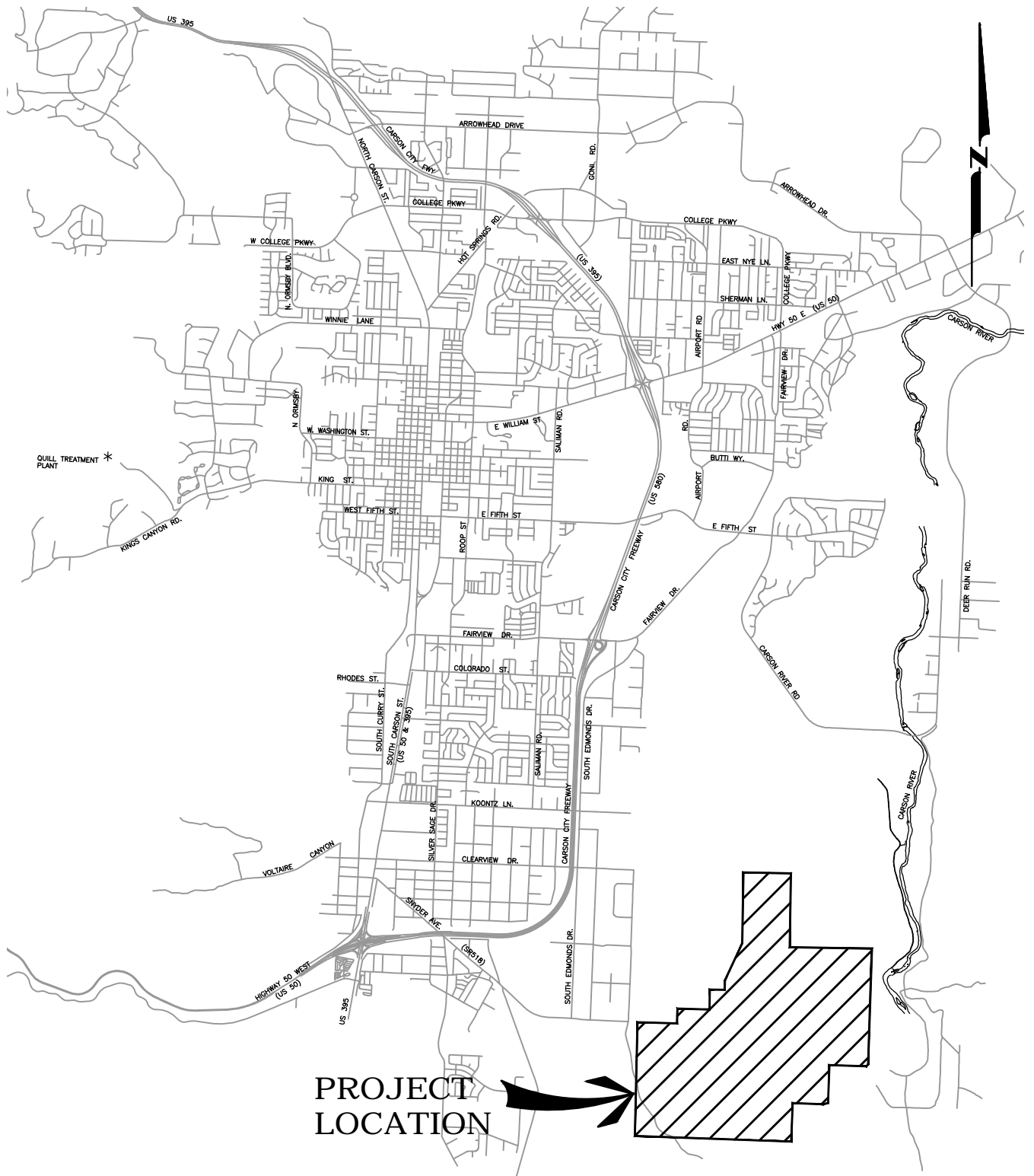
REV.	DATE	DESCRIPTION	BY	APP'D

CARSON CITY
PUBLIC WORKS DEPARTMENT

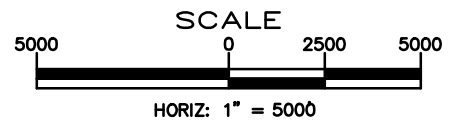
3505 BUTTI WAY CARSON CITY, NEVADA 89701
PH: 775-887-2355 FAX: 775-887-2112

DESIGNED BY: GB
DRAWN BY: DGR
CHECKED BY: GB
DWG NO.: PrisonHill Off Highway
SCALE (HORIZ): NOTED
SCALE (VERT): N/A
PLOT DATE: 10/16/17





**PROJECT
LOCATION**



DWG NO:

