



Brian Sandoval  
Governor

STATE OF NEVADA  
**DEPARTMENT OF WILDLIFE**

6980 Sierra Center Parkway, Suite 120  
Reno, Nevada 89511  
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TONY WASLEY  
Director

JACK ROBB  
Deputy Director

LIZ O'BRIEN  
Deputy Director

October 31, 2017

NV Dept. of Conservation and Natural Resources  
Attn: Jenny Scanland  
NVCOHV Executive Secretary  
901 South Stewart Street, Ste. 1001  
Carson City, NV 89701

Dear Ms. Scanland:

I am pleased to submit this application for the 2018 Off-Highway Vehicles Grant Program. Our game wardens here at Nevada Department of Wildlife spend a great deal of time in Nevada's backcountry patrolling where no other law enforcement agency patrols. As such, we contact thousands of hunters, anglers, trappers, and non-consumptive users of Nevada's great outdoors every year. Of course a large percentage of these recreationists are using an off highway vehicle of some sort, so we're happy to partner with the Nevada OHV program to provide education, registration enforcement, and VIN inspections for these users as part of our normal patrol duties.

As a self-funded agency relying on license and tag dollars for our funding, we'd like to submit this grant application to cover salary and/or overtime costs for game wardens to perform the extra OHV duties beyond their normal wildlife enforcement mission.

Again, thank you for the opportunity to apply and please don't hesitate to reach out with any questions regarding our application or our agency in general.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tyler Turnipseed".

Tyler Turnipseed  
Chief Game Warden



STATE OF NEVADA  
**Off-Highway Vehicles Program**

901 South Stewart Street, Suite 1003  
Carson City, Nevada 89701  
Telephone (775) 684-2794  
Facsimile (775) 684-2715  
[www.nvohv.com](http://www.nvohv.com)



**OFF-HIGHWAY VEHICLES GRANT PROGRAM**  
**NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES**  
**NEVADA COMMISSION ON OFF-HIGHWAY VEHICLES**  
**NRS 490**

**FALL 2017 GRANT APPLICATION**

(RFA APPENDIX A)

**APPLICATIONS DUE**

**November 1, 2017, 4:00 PM, PST**

*Please mail early; Applications postmarked prior to 4:00 pm on November 1, 2017 but not received prior to that time are untimely and will not be considered.*

*NOTE: this is the State OHV program, NOT the Federal Recreational Trails Program*

SUBMIT: ONE FULL COLOR COPY, DOUBLE SIDED  
BY MAIL OR HAND DELIVERY  
(8.5" X 11" ONLY. MAPS MAY BE 11"X17" NO LARGER)

TO: NEVADA DEPT. OF CONSERVATION AND NATURAL RESOURCES  
OFF-HIGHWAY VEHICLES PROGRAM  
ATTN: DCNR J. SCANLAND  
901 S. STEWART STREET, SUITE 1001  
CARSON CITY, NV 89701

AND

ONE ELECTRONIC FILE; PDF VIA EMAIL [jscanland@ohv.nv.gov](mailto:jscanland@ohv.nv.gov)  
OR MEMORY DEVICE ENCLOSED WITH APPLICATION.

DO NOT ATTACH ITEMS THAT ARE NOT REQUIRED.

**For questions please contact:**

**Jenny Scanland**  
**Executive Secretary**  
**(775) 684-2794**  
**[jscanland@ohv.nv.gov](mailto:jscanland@ohv.nv.gov)**

**NEVADA OFF-HIGHWAY VEHICLES PROGRAM  
GRANT APPLICATION**  
Nevada Department of Conservation and Natural Resources  
Nevada Commission on Off-Highway Vehicles

Project # \_\_\_\_\_ (State admin only)

**This application has seven (VII) sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.**

**SECTION I - PROJECT INFORMATION**

1. **Project Name:** \_NV Department of Wildlife – Law Enforcement Division Patrols
2. **Project Dates:** Expected *Start*: January 1,2018 *Expected Completion*: December 31, 2018
3. **Applicant Name:** Nevada Department of Wildlife, Law Enforcement Division

