

NEVADA OFF-HIGHWAY VEHICLES PROGRAM
2021 GRANT APPLICATION
Nevada Commission on Off-Highway Vehicles
Nevada Department of Conservation and Natural Resources

This application has FIVE sections which are all REQUIRED to be filled out in full.
To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

SECTION I - PROJECT AND APPLICANT INFORMATION

1. Project Name: Mesquite OHV Safety Guide & Trail Map
2. Project Dates: *Expected Start:* January 2021 *Expected Completion:* December 2021
3. Applicant Name: Carol Kolson

Mailing address: 11 W Pioneer Blvd, Ste C, Mesquite, NV 89027

Phone: 702-346-2902

Email: carol@mesquitenvchamber.com

4. **Classification of Applicant:** *(check one)*

☐ Federal ☐ State ☐ County ☐ Local/Municipal ☐ Other: _____

☐ Partnership ☒ Non-profit ☐ for Profit ☐ Individual

If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).

Carol Kolson President/CEO
Applicant Signature
(Chairperson/President/Authorized Official)

11/13/20
Date

5. Project Manager: Carol Kolson
Mailing address: 11 W. Pioneer Blvd, Ste C, Mesquite, NV 89027
Phone: 702-346-2902
Email: carol@mesquitenvchamber.com

6. Classification of Land Control: (check all that apply) – **Not Applicable**

☐ Federally managed public land ☐ Private Land ☐ County ☐ City

☐ Other: _____

☐ Lease; Attach copy of lease with expiration date.

☐ R&PP; Attach copy of lease with expiration date.

If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135

7. Landowner: – **Not Applicable** _____

Mailing address: _____

Phone: _____

Email: _____

8. THE LANDOWNER MUST PROVIDE A LETTER STATING THAT: – **Not Applicable**

(See example Appendix B)

a) Landowner has read the Request for Grant Application package.

b) Landowner agrees with the application and the terms of the grant.

c) Landowner holds an interest in the subject land that is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion.

d) Landowner is legally committing to maintain the trail/facility and will allow public motorized access to such trail/facilities for 25 years or the normal life of the project; and

e) Landowner agrees to provide any match or other tasks in the application that are assigned to Landowner.

The State may require the landowner/agency to be co-grantee on the grant agreement/contract.

9. Project Costs: (Please do not submit match not directly related to the project)

State OHV Grant Request: \$9,128

Other Funds: _____

Total Project Amount \$9,128 100%

What are the sources or Partners for your leveraged (other) funds?

☐ Federal ☐ Private ☐ In-kind ☐ City/County ☐ Other

Please describe additional funding source(s):

Type here: There is not an additional funding source for this project.

10. LETTERS OF SUPPORT FROM PARTNERS are required:

- a) Confirming they agree to the terms of the grant; and
- b) That they are committed to providing match/cash or other tasks in the application that are assigned to them.

Other letters of support are limited to three (3). Please attach them to the application.

11. Project Type(s) (NRS 490.069 Sec.2c) check all that apply:

- ☐ Studies or planning for trails and facilities;
 - ☐ Environmental Assessments and Environmental Impact Studies.
 - ☐ Other studies _____
- ☐ Acquisition of land for trails and facilities
- ☒ Mapping and signing of trails and facilities **(In the form of a printed trail guide)**
- ☐ Reconstruction, enhancement or maintenance of existing trails and facilities
- ☐ Construction of new trails and facilities
- ☐ Restoration of areas that have been damaged by the use of off-highway vehicles.
- ☐ The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.
- ☒ Safety training and education related to the use of off highway vehicles and registration
- ☐ Compliance and enforcement (See Appendix C, Enforcement Strategy example)

Note: Operations & management, and purchase or lease of equipment associated directly with a project are eligible.