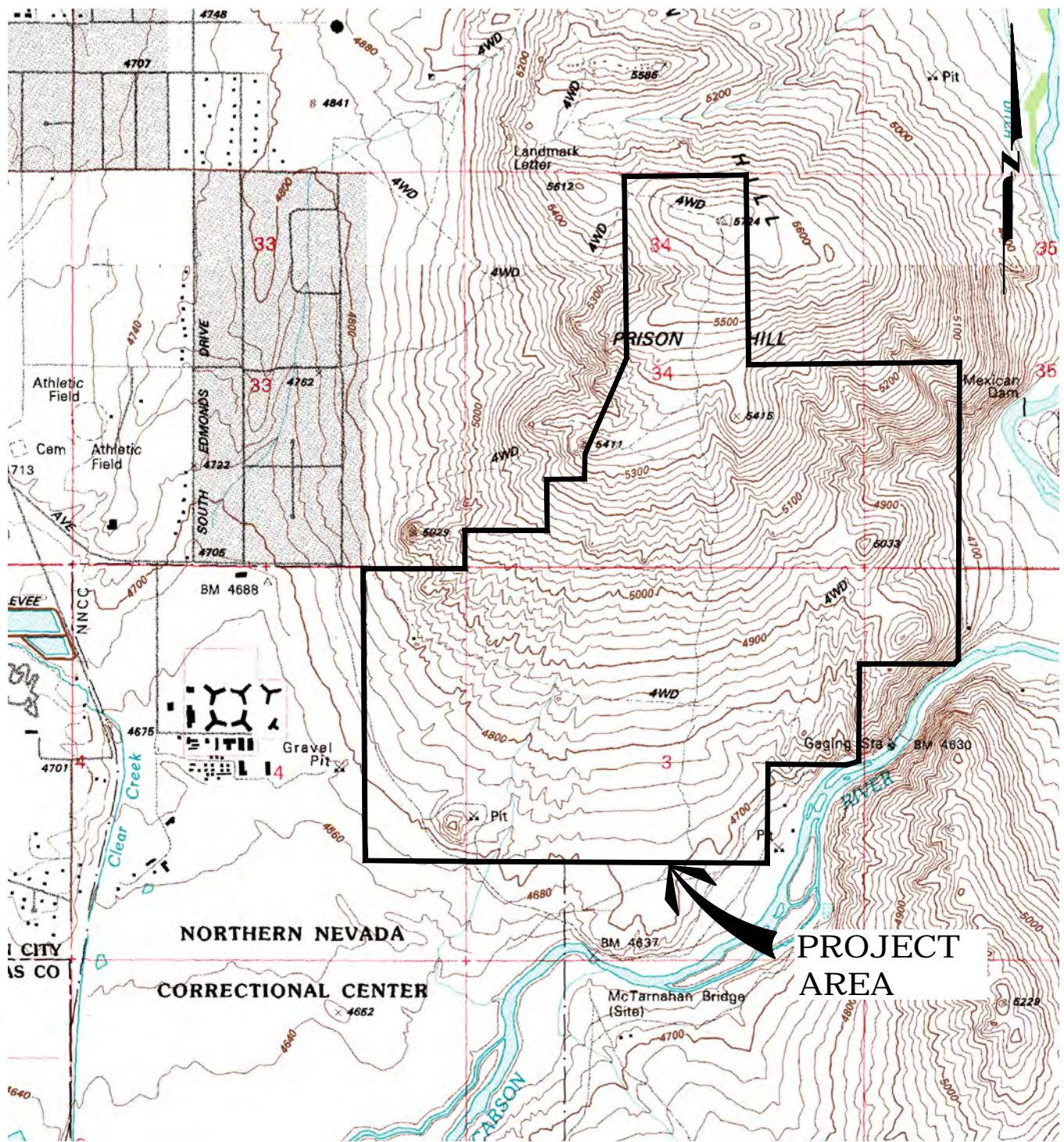
**CARSON CITY
PUBLIC WORKS DEPARTMENT**

3505 BUTTI WAY CARSON CITY, NEVADA 89701
PH: 887-2355 FAX: 887-2112

**NEVADA OFF-HIGHWAY
VEHICLES GRANT PROGRAM
PRISON HILL TRAIL
VICINITY MAP**

DESIGNED BY: GB
DRAWN BY: DGR
CHECKED BY: GB
SCALE (HORIZ): NOTED
DATE: 10/16/2017

**FIGURE
2**



NORTHERN NEVADA
CORRECTIONAL CENTER

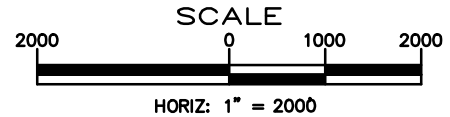
PROJECT AREA

ROAD CLASSIFICATION

Primary highway hard surface	Light-duty road, hard or improved surface
Secondary highway hard surface	Unimproved road