**Phone:** 775-688-1544

**Mailing address:** 6980 Sierra Center Parkway, Suite 120 Reno NV 89511

**Email:** [beller@ndow.org](mailto:beller@ndow.org)

4. **Classification of Applicant:** (*check one*)

Federal    State    County    Local/Municipal    Other: \_\_\_\_\_

Partnership    Non-profit    For Profit    Individual

*If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).*

5. **Project Manager:** Brian Eller, Game Warden Captain

Phone: (775) 688-1544

Mailing address: 6980 Sierra Center Parkway, Suite 120; Reno, NV 89511

Email: [beller@ndow.org](mailto:beller@ndow.org)

6. **State T-Vendor #** (if available) \_\_\_\_\_

7. **Landowner:** \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

9. **Classification of Land Control:** *(check all that apply)*

federally managed public land     Private Land     County     City

Other: State owned land

Lease; Attach copy of lease with expiration date.

R&PP; Attach copy of lease with expiration date.

*If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135*

10. **Project Costs:** *(Please do not submit match not directly related to the project)*

State OHV Grant Request:    \$42,500.00

Other Funds:    **N/A**

Total Project Amount    \$42,500.00    100%

***What are the sources of your leveraged (other) funds?***

Federal     Private     In-kind     City/County     Other

Please *describe* source(s):

Type here: N/A

11. **Project Type(s) (NRS 490.069 Sec.2c) check all that apply:**

Studies or planning for trails and facilities;

Environmental Assessments and Environmental Impact Studies.

Other studies \_\_\_\_\_

Acquisition of land for trails and facilities

- Mapping and signing of trails and facilities
- Reconstruction, enhancement or maintenance of existing trails and facilities
- Construction of new trails and facilities
- Restoration of areas that have been damaged by the use of off-highway vehicles.
- The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.
- Safety training and education related to the use of off highway vehicles
- X Compliance and enforcement

*Note: Operations & management and purchase or lease of equipment associated directly with a project are eligible.*

12. **All Trail USERS:** *(check all that apply)*

- |  |   |                                       |
|--|---|---------------------------------------|
| <input type="checkbox"/> Mountain Biking | <input type="checkbox"/> Hiking/Backpacking   | <input type="checkbox"/> Equestrian   |
| X Single track motorcycle                | X Snowmobiling                                | <input type="checkbox"/> Snowshoe/ski |
| X ATV quads                              | <input type="checkbox"/> Dune buggy           | X Side by side 50" or wider           |
| <input type="checkbox"/> Race Course     | <input type="checkbox"/> Skills riding course |                                       |

Other Type here:

13. **Scope of Work:** Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping etc. and include miles of trail, trail type and other measurable goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section VII, Scoring Narrative).

Type here: Enforcement of OHV registration laws and regulations for one year.

14. **Standards/Guidelines that will be applied to your project:**

- Universal Access to Outdoor Recreation - A Design Guide

- USFS Standard Specifications for Construction & Maintenance of Trails
  - BLM Handbook 9114-1 Trails
  - NOHVCC Handbooks
- Other: \_\_\_\_\_

15. **Has the applicant received funding from the OHV Program in the past?**

- No  Yes

Number of projects funded: 1

Amount of funding Received: \$29,135.00

Number of projects Completed: 1

**SECTION II – LOCATION, MAPS, PHOTOS**

**Project Location: Statewide**

County: \_\_\_\_\_

Nearest Municipality/Town/City: \_\_\_\_\_

Center of project: Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

**Maps are a very important part of the application. They are considered part of the final agreement if funded. Please provide readable, proficient maps.**

**Required Maps: for all maps please include a legend, north arrow, scale, and map name.**

**Topographic maps preferred. You may include *additional* aerial/google maps.**

- General location map (showing project area within the state or county)
- Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township:\_\_\_\_\_ Range:\_\_\_\_\_ Sections\_\_\_\_\_
- Detail map indicating specific project elements (e.g., structures, trail alignment)
  - Maps larger than 11x17 will not be accepted

**Please attach the following photographs:**

- At least two (2) overviews of the project area from different angles and distances. (Good photographs at trail level and google aeriels help the scoring committee to understand the location, depth and breadth of your project.)*

