

NEVADA OFF-HIGHWAY VEHICLES PROGRAM
GRANT APPLICATION
Nevada Commission on Off-Highway Vehicles
Nevada Department of Conservation and Natural Resources

This application has FIVE sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Applications missing required information will be returned to applicants for correction if identified before submission deadline for resubmittal before the deadline.

SECTION I - PROJECT AND APPLICANT INFORMATION

1. **Project Name:** Ride Safe and Smart Humboldt County
2. **Project Timeline:** Upon Funding to December 31, 2025
3. **Applicant Name:** Humboldt County Sheriff's Office

Mailing address: 50 W Fifth Street, Winnemucca, NV 89445

Phone: (775)623-6419


Email: Kyle.negus@humboldtcountynv.gov and/or Mario.murillo@humboldtcountynv.gov

4. **Classification of Applicant:** *(check one)*

- Partnership
- Non-Profit
- For-Profit
- Individual
- Federal
- State
- County
- Local
- Municipal
- Other (specify): add here.

If legal entity, must include proof of good standing in the entity's state of incorporation is required.

(NAC 490.1345)


Applicant Signature
(Chairperson/President/Authorized Official)

12/29/2023
Date

5. Project Manager: Sergeant Kyle Negus

Mailing address:50 W Fifth Street, Winnemucca, NV 89445

Phone:(775)623-6419

Email:Kyle.negus@humboldtcountynv.gov and/or Mario.murillo@humboldtcountynv.gov

Alternate Contact: Sergeant Mario Murillo

Mailing address:50 W Fifth Street, Winnemucca, NV 89445

Phone:(775)623-6419

Email:Mario.murillo@humboldtcountynv.gov

6. Classification of Land Control: (check all that apply)

- Federally Managed Public Land (see **Note*** below)
- County
- City
- Private Land [Click or tap here to enter text.](#)
- Lease: [Attach copy of lease with expiration date.](#)
- R&PP: [Attach copy of lease with expiration date.](#)
- Other (specify): [Click or tap here to enter text.](#)

**NOTE: If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. ([NAC 490.135](#))*

7. Landowner / Public Lands Manager [Click or tap here to enter text.](#)

Mailing address: [Click or tap here to enter text.](#)

Phone: [Click or tap here to enter text.](#)

Email: [Click or tap here to enter text.](#)

8. The Landowner (Public Lands Manager) Must provide a letter that includes:

- a) For Public Lands - A letter of support for impacting the land from the governmental entity having jurisdiction. ([NAC 490.135](#))
- b) For Private Land – Documented Interest in the land - *Proof of ownership, lease, rental, easement, right-of-way, written agreement or other legal instrument, scope inclusive to document ability to complete the proposed project; and to operate and maintain the proposed project for a period of not less than 25 years after its completion or for the normal life of the project, whichever is longer.*

9. Project Costs:

List grant request and matching funds directly related to the project:

State OHV Grant Request:\$22,151.00

Matching Funds: [Click or tap here to enter text.](#)

Total Project Amount:\$22,151.00

10. What are the sources or Partners for your leveraged (matching) funds?

- Federal
- Private
- In-kind
- City
- County

Other: Describe additional funding source(s) HCSO will provide additional funds for personnel's overtime to conduct OHV enforcement patrols and rider safety classes/presentations.

11. Contemporary letters of support are required (attach to grant proposal):

- a) Provide documentation from **Project Partners**, if not included elsewhere in this application, agreeing to provide matching funds or effort.
- b) TWO Letters of support from Non-profit organizations.

12. Project Type: check all that apply: [\(NRS 490.069 Sec.2c\)](#)

- Studies or planning for trails and facilities for use by owners and operators of off-highway vehicles.
- Mapping and signing of trails and facilities.
- Acquisition of land for trails and facilities.
- Reconstruction, enhancement or maintenance of existing trails and facilities.
- Construction of new trails and facilities.
- Restoration of areas that have been damaged by the use of off-highway vehicles.
- The construction of trail features and features ancillary to a trail.
- Safety training and education related to the use of off highway vehicles and registration.
- Efforts to improve compliance with and enforcement of the requirements relating to off-highway vehicles. ([OHV Enforcement Statistics Form](#) & [NRS 490 Memo](#))