12. All Trail USERS: (check all that apply)

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Mountain Biking | <input checked="" type="checkbox"/> Hiking/Backpacking | <input type="checkbox"/> Equestrian |
| <input type="checkbox"/> Single track motorcycle | <input type="checkbox"/> Snowmobiling | <input type="checkbox"/> Snowshoe/ski |
| <input checked="" type="checkbox"/> ATV quads | <input checked="" type="checkbox"/> Dune buggy | <input checked="" type="checkbox"/> UTV Side by side |
| <input type="checkbox"/> Race Course | <input type="checkbox"/> Skills riding course | |

Please explain how you intend to manage user interactions:

This project is designed to inform locals and visitors of OHV safety, laws, and approved trails around Mesquite area. The Chamber will distribute this information through our website, as well as with these guides. The guides will be distributed out of our office and from a local OHV based business.

13. **Scope of Work:** Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping, include miles of trail, trail type and other quantitative goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included, please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section V, Scoring Narrative).

Type here: This project includes printed maps, OHV safety information, land and wildlife safety information, and laws regarding OHV use in and around the Mesquite area. This project would incorporate all these components in a travel size booklet that will be designed for easy use. Work will include Cartography, layout, design, and printing.

14. **Standards/Guidelines that will be applied to your project: - Not Applicable**

- ☐ Universal Access to Outdoor Recreation - A Design Guide
- ☐ USFS Standard Specifications for Construction & Maintenance of Trails
- ☐ BLM Handbook 9114-1 Trails
- ☐ NOHVCC Handbooks

Other: _____

15. **Has the applicant received funding from the OHV Program in the past?**

☒ No ☐ Yes

Number of projects funded: _____

Amount of funding Received: \$_____

Number of projects Completed: _____

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: Clark County

Nearest Municipality/Town/City: Mesquite

Center of project: Latitude: _____ Longitude: _____ \

If the shape-files for the trail system are available, please submit them in the e-file. The shape-files of the trail will be required at project end. Program will assist in the collection of the data if needed.

MAPS ARE A VERY IMPORTANT PART OF THE APPLICATION. THEY ARE REQUIRED AND CONSIDERED PART OF THE FINAL AGREEMENT IF FUNDED.

PLEASE PROVIDE READABLE, PROFICIENT MAPS. NOT APPLICABLE

Required Maps: for all maps please include a legend, north arrow, scale, and map name.

Topographic maps preferred. You may include *additional* aerial/google maps.

- ☐ General location map (showing project area within the state or county)
- ☐ Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township:_____ Range:_____ Sections_____
- ☐ Detail map indicating specific project elements (e.g., structures, trail alignment)
 - Maps larger than 11x17 will not be accepted

Please attach the following photographs:

- ☐ *At least two (2) overviews of the project area from different angles and distances. (Good photographs at trail level and google aeriels help the scoring committee to understand the location, depth and breadth of your project.)*

SECTION III - Federal Lands or Other

Federal Environmental Compliance – Not Applicable

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **please attach the decision document to this application:**

- ☐ Record of Decision (ROD)
- ☐ Finding of No Significant Impact (FONSI)
- ☐ Categorical Exclusion (CX)
- ☐ SHPO 106 compliance/concurrence letter.
- ☐ Other compliance documents already completed. (do not attached the EA or EIS)
- ☐ Not applicable

If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.

SECTION IV - BUDGET

Proposed Budget: Provide your budget details to include at a minimum the items in the following table. You may create your own spreadsheet.

- Your budget must align clearly with your scope of work from #13. Be specific, as your application will rate higher.
- Reminder: Include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- **It is recommended that you attach copies of estimates to support your budget, and identify what each contract will include.**

EXAMPLE

Item Description	Item Description	OHV Grant Request	Federal Funds	Other Funds	Total Cost
Contracts: studies					
Contracts: planning, design, engineering construction	Booklet design and layout, project management	\$3,500			\$3,500
	Booklet Printing cost	\$6,250			\$6,250
Direct labor costs	Website management	\$1,500			\$1,500
Salaries, including fringe, actual costs					
Volunteer or donated labor/in-kind					
# Hrs. skilled labor @ \$24.14/hr. (not required but is important for scoring higher) <i>(You will have to provide paperwork for this in your reporting to receive score points)</i>					
Purchase or rental of equipment - Specify type of equipment – cost- # of days. <i>Attach estimate or quote.</i>					
Purchase of Materials, Items & cost or group of items.					
Travel Costs, Per - diem					
Vehicle gas and maintenance standard is now at .58 per mile. Estimate miles.					
Other: be specific		\$11,250			\$11,250
Totals		100%			100%
Percentages					

SECTION V – PRIORITIES AND SCORING NARRATIVE

THE SCORING CRITERIA ARE LISTED IN ORDER OF PRIORITY.