 Interstate Route
 U.S. Route
 State Route

Latitude = 39°06'50"
Longitude = -119°43'24"
Townships 14 & 15 North,
Range 20 East



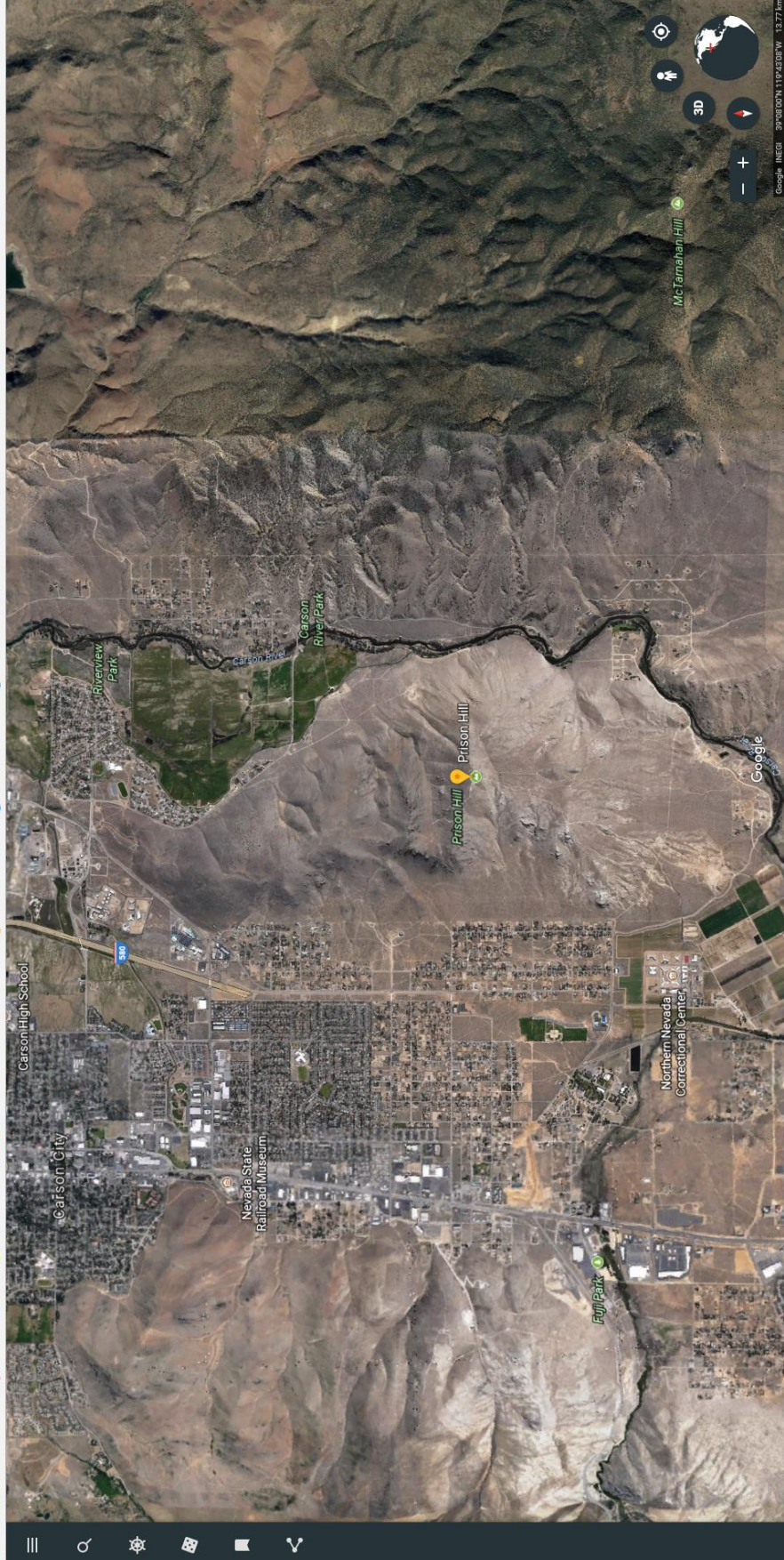
**CARSON CITY
PUBLIC WORKS DEPARTMENT**

**NEVADA OFF-HIGHWAY
VEHICLES GRANT PROGRAM
PRISON HILL TRAIL
TOPOGRAPHIC MAP**

DESIGNED BY: GB
DRAWN BY: DGR
CHECKED BY: GB
SCALE (HORIZ): NOTED
DATE: 10/16/2017

**FIGURE
3**

3505 BUTTI WAY CARSON CITY, NEVADA 89701
PH: 887-2355 FAX: 887-2112





Are YOU Giving Weeds a Free Ride? STOP Invasive Species in YOUR tracks

A weed is any plant that grows in the wrong place. Seeds can cling to vehicle tires, then drop and sprout where they are unwanted. By cleaning your tires, you can help prevent invasive weeds from spreading!