13. TRAIL or FACILITY USERS:

Describe how this project impacts other trail users, communities, or others in outdoor recreation, include conflict mitigation strategy if necessary

Through our partnership with Nevada Outdoor School and our hosted educational classes, we instruct all participants to share the trails and roads with one another,

14. SCOPE of WORK:

- a) Provide description of project, with quantitative goals including applicable components e.g., studies, planning, mapping, trail & facility description, course or service provided, equipment maintenance, storage. storage studies, if applicable

During calendar year 2024-2025, The Humboldt County Sheriff's Office will use these funds and continued partnership with the Nevada Outdoor School to continue our "Ride Safe and Smart Humboldt County" by hosting a minimum of four rider safety training classes for Dirt Bikes, Side by Sides and ATV's.

The funds will include HCSO personnel to be trained in the operation of HCSO owned Beta dirt bikes and Polaris RZR side-by-side. With more sworn Deputies trained to operate OHV equipment, the OHV patrols can be conducted throughout Humboldt County, with the main focus on specific OHV NRS 490 enforcement.

- b) What is the timeline for completing this project within 24 months of an award. ([NAC 490.1375](#)):

Upon funding to December 31, 2025

15. STANDARDS/GUIDELINES - that will be applied to your project:

- a) How does your project conform to *Local, County, State or Federal* guidelines, plans, processes, or zoning?

The Humboldt County Sheriff's office currently has personnel that are instructors trained in OHV safety through the Motorcycle Safety Foundation and the Recreational Off Highway Vehicle Association. The instructors will adhere to the guidelines set forth by their instructing bodies and their curriculum.

16. Has the applicant received funding from the OHV Program in the past?

No

Yes, if yes, complete the questions below:

Number of Projects Funded: 5

Amount of Funding Received: \$161,274

Number of Projects Completed: 5

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: Humboldt

Nearest Municipality/Town/City: Winnemucca, NV

Center of project: Latitude & Longitude: Lat: 40.972958 Long: -117.735685

Include Electronic Files: (.KMZ/.KML .GPX or SHP)

Required Maps:

For all maps, include a legend, north arrow, scale, and map name. Topographic maps preferred and maps larger than 11”x17” will not be accepted. You may include *additional* aerial/google maps.

1. General location map (showing project area within the state or county)
2. Detail map indicating specific project elements (e.g., structures, trail alignment)

Attach the following photographs:

At least two (2) overviews of the project area from different angles and distances.

NOTE: Good photographs at trail level and google aerials help the scoring committee to understand the location, depth and breadth of your project.

SECTION III – FEDERAL LANDS OR OTHER

Federal Environmental Compliance:

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **attach the decision document to this application:**

- Record of Decision (ROD)
- Finding of No Significant Impact (FONSI)
- Categorical Exclusion (CX)
- SHPO 106 compliance/concurrence letter
- Other compliance documents already completed. (do not attach the EA or EIS)
- Not applicable

SECTION IV - BUDGET

Proposed Budget: Provide your budget details to include, at a minimum, the items in the following table. You may create your own spreadsheet and attach to the application.

Your budget must align clearly with your scope of work from Section 1, #14. Be specific, as your application will rate higher.

Reminder: Include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.

Attach copies of estimates to support your budget and identify what each contract will include.

EXAMPLE BUDGET

| Item Description | OHV Grant Request | Matching Funds / Contributor | Total Cost |
|--|-------------------|------------------------------|------------|
| Contracts: Environmental studies | | | |
| Contracts: design, engineering & construction | | | |
| Direct labor costs: Salaries, including fringe, actual costs | | | |
| Volunteer or donated labor/in-kind # Hrs. skilled labor @\$27.20/hr. Note: Not required but is important for scoring higher | | | |
| Purchase or rental of equipment - Specify type of equipment – cost- # of days. <i>Attach estimate or quote.</i> | | | |
| Materials – Purchase or rental of materials for project | | | |
| Travel Costs, Hotel Nights, Per-diem | | | |
| Vehicle gas and maintenance standard is now at .655 per mile. Estimate miles. | | | |
| Other: (Specify) | | | |

| | | | |
|--------------------|--|--|-------------|
| Totals | | | |
| Percentages | | | 100% |

SECTION V – PRIORITIES AND SCORING NARRATIVE

Grants will be scored based on answers to the Ten (10) criteria listed below. Each criteria carries a weight determined by the OHV Commission and voted upon during the public meeting for this application. See grant scoring sheet , with Grant announcement for weights.