### **SECTION III - Federal Lands or Other**

#### **Federal Environmental Compliance**

**A. If Federal funds or Land are a part of the project and NEPA was completed,** indicate which document was produced, and **please attach the decision document to this application:**

- Record of Decision (ROD)
- Finding of No Significant Impact (FONSI)
- Categorical Exclusion (CX)
- SHPO 106 compliance/concurrence letter.
- Other compliance documents already completed. (do not attached the EA or EIS)
- Not applicable

**If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.**

### **SECTION IV - BUDGET**

**Proposed Budget:** Provide your budget details in the following format. This budget should align clearly with your scope of work from #13.

- ***Please follow this format as much as possible*** and be very specific, as your application will rate higher. You may create your own spreadsheet.
- Reminder, include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- **Attach copies of estimates and identify what each contract will include.**
- **Attach copies of all quotes/estimates.**

<b>Item Description</b>	<b>Item</b>	<b>OHV Grant Request</b>	<b>Federal</b>	<b>Other</b>	<b>Total</b>
Contracts: studies, planning , design, engineering	N/A				
Contracts: construction	N/A				
Direct labor costs Salaries, including fringe, actual costs	<b>Salaries and Overtime costs</b>	<b>\$42,500.00</b>	<b>N/A</b>	<b>N/A</b>	<b>\$42,500.00</b>
Volunteer or donated labor/in-kind # Hrs. skilled labor @ \$23.56/hr. (not required but is important for scoring higher) <i>(You will have to provide paperwork for this in your reporting to receive score points)</i>	N/A				
Purchase or rental of equipment - Specify type of equipment – cost- # of days. <i>Attach estimate or quote.</i>	N/A				
Purchase of Materials List items & cost of each item or group of items.	N/A				
Vehicle Gas and Maintenance standard is now at .54 per mile. Estimate miles.	N/A				
Other: be specific	N/A				
Other: be specific	N/A				
<b>Totals</b>		<b>\$42,500.00</b>			<b>\$42,500.00</b>
<b>Percentages</b>		<b>100%</b>			<b>100%</b>



**SECTION VI – TRANSMITTAL LETTERS and LETTERS OF SUPPORT**

**Transmittal Letter(s):** transmittal letter(s) must be submitted **and attached to this application**. They must be signed by the appropriate club or agency head, (Chairperson/President of the organization or other authorized official) AND by **the landowner**.

- Land Owner:** a letter of support by the landowners (county, city, state, federal, private) stating that they have read and agree (1) to the application (2) that the applicant’s interest in the subject land is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion NAC 490.1355 (3) and any match or other tasks in the application that are assigned to them. The State may require the landowner/agency to be co-grantee on the grant agreement/contract.
- A commitment to maintain the trail/facility, and allow for motorized access to those facilities for 25 years or the normal life of the project, by the appropriate entity.
- Letters of Support are limited to three (3).** Please attach them to the application.

**SECTION VII – SCORING NARRATIVE**

**Address the following 14 questions in the order listed below.**

- **Be specific and concise** with your answers.
- **Please submit no more than five (5) double-sided pages for your Narrative.**
- **Please type directly into this application.** *If the form doesn’t work for you, please cut and paste into another document and answer in the same order as given below. (if not applicable answer N/A)*