Play Clean Go

Ceanothus
 Pineappleweed
 Rockspruce (Goat Heads)
 Native Starbuck

www.cwsd.org

SECTION 014 PRISON HILL RECREATION AREA - MOTORIZED USE AREA

RESTRICTED ZONE

- Open
- Open
- Open
- Open
- Open

CAUTION

Watch for hidden dangers. Steep slopes, sharp descents, etc.

WARNING

There is a network of routes on the Prison Hill Recreation Area. For safety and enjoyment, and for the protection of riparian resources, only approved routes are allowed and approved.

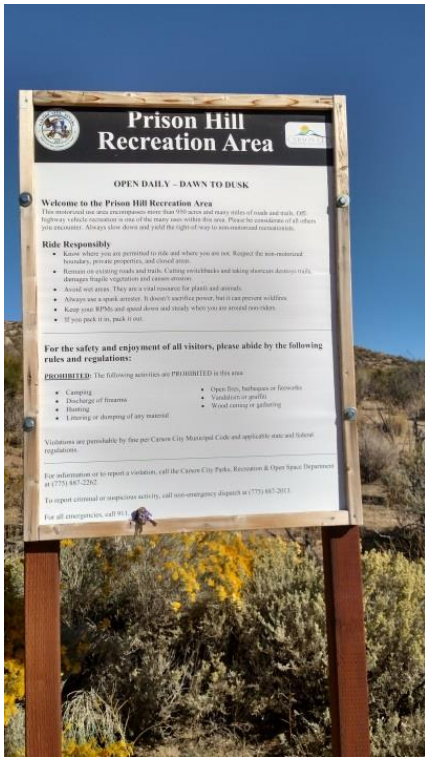
Please do not create new routes.

TRAIL

Trail	Length	Motorized Use	Open	Open	Open	Open	Open	Open
...

FOR YOUR INFO

Maple Valley



Prison Hill Recreation Area

OPEN DAILY - DAWN TO DUSK

Welcome to the Prison Hill Recreation Area

This recreation area encompasses more than 90 acres and many miles of trails and roads. Off highway vehicle recreation is one of the many uses within this area. Please be considerate of others you encounter. Always slow down and yield the right-of-way to non-motorized recreationists.

Ride Responsibly

- Know where you are permitted to ride and where you are not. Respect the non-motorized boundary, private property, and closed areas.
- Remain on existing roads and trails. Cutting over/backs and taking alternate routes can damage fragile vegetation and animal habitat.
- Avoid wet areas. They are a vital resource for plants and animals.
- Always use a spark arrester. It doesn't sacrifice power, but it can prevent wildfires.
- Keep your RPMs and speed down and steady when you are around non-riders.
- If you pack it in, pack it out.

For the safety and enjoyment of all visitors, please abide by the following rules and regulations:

PROHIBITED: The following activities are PROHIBITED in this area:

- Camping
- Discharge of firearms
- Hunting
- Littering or dumping of any material
- Open fire, barbecues or fireworks
- Vandalism or graffiti
- Wood carving or gathering

Violations are punishable by the per Carson City Municipal Code and applicable state and federal regulations.

For information or to report a violation, call the Carson City Parks, Recreation & Open Space Department at (775) 885-2282.

To report criminal or suspicious activity, call non-emergency dispatch at (775) 885-2813.

For all emergencies, call 911.





SECTION III - Federal Lands or Other

Federal Environmental Compliance

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **please attach the decision document to this application:**

- Record of Decision (ROD)
- Finding of No Significant Impact (FONSI)
- Categorical Exclusion (CX)
- SHPO 106 compliance/concurrence letter.
- Other compliance documents already completed. (do not attached the EA or EIS)
- Not applicable

If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.

SECTION IV - BUDGET

Proposed Budget: Provide your budget details in the following format. This budget should align clearly with your scope of work from #13.