- 1. Planning, Environmental Studies, Conservation:** *Describe how the environmental studies, conservation and/or planning will mitigate resources impacted by OHV recreation. How will your project contribute to the conservation of our natural resources, while enhancing OHV opportunities? ([NRS 490.069 2.\(c\).1,6,7](#))*

Humboldt County, Nevada has thousands of miles of existing trails and primitive roads to experience the joy of off-roading with family and friends. With the education and outreach events, we will coordinate with local outdoor enthusiast groups and land management agencies to insure these public use areas remain open for off-roading experiences.

- 2. Trail mapping and signing of existing trails and facilities:** *If a mapping component is included in the grant, describe how it will be integrated with the current web mapping application found on [OHV.NV.GOV](#) ([NRS 490.069 2.\(c\).2](#))*

Existing trails will be utilized by the HCSO when conducting enforcement patrols.

- 3. Demand for New Facilities:** *Provide justification for **NEW** facility/program development: restrooms, trails, signs, and other amenities. ([NRS 490.069 2.\(c\) 3,4](#))*

N/A

- 4. Enhancement or Maintenance of existing trails and facilities:** *How will maintenance needs be prioritized and how often will your project hold a maintenance/ trails enhancement event? HOW will your project be maintained and WHO has committed to the ongoing maintenance of the facility or trail (note: a minimum of 2 maintenance/ trail events are required per year). ([NRS 490.069 2.\(c\) 3,4,5,6](#))*

The HCSO will continue to work alongside the Nevada Outdoor School and local OHV/ATV clubs within our community in conjunction with their proposed projects (including trails and facilities maintenance).

- 5. Connectivity/Loops:** *How will the project impact connectivity of OHV trails, facilities, and local communities? Include maps of areas impacted by your project and describe those impacts. ([NRS 490.069 2.\(c\) 2,5,6](#))*

The HCSO will utilize existing trail systems, roads and recreation facilities to provide educational outreach and safety trainings. Utilizing the surrounding trails and recreation areas will promote a vested interest in county and other public lands to keep them clean and safe for generations

- 6. Access:** *Describe how your project improves OHV access in the project area. Explain what access/opportunities would be lost or restricted if the project does not occur. ([NRS 490.069 2.\(c\) 6,7](#))*

Irresponsible recreation, including harm done by OHV users, causes a variety of impacts to our public lands and county trails and roads. With continued education and outreach with registration events and safety trainings, we will insure open public areas remain open for generations. Any questions or concerns about access to any trails/roads in Humboldt County can be addressed by HCSO personnel.

7. **Training:** *Describe the goals and objectives of your public safety training program. Is it a nationally recognized certification? What sets your safety training program apart from the others? ([NRS 490.069, 8](#))*

The HCSO will continue to provide safety courses for the public and other law enforcement agencies throughout the state. These courses for dirt bikes, side by sides, and ATVs are oriented for entry level knowledge in the basics and safe practices for the operation of these machines. To date, the HCSO has trained over 100 participants for both side by side and dirt bike operation. Participants not only learn basic operational skills, but educational skills of trail maintenance, sharing trails with others, and outdoor ethics. We look forward to continuing our educational classes for all to attend.

8. **Law Enforcement Strategy that addresses registration enforcement, including Public Education & Outreach aimed at increasing renewals and new registrations:** *How will your project increase the number of OHV registrations on the district. How will the equipment and time be used to increase OHV safety and awareness? Reference the Law Enforcement Statistics reporting form. ([NRS 490.069 2.\(c\) 8, 9](#))*

The HCSO will continue hosting Rider Safety Education classes for the public. The instructors are certified through the MSF Dirt Bike School, and the Recreational Off- Highway Vehicle Association (ROHVA). For this grant we pledge to host a minimum of four classes each for Dirt Bike's, and Side by Sides within 2024-2025 in partnership with Nevada Outdoor School.

Through focused patrols, and in addition to normal patrols, we will spend a minimum of 500 hours in OHV specific recreation areas for compliance, enforcement, and education purposes. This will include tuition for HCSO personnel to attend further OHV specific classes.