Address the following Ten (10) criteria in the order listed below.

- Please tell us how your project/program meets each criteria.
- Be specific and concise with your answers.
- Please submit no more than five (5) double-sided pages for your Narrative.
- If attached additional pages, ensure the question being answered is referenced. (If not applicable, answer N/A.)

1. **Law Enforcement Strategy that addresses registration enforcement, including Public Education & Outreach aimed at increasing renewals and new registrations:** *Please describe how your project will increase the number of OHV registrations on the district. How will the equipment and time be used to increase OHV safety and awareness? What is your department's history of patrolling for safe OHV Recreation?*

This project is a direct inquiry from OHV locals and visitors looking for printed maps, safety information, and laws regarding OHV use. This project would incorporate all these components in a travel size booklet that will be designed for easy use, and linked directly to the Chamber's website.

The Chamber will be teaming up with local law enforcement, land management, local OHV based businesses, and OHV organizations to create a list of safety rules and regulations for OHV and personal outdoor safety that will be printed in the booklet and on the Chamber website for easy access from visitors. These will be explained through images, examples, and additional references for easy access and understanding.

This will include OHV Laws in Mesquite sited in the Mesquite NV Code of Ordinances 6.7 regarding Off highway Vehicle Use and Operation, as well as, the local OHV friendly street map. These will be posted both in the booklet and the Chamber website. We also plan on including the OHV Streets KMZ file on the Chamber website for easy download for OHV users. The Mesquite NV Code of Ordinances Title 6 Chapter 7 can be found at https://codelibrary.amlegal.com/codes/mesquitenv/latest/mesquite_nv/0-0-0-6263

OHV safety will be sited from the following sources:

- <https://ohv.nv.gov/>
- <https://www.offroad-ed.com/nevada/>
- <https://www.nohvcc.org/education/rider-education/safety-training/>
- <https://www.nohvcc.org/education/rider-education/safety-ethic/>
- <https://rohva.org/#/>
- <https://www.blm.gov/programs/recreation/know-before-you-go>
- <https://www.nohvcc.org/education/rider-education/adventure-trail/>

Land Management OHV Best Practices going in the booklet and on the website will come from <https://www.blm.gov/programs/recreation/OHV>

- 2. Enhancement or Maintenance of existing trails and facilities:** *Describe the maintenance intervals for your project. How will maintenance needs be prioritized and how often will your project hold a maintenance/ trails enhancement event? HOW will your project be maintained and WHO has committed to the ongoing maintenance of the facility or trail.(note: a minimum of 2 maintenance/ trail events are required per year)*

This project will help spread the word on maintaining existing and future trails and facilities. Our objective is to keep OHV riders on existing trails to maintain our natural resources as well as keep riders safe.

- 3. Training:** *Please describe the goals and objectives of your public training program, i.e., Public Education, Rider Classes, Safety, Trail Building, or Outdoor Ethics. Number of people trained, contacts made, etc.*

This project will encourage OHV training to keep individuals safe, keep our natural resources safe, and keep individuals informed on OHV regulations and laws. We will be listing sources for additional training information and links for website such as ohv.nv.gov. These links will not only be listed in the booklet, but added to the Chamber website as well.

- 4. Trail mapping and signing of existing trails and facilities:** *If a mapping component is included in the grant, please describe how it will be integrated with the current web mapping application found on OHV.NV.GOV*

We do not currently have a new mapping component to this project (we are working with local organizations to use existing maps), however, if new mapping became part of this project, we would gladly take steps to share it with OHV.NV.GOV to keep information, trails, etc. as up-to-date as possible.