- ***Please follow this format as much as possible*** and be very specific, as your application will rate higher. You may create your own spreadsheet.
- Reminder, include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- **Attach copies of estimates and identify what each contract will include.**
- **Attach copies of all quotes/estimates.**

Item Description	Item	OHV Grant Request	Federal	Other	Total
Contracts: studies, planning , design, engineering	RecConnect LLC Feasibility & System Planning	\$17,892.76			\$28,492.76
	Lat/Long Consulting Public Meetings and Report Compilation	\$10,600.00			
Contracts: construction					
Direct labor costs Salaries, including fringe, actual costs	NOHVCC Staff Costs			\$5400.00 (120 hours)	\$8400.00
	Carson City Staff Costs			\$3000.00	
Volunteer or donated labor/in-kind # Hrs. skilled labor @\$23.56/hr. (not required but is important for scoring higher) <i>(You will have to provide paperwork for this in your reporting to receive score points)</i>					
Purchase or rental of equipment - Specify type of equipment – cost- # of days. <i>Attach estimate or quote.</i>					
Purchase of Materials List items & cost of each item or group of items.	Stakes & Pin Flags	\$250.00			\$750.00
	Signs & Posts for Golden Eagle Lane	\$500.00			
Vehicle Gas and Maintenance standard is now at .54 per mile. Estimate miles.					
Other: be specific	NOHVCC Direct Costs (2 trips)				\$3,800.00
	Travel (Airfare)	\$800			
	Rental Car	\$1400			
	Per Diem	\$600			
	Lodging	\$1000			
Other: be specific					
Totals		\$33,042.76		\$8,400.00	\$41,442.76
Percentages		80%		20%	100%



October 18, 2017

Thank you for the opportunity to submit a proposal to the National Off-Highway Vehicle Conservation Council (NOHVCC) for planning services for Carson City Parks, Recreation & Open Space Department and the Prison Hill Recreation Area OHV Management Plan Project. Lat + Long is pleased to propose the following services as outlined within the planning phase of the project. It is our understanding that the execution of this phase of the project is contingent upon the approval of a grant obtained through the Nevada Commission on Off-Highway Vehicles.

Background: Recognizing the need for sustainable OHV planning efforts for the Prison Hill Recreation Area, NOHVCC will be submitting a grant proposal to secure funding over the next several years for the planning, design and implementation of trail routes, infrastructure and trailhead facilities. Part of the planning process will identify and outline the management of the area which encompasses designated trail routes and areas open to motorized recreation, rider education campaign, and trailhead tools and amenities to enhance user experience all while focusing on protecting the natural and cultural resources in the area.

Organization Qualifications and Experience: Lat + Long Resource Group, LLC was established in October 2014 by founder and President, Alexis Nelson. Lat + Long provides strategic and operational support to non-profit organizations specializing in motorized recreation. Our services include grant writing, strategic planning, meeting facilitation, and the planning, coordination and implementation of projects specific to sustainable OHV recreation. Alexis Nelson has served the motorized community in multiple capacities over the course of the last twenty years; from working for the USDA Forest Service, to initiating several large GPS trail mapping projects, to managing a large non-profit snowmobile organization and the extensive statewide trails system, to currently working on several regional and national initiatives to further and enhance OHV recreation opportunities on public lands. During her thirteen plus year tenure with the Vermont Association of Snow Travelers (VAST), Alexis worked with 128 local snowmobile clubs, private landowners, local, state, and federal representatives in permit review and compliance in trail development, maintenance, and trail safety projects. She was responsible for preparing the annual operating plan, organizational strategic plan, several multi-million dollar budget(s), and allocation of registration and user permit revenues through organization grant programs. She has served on multiple boards and committees collaborating with symmetrical organizations for the common objective of keeping trails open for future access, including Chair of the International Association of Snowmobile Administrators (IASA). Alexis provides ongoing strategic and operational consulting services to the Off-Road Business Association (ORBA) and is working with NOHVCC and Driven, LLC on an exciting project with the BLM in gathering input from OHV enthusiasts across the state of Nevada. Lat + Long collaborates with other businesses and organizations and may utilize their expertise and resources within the scope of the project.

Proposed Services: Through detailed analysis of the Prison Hill Recreation Area, Lat + Long will review the current trail system and infrastructure, agreements, permits, maps, historical and cultural significance, sensitive resource areas, and any other pertinent information that is relevant to the planning phase of the project. Lat + Long will meet with project stakeholders and gather feedback from all perspectives through on-site visits, conference calls, stakeholder meetings, and

conducting/facilitating a series of meetings open to the public. We will strive to keep lines of communication open through collaboration, professionalism, and the common goal of sustainable development of the Prison Hill Recreation Area for OHV routes and infrastructure. This ultimately will promote a quality riding experience for all OHV enthusiasts. After gathering feedback and working with the project managers, Lat + Long will provide a formal report outlining the recommendations and plan for the development of the Prison Hill Recreation Area.