During each individual traffic stop with any OHV user, HCSO law enforcement personnel will continue to check for proper OHV registration and VIN verification. Deputies have been taught NRS 490 laws and have actively made OHV stops while conducting routine patrol functions.

Funds for NV OHV marketing/promotional items are sought after to help increase the exposure to OHV registration, which is a main goal and focus of the HCSO. Items such as toolkits to help the public conduct pre-and-post ride TCLOCS inspections of their OHVs will allow the potential exposure to other non-registered users to register their OHVs with the state.

9. **Partnering and Leverage:** *Who else is involved in this project? Describe outreach with stakeholders, partners and local governments, that you have communicated with in planning this project. ([490.068, 3 \(a\) 2,3](#))*

The HCSO will continue to work closely with local OHV groups wherever possible. We believe a strong working relationship is necessary for any/all OHV users in our community to recreate responsibly and safely.

10. Economic Integration: *How will this project improve OHV recreation opportunities that help local, regional, or state economies grow?* [\(NRS 490.069 2.\(c\) 7, 5\)](#)

Through our local OHV enforcement efforts, deputies have spoken to numerous out-of- state OHV users who have traveled to Humboldt County specifically to recreate. They cited high or unsafe OHV usage in other states and decided to recreate out of state. This stimulates our local economy by means of spending at our local stores and casinos.

4 STATEMENT OF WORK

**PERFORMANCE WORK STATEMENT FOR SERVICES
HUMBOLDT COUNTY SHERIFF'S OFFICE
AND
BUREAU OF LAND MANAGEMENT
OFFICE OF LAW ENFORCEMENT AND SECURITY**

The services requested by the BLM are of an extraordinary nature outside the scope of the Humboldt County Sheriff's normal and routine law enforcement activities on the public lands.

The Humboldt County Sheriff will enforce the civil and criminal laws of the State and/or county on the public lands, waters, roads, and trails administered by the BLM with reimbursement by the BLM, in accordance with the actual costs associated with conducting these patrols, to include: current wages of law enforcement personnel, mileage and other vehicle costs associated with vehicle patrols, if necessary.

Sworn personnel assigned to duties under this contract will be regular employees of the County Sheriff's Department who have complied with the minimum standards as required by the Nevada State Police Officers Standards and Training Council; and that such officers shall not be in violation of the provisions of 18 U.S.C. 922, which prohibits persons convicted of a misdemeanor domestic violence crime from possessing firearms or ammunition.

1. Provide reimbursable services as listed, for the enforcement of State and local laws relating to the protection of persons and property on the public lands. The lack of any specific request by BLM will not limit the authority of the Sheriff to respond to any situation in a fashion seen fit under State or local law.

A. The Sheriff agrees to provide adequate patrols through Water Canyon, Bloody Shins Trail Area and the Sand Dunes during high use days. The high use days, number of patrol Deputies and the hours of patrol will be determined by coordinating efforts between the Bureau Designated Representative, Winnemucca District Ranger Randy Reader, and the County Sheriff's Department POC.

B. The Sheriff agrees that during the high use patrols, the deputies will take the lead in the enforcement of violations which are better addressed by the NRS, specifically, Driving Under the Influence (DUI) violations, Juvenile violations like Minors in Possession of Alcohol (MIP) and assaults.

C. The Sheriff agrees, when officer availability allows it, to provide Deputy responses to the all public lands within Humboldt County when requested by the public and/or BLM, when deputies are not present in the areas.