- 5. Connectivity/Loops:** *Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide or enhance when completed. Attach maps if necessary, i.e., towns, parks, areas, trails, etc.*

The City of Mesquite is currently working on a project to properly mark trails. The Chamber plans on showing clearly marked trail heads in our booklet with the help of other local organizations, land management, and local outdoor groups and OHV clubs. We will also be encouraging the use of the proper facilities.

- 6. Planning, Environmental Studies, Conservation:** *Describe how the environmental studies, conservation and/or planning will mitigate resources impacted by OHV recreation. How will your project contribute to the conservation of our natural resources?*

This project will utilize information regarding OHV use and safety in Mesquite, NV. Additionally, it will also include information on local wildlife, and rules and regulations regarding marked trails. Our goal is to keep riders on the correct trails to

minimize the negative impact OHV riding could have on wildlife while conserving our natural resources.

- 7. Access:** *Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn't occur.*

This project will encourage OHV use to marked and safe OHV trails that will directly improve individual safety. This project will go over OHV safety, and OHV laws. Riders that do not receive this information from this booklet will need to find sources and resources in a different way, whereas this project will have information and links all in one area for convenience to riders, the city, OHV businesses, clubs, and land management organizations.

- 8. Partnering and Leverage:** *Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program.*

We will be working with Mesquite Police Department, Land Management, Local OHV based businesses such as Adventure Time Tours, Friends of Gold Butte, and Local OHV Clubs.

- 9. Economic Integration:** *Please describe how your project/program increasing Off Highway Motorized recreation in the develops outdoor recreation opportunities that help local, regional, or state economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation, Road use resolutions and OHV friendly Communities.)*

The Mesquite area already has diverse outdoor recreation opportunities for locals and visitors. This project from the Mesquite Chamber of Commerce would take an abundance of information that those individuals need and place it into one location for easy access. This will help our outdoor recreation grow substantially as the project will make things like safety information and vehicle registration easily accessible for everyone. The Mesquite Chamber of Commerce received many calls every week looking for information on OHV laws, vehicle registration, accessible trails, trail maps, etc. This project would ease the way for the City, the Chamber, local businesses, and more to get out that important information quickly.

- 10. Demand for New Facilities:** *Please provide justification for NEW facility/program development: restrooms, trails, signs, and other amenities.*

Not applicable to this project.



CLARK COUNTY
PRINTING & MAILING

Clark County Printing and Mailing - 50 S Arrowhead Lane Suite D - Mesquite, NV 89027

Phone: (702) 346-1633 Fax:

Estimate

Estimate#: 28418

Est Date: 11/12/2020

Cust Code: 20212

CUSTOMER INFO

Attn:

Mesquite Chamber of Commerce
11 W Pioneer Blvd Unit C
Mesquite, NV 89027

Phone: (702) 346-2902 **Fax:**

Terms: PREPAY **Email:**

JOB INFO

Estimate #: 28418

Account Rep: Raul Flores

Email: jr@clarkcountyprint.com

Job Name: 24 page booklet 5.5 x 8.5, 100 lb. Gloss text & cover

Data Due:

Pstg Due:

Material Due :

Due Date:

Artwork Due:

Time Due: 12:00 PM

Quantity	Description
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Print

10,000	MULTI - MULTI - Offset Printing-
10,000	MULTI - Cover Pages 4 - Offset Printing - 100# Gloss Cover, 4/4-
10,000	MULTI - Inside Pages 16 - Offset Printing - 100# Gloss Text, 4/4,-
10,000	MULTI - Inside Pages 4 - Offset Printing - 100# Gloss Text, 4/4-
1	Pre Press Services- 1 Hour
1	Score- Straight Score or Perf

Bindery

10,000	Saddle Stitch- 5.5 x 8.5, 24 Page, Bulk Box
10	Box up Printed Material-11-1/4" L x 8-3/4" W x 14-1/4" H
1	Inside Pages 16 - Cutting - Cut Size:-
1	Inside Pages 4 - Cutting - Cut Size:-
1	Cover Pages 4 - Cutting - Cut Size:-

*Postage must be received 24 hours in advance of mail date

*This estimate is valid for 30 days and is subject to change based on review of "live" data and material

Sub Total: \$5,757.19

Tax: \$479.86

Total Services: \$6,237.05