Scope of Work/Timeline:

The scope of work will be divided into three phases from start to completion of the project. The timeline may be modified and/or tasks may be moved between the phases of the project upon the discretion of the Contractor and the Client.

- Phase 1: Project Research and compiling current data specific to the Prison Hill Recreation Area *January 1st through March 1st, 2018*
Outreach to Carson City Parks, Recreation & Open Space and all stakeholders. Gather all data including maps, permits, historical and cultural significance, special conservation and resource areas, and current infrastructure.
- Phase 2: Meeting Facilitation
To be determined by NOHVCC, Carson City Parks, Recreation & Open Space, and Lat + Long. This may take place during Phase I of the project.
Facilitate three to four public meetings (depending on need). Purpose is to discuss project, develop proposed alternatives to address/reduce user and any potential conflict, protection of natural resources and encourage open communication and dialogue between all interested parties.
- Phase 3: Draft Final Report
Report will be completed by August 1st, 2018
Report will convey the final preferred alternative for the Prison Hill Recreation Area. This shall include detailed findings directly from Phase 1 & Phase 2 of the project and the recommendations based on input collected through the planning process.

Cost Proposal

- Professional Services: \$9,600
Services outlined within the scope of the project at \$80/hour for a total of 120 hours
Phase 1: 20 hours
Phase 2: 45 hours
Phase 3: 55 hours
- Administrative: \$500
Administrative costs incurred in preparation for the meetings.
- Travel: \$500
Travel to approximately 8-9 meetings
Total Cost: \$10,600



CARSON CITY, NEVADA
CONSOLIDATED MUNICIPALITY AND STATE CAPITOL

October 11, 2017

Nevada Off Highway Vehicles Program
Department of Conservation and Natural Resources
901 S. Stewart Street, Ste 1000
Carson City, Nevada 89701

RE: Prison Hill Recreation Area OHV Management Plan, Carson City, Nevada

Dear Commissioners:

The above stated off-highway project has my approval as of October 11, 2017.

The project is located on land managed by Carson City. The Prison Hill Recreation Area was conveyed to Carson City from the Bureau of Land Management as part of the Omnibus Public Lands Management Act of 2009 (OPLMA). The project is in conformance with the guidelines and appropriate land management permits, licenses, clearances, and environmental analyses documentation necessary to comply with local, state and federal laws specifically, NRS 490.069, and the Omnibus Public Lands Management Act of 2009. NEPA is not applicable to this project. Carson City plans to manage this area for OHV access for at least 25 years.

If you have any questions or concerns, please contact me at 775-283-7337 or by email at abollinger@carson.org.

Sincerely,

Ann Bollinger
Open Space Administrator
Carson City Parks, Recreation, and Open Space
3303 Butti Way, Building 9
Carson City, Nevada, 89701



10/20/17

NEVADA DEPT. OF CONSERVATION AND NATURAL RESOURCES
OFF-HIGHWAY VEHICLES PROGRAM
ATTN: DCNR J. SCANLAND
901 S. STEWART STREET, SUITE 1001
CARSON CITY, NV 89701

To whom it may concern,

I am writing on behalf of the Pine Nut Mountain Trails Association (PNMTA) where I currently serve as President. The PNMTA is a non-profit serving all recreational user types in the Pine Nut Mountain area. You can find out more about us at www.pnmta.org.

We wish to support the project currently being undertaken by Carson City and the National Off-Highway Vehicle Conservation Council to enhance the off-highway vehicle recreation opportunities at Prison Hill Recreation Area. The PNMTA has a long history of utilizing and volunteering to maintain the Prison Hill area and support the continued improvement and enhancement of the area. Phase 1 of this project as proposed by Carson City and NOHVCC will serve to assess and plan for future OHV use at Prison Hill. Future phases of this project will serve to implement the plan and provide infrastructure to the area.

Thank you for your consideration of this project.

Sincerely,


Michael Pailliotet

President, PNMTA





October 23, 2017

Nevada Off Highway Vehicles Program
Department of Conservation and Natural Resources
901 S. Stewart Street, Suite 1000
Carson City, Nevada 89701

RE: Prison Hill Recreation Area OHV Management Plan

Dear Commissioners,

We are a local 4 wheel drive Jeep club based out of Dayton, NV. We get together for monthly meetings as well as monthly runs. Every quarter we choose a trail to work on and clean up. As a club, and as individual members, we have recreated at Prison Hill for many years.

We are writing this letter in support of the above stated project. The Prison Hill Recreation Area is very popular with OHV enthusiasts because it has a lot of great trails and because it is so accessible since it is within the City limits. Currently there is very little information about this area in the way of maps, signage and wayfinding. Also, some of the trails are in bad shape and could use some work.