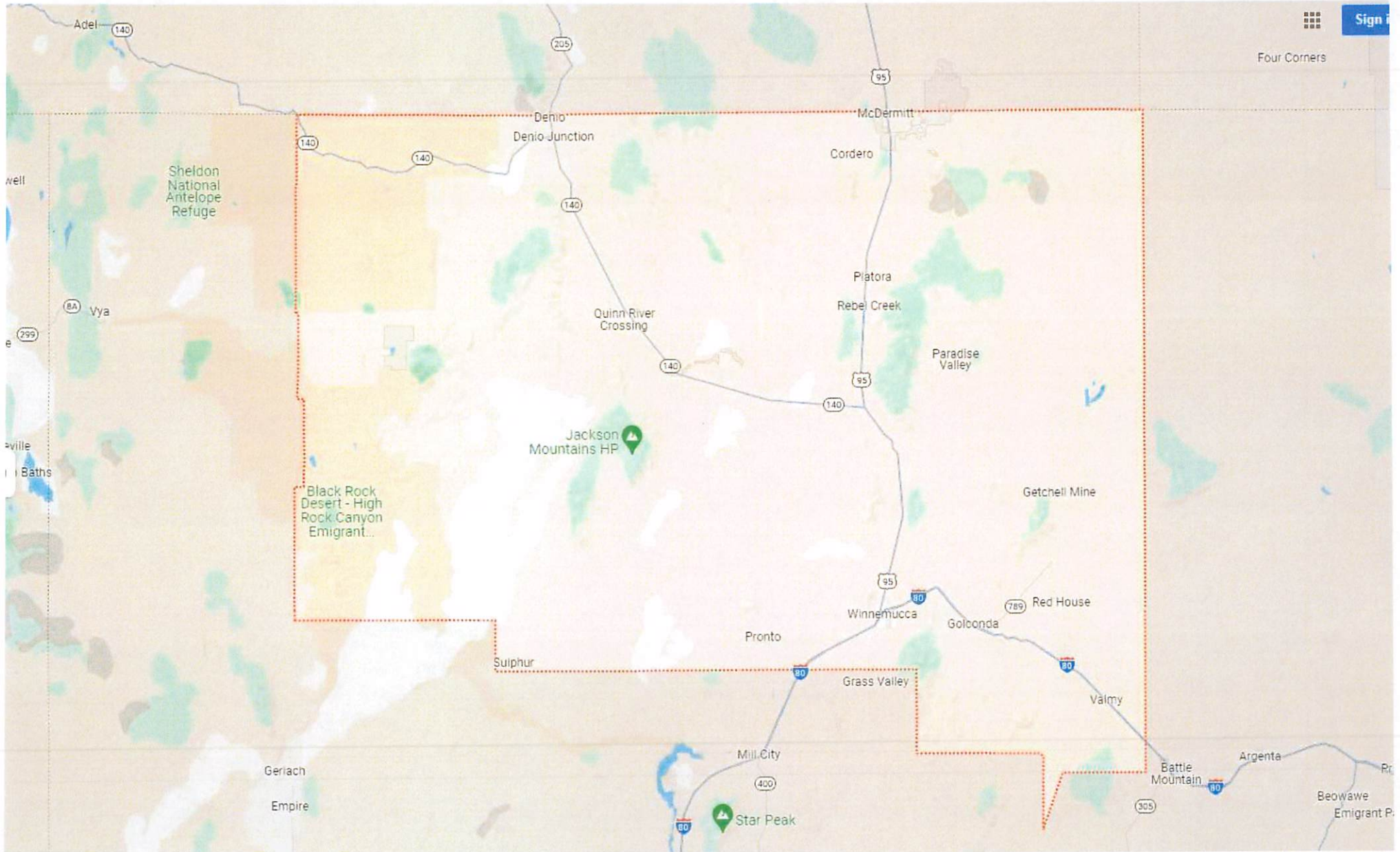
D. When requested by the BLM, the Sheriff agrees to dispatch additional sworn deputies, within work force capabilities, to assist in special operations (i.e., marijuana eradication, special events, execution of warrants) or for other unforeseen or emergency situations.

E. The Sheriff will have the Deputies coordinate with the District Ranger Reader, regarding patrol needs and to exchange law enforcement information of benefit to both the Sheriff and the BLM.

F. The Sheriff agrees to authorize BLM LEOs to use Sheriff Office radio frequencies when working within Humboldt County.

2. Ensure that sworn personnel assigned to duties on Public Lands be made aware of the provisions of the Archaeological Resources Protection Act (16 U.S.C. 470 aa - 470 ll) and the Native American Graves Protection and Repatriation Act (25 U.S.C. 3001 - 3013), regarding skeletal remains. Also, ensure that the County Sheriff's personnel conducting the patrols, are instructed that, if possible, not to disturb what possibly may be an archaeological site, on the belief that the presence of skeletal remains is indicative of a crime scene over which they have jurisdiction, without first checking with appropriate BLM LEO and District management personnel.

3. The Humboldt County Sheriff will furnish District Ranger Reader