

Nevada OHV Grant Application Completion Checklist

The OHV Program will not accept any late applications either by mail, hand-delivery, or at the time of the Commission meeting.

One original completed application is required.

Make sure the original application, with the original signature pages, are at the top of the packet when it is mailed or hand delivered. Remember, make only one copy of an audit, consultant's resumes and one copy of the insurance verification, and attach them to the original application.

Mailing Address

If using the U.S. Postal Service, Federal Express, United Parcel Service, or Airborne Express, please use the following address:

Nikhil Narkhede, OHV Program Manager

Department of Conservation and Natural Resources

901 S. STEWART STREET, SUITE 1003

CARSON CITY, NV 89701-5247

In Person Delivery

If hand delivering, please make prior arrangements with program staff as there is no public access to the elevators. A staff member will need to meet you in the lobby.

Nevada OHV Grant Application Completion Checklist

Project and Applicant information (Questions 1-8)

- ☐ Applicant and project manager details are filled out completely
- ☐ Proof of good standing is provided for applicants registered with the Secretary of State (NAC 490.1345)
- ☐ Classification of Land Control includes proof of written agreement allowing project to proceed on Public lands
- ☐ Landowner letter authorizing grant agreement terms in section 8

Project Costs (Questions 9 -- 12)

- ☐ Completed description of funding request from OHV Program, partners, and total project cost
- ☐ Letters of support from partners providing Cash or Matching contributions to the project (Limit 3)
- ☐ Project type identified
- ☐ Trail users identified

Scope of Work Narrative (Questions 13 – 15)

- ☐ Describe the details of your project, including timelines and details of equipment purchase and maintenance.
- ☐ Identify any literature or reference materials used for your project
- ☐ Identify previous grants from Nevada Commission on Off-highway Vehicles

Section 2 : Location, Maps, Photos

- ☐ Project location details
- ☐ General Location Map
- ☐ Detail Map of specific project elements
- ☐ At *least* two photographs of the project area of different aspect and range

Section 3 : Projects on Federal Lands

- ☐ Provide environmental compliance document

Section 4: Budget

- ☐ Provide a detailed budget for funding requested, matching funds, and total project costs

Section 5: Priorities and Scoring Narrative

- ☐ All 10 questions are answered in complete sentences, and do not exceed 5 pages.