The possibilities for this area are endless. This would be a great location for training/educational programs for younger riders and families. There could be small events, like 'Demo" days. In short, we would like to see a long-term management plan for the area so that it can be sustainably enjoyed by OHV recreationists for many years to come.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'Steve Mason'.

Steve Mason
Secretary
775-745-2352
masonelectrc@sbcglobal.net

SECTION VI – TRANSMITTAL LETTERS and LETTERS OF SUPPORT

Transmittal Letter(s): transmittal letter(s) must be submitted **and attached to this application**. They must be signed by the appropriate club or agency head, (Chairperson/President of the organization or other authorized official) AND by **the landowner**.

Land Owner: a letter of support by the landowners (county, city, state, federal, private) stating that they have read and agree (1) to the application (2) that the applicant's interest in the subject land is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion NAC 490.1355 (3) and any match or other tasks in the application that are assigned to them. The State may require the landowner/agency to be co-grantee on the grant agreement/contract.

A commitment to maintain the trail/facility, and allow for motorized access to those facilities for 25 years or the normal life of the project, by the appropriate entity.

Letters of Support are limited to three (3). Please attach them to the application.

SECTION VII – SCORING NARRATIVE

Address the following 14 questions in the order listed below.

- **Be specific and concise** with your answers.
- **Please submit no more than five (5) double-sided pages for your Narrative.**
- **Please type directly into this application.** *If the form doesn't work for you, please cut and paste into another document and answer in the same order as given below. (if not applicable answer N/A)*

1	<i>Public Education, Law Enforcement & Outreach:</i> <i>Please describe how your project/program will incorporate public education and/or outreach to increase registration and showcase the benefit of OHV communities, including registration events.</i>	Outreach will be conducted as part of this initial phase of this project. NOHVCC and its contractors will hold public stakeholder meetings to determine how the motorized area of the Prison Hill Recreation area should be improved or modified to best suit their needs. Once the plan is completed and implementation begins, education and enforcement will be vital to the success. This management plan will include plans for how to educate and inform the public about how to responsibly recreate at the area. NOHVCC and Carson City will also seek future grant funding for an educational campaign to ensure that the rules are being followed and that the newly implemented plan is successful.
2	<i>Trail Mapping:</i> <i>Please describe how your project /program will move public lands in Nevada towards having travel plans completed and will result in trail mapping and creation of maps for the public. (With landowner/manager approval).</i>	As part of phase 1 of this project NOHVCC will be inventorying what trails currently exist on the ground. From there a plan that uses what trails are sustainable, or can be modified to be made sustainable, and what trails must be created to complete the system. Trails that are currently not sustainable will be assessed to determine if they must be rerouted or decommissioned. A final map of the newly created trail system will be created and featured on all kiosks and educational campaigns that are part of the additional phases of this project.
3	<i>Access:</i> <i>Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn't occur.</i>	There are currently multiple access points to Prison Hill including a large undeveloped staging area and trails that connect to local neighborhoods and non-motorized areas of Prison Hill. This unmanaged access has led to complaints from neighbors and other recreationalists and threatens the continued use of this area. NOHVCC and Carson City will use this plan to develop controlled access points and close off access points that are detrimental to the area, non-motorized recreation areas, and surrounding neighborhoods. This will serve to minimize conflict with neighbors and other recreationalists.
4	<i>Demand for New Facilities:</i> <i>Please describe the justification (the DEMAND) for NEW facility/program development: restrooms, trails, signs, and other amenities.</i>	There is currently no developed trailhead facilities at Prison Hill. A designated and controlled access point will minimize the creation of user created trails that are not sustainable and will minimize conflict with