<b>1</b>	<p><b><i>Public Education, Law Enforcement &amp; Outreach:</i></b> Please describe how your project/program will incorporate public education and/or outreach to increase registration and showcase the benefit of OHV communities, including registration events.</p>	<p><i>The goal of the project is to maximize compliance with registration requirements of OHV’s utilized by sportsmen (hunters, trappers, anglers and other recreationalists). NDOW game wardens will address compliance with OHV registration requirements incident to contacts with sportsmen. This will take the form of viewing current registration decals on OHV’s and if current decals are not displayed, the game warden will initially educate the OHV user of the proper steps to take in order to register the OHV. Education of proper registration procedures will be accomplished through handing out educational brochures; offering VIN inspections, and directing the OHV user to the Department of Motor Vehicles or other appropriate registration vendors. Enforcement will consist of issuing citations for violations encountered after proper education techniques have been applied. The Department of Wildlife, Division of Law Enforcement is responsible for enforcing the states hunting, fishing and trapping laws.</i></p>
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2	<b>Trail Mapping:</b> Please describe how your project /program will move public lands in Nevada towards having travel plans completed and will result in trail mapping and creation of maps for the public. (With landowner/manager approval).	N/A
3	<b>Access:</b> Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn't occur.	N/A
4	<b>Demand for New Facilities:</b> Please describe the justification (the DEMAND) for NEW facility/program development: restrooms, trails, signs, and other amenities.	N/A
5	<b>Connectivity:</b> Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide when completed. Attach maps if necessary. i.e. towns, parks, areas, trails etc.	N/A
6	<b>Environmental Studies:</b> please describe how your environmental studies, project/program is in a highly desired area that will result in maintaining or expanding OHV riding areas.	N/A
7	<b>Design for Conservation:</b> please describe how your project/program considers water and habitat conservation. Example: how the trail features are designed to be sustainable while protecting environmentally sensitive areas or important wildlife habitat area.	N/A
8	<b>Existing Facilities:</b> please describe how your project /program assists in the maintenance and/or rehabilitation of <b>Existing Facilities</b> . "Taking care of what is already there to protect the investment".	N/A
9	<b>Leveraged Projects:</b> please describe how your project/program leverages private, BLM, USFS, State, local government, or in-kind funding, services or donations (considered as investment in the project. Match is not required but is commended and will receive additional points).	N/A
10	<b>Partnering:</b> Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program.	N/A
11	<b>Youth and Family Engagement:</b> Please describe how your project/program helps to engage youth and families.	N/A

12	<b>Economic Integration;</b> Please describe how your project/program develops outdoor recreation opportunities that help local and/or regional economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation).	N/A
13	<b>Underserved populations:</b> Please describe how your project/program helps to meet the needs of underserved regions and populations. (e.g., identify people and neighborhoods without access to trails, and establishes outdoor recreation opportunities for them; or creates new recreational opportunities not currently available in the area)	N/A
14	<b>Maintenance:</b> although this OHV grant program requires maintenance of all facilities funded for 25 years or the normal life of the project, we would like you to please describe <b>HOW</b> your project will be maintained and <b>WHO</b> has committed to the ongoing maintenance of the facility or continuation of the service/program. (Please also attach letter as described in Section VI).	Funds made available through this grant will be assigned a unique cost accounting code that will be used to capture the time all game wardens expend on OHV registration related issues while in the field. All grant funds spent on salary or overtime will be determined through the state payroll system and will be reported on all required grant paperwork. Statistics will be monitored through the use of a biweekly statistical system utilized by NDOW to collect information on time and contacts made by each game warden statewide. This will track the amount of time expended by game wardens monitoring OHV registration, the number of OHV's contacted and any warnings/citations issued by all game wardens statewide. This information will be utilized to determine time, salary and trends in OHV registration issues as they apply to sportsmen's OHV usage.
	Additional justification or project history if you feel important and doesn't fit under a criterion listed above.	The Nevada Department of Wildlife is a self-funded state agency which receives little general tax funding. Specific funding sources are utilized to pay for the various assigned law enforcement duties. Funding for wildlife law enforcement activities is provided by the sale of hunting, fishing, trapping licenses and hunting tags without any federal matching funds. The Off-Highway Vehicle Grant will provide funds for the portion of salaries used by game wardens when monitoring the registration status of off highway vehicles used by sportsmen in Nevada. The funds will also be used for any VIN inspection requests from the public. Game Wardens contact a great number of hunters, trappers and anglers along with other recreationalists on off-highway vehicles each year. In 2016 game wardens spent 20,558 hours doing wildlife

		<i>(hunting, fishing and trapping) related patrols. Game wardens contacted approximately 13,897 individuals related to wildlife patrol, and an additional 10,259 non-consumptive users (persons not hunting, fishing or trapping) while on wildlife patrols.</i>
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