		neighbors and other recreationalists. There is also a major need for signage, maps, and kiosks at this area. Another need met by providing developed facilities is that of sanitation. A bathroom at trailhead is needed in this area and will eliminate unsightly and unsanitary waste issues. This plan will serve to identify the best location for a developed trailhead at Prison Hill.
5	Connectivity: Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide when completed. Attach maps if necessary. i.e. towns, parks, areas, trails etc.	Prison Hill is surrounded by BLM managed public land with existing routes and OHV recreation opportunities. While Prison Hill does not have a direct connector route to these facilities, having another high quality recreation experience in the area provides an opportunity for OHV enthusiasts to stay in the Carson area longer. Additional mileage for OHV travel allows for the planning of extended visits to the Carson area.
6	Environmental Studies: please describe how your environmental studies, project/program is in a highly desired area that will result in maintaining or expanding OHV riding areas.	The Prison Hill Area currently sees heavy OHV traffic near raptor nesting areas and sensitive watersheds. Mitigation efforts have taken place in one area to minimize soil erosion into the Carson River; however thorough wildlife and watershed studies have not been conducted.
7	Design for Conservation: please describe how your project/program considers water and habitat conservation. Example: how the trail features are designed to be sustainable while protecting environmentally sensitive areas or important wildlife habitat area.	NOHVCC plans and designs trail systems based on our book "Great Trails" (www.gt.nohvcc.org) which places an emphasis on balancing riders needs while ensuring resource protection. We also teach and practice designing and building sustainable trails on all projects we participate in. This plan will be based on the principles found in <i>Great Trails</i> and will provide direction for creating sustainable trails and facilities.
8	Existing Facilities: please describe how your project /program assists in the maintenance and/or rehabilitation of Existing Facilities . "Taking care of what is already there to protect the investment".	There is little to no infrastructure in the Prison Hill Recreation Area. Part of this project will be focused on determining the best location for quality trailhead facilities, restrooms, trails, as well as protecting the educational kiosks and signage that is in place. Many of the existing trails at Prison Hill are user created and may not be sustainable. The plan will serve to reroute these trails or build new trails that are sustainable and fun to ride. Trail signage shall also be a major component of this project with a sign plan being created that will direct what types of signs to use, where to place them, and how to maintain proper signage. There are currently a few educational kiosks at the area but general trail signage is lacking.
9	Leveraged Projects: please describe how your project/program leverages private, BLM, USFS, State, local government, or in-kind funding, services or donations (considered as investment in the project. Match is not required but is commended	NOHVCC will be contributing staff time to this project, and the City of Carson City will be contributing staff time.

	<i>and will receive additional points).</i>	
10	Partnering: <i>Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program.</i>	<p>NOHVCC has currently engaged the Pine Nut Mountain Trails Association in this project, and will be reaching out to other clubs and associations to participate in the planning and implementation of this project.</p> <p>A major component of this plan will be public input into the direction of the plan and the Prison Hill Recreation Area. A portion of this grant will be used to conduct public meetings of all local stakeholders and report their feedback to Carson City. This feedback will be instrumental in developing the management plan for the area.</p>
11	Youth and Family Engagement: <i>Please describe how your project/program helps to engage youth and families.</i>	<p>Currently there are no designated areas for youth riding and safety training at the Prison Hill Recreation Area. NOHVCC and Carson City will work cooperatively to identify opportunities for beginner areas at Prison Hill. These much needed areas will serve as a destination area for families and beginner riders.</p>
12	Economic Integration; <i>Please describe how your project/program develops outdoor recreation opportunities that help local and/or regional economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation).</i>	<p>Quality trails and trailhead facilities result in trail systems becoming destination areas for Nevada residents and out of state riders. With a quality trail system in place that provides a variety of experiences riders will stay longer in the Carson City area to <i>enjoy</i> recreating at Prison Hill. This will lead to an increase in spending on fuel, lodging, food, and OHV parts and accessories.</p>
13	Underserved populations: <i>Please describe how your project/program helps to meet the needs of underserved regions and populations. (e.g., identify people and neighborhoods without access to trails, and establishes outdoor recreation opportunities for them; or creates new recreational opportunities not currently available in the area)</i>	<p>Having a high quality OHV recreation area close to the community provides an excellent opportunity for underserved populations to participate in OHV recreation. Having an area close that is not cost prohibitive to travel to, allows local riders to go out with shared machines and equipment and experience the beginner trails that will be a part of this plan. They will also have a convenient location to participate in dealer demo days to experience OHV recreation and see if it would be of interest to them. At least one local dealer in the Carson City area has expressed interest in planning demo days at Prison Hill if there are improved trails and management in the area.</p>
14	Maintenance: <i>although this OHV grant program requires maintenance of all facilities funded for 25 years or the normal life of the project, we would like you to please describe HOW your project will be maintained and WHO has committed to the ongoing maintenance of the facility or continuation</i>	<p>The plan will include a maintenance plan component that will be adopted by Carson City. This plan will cover maintenance intervals, types of maintenance, Trail Management Objectives, and who will conduct the maintenance. The plan will also cover how to train maintenance personnel (Carson City and club</p>

	<i>of the service/program. (Please also attach letter as described in Section VI).</i>	volunteers) how to properly conduct this maintenance.
	<i>Additional justification or project history if you feel important and doesn't fit under a criterion listed above.</i>	This management plan will be phase 1 of this project. NOHVCC and Carson City plan on applying for implementation of this plan in the fall of 2018 and future grant cycles as needed. There will be a minimum of three phases of this project. Implementation will include trail construction and reroutes, signage, trailhead facilities, and educational program to ensure the safe and responsible use of the Prison Hill Recreation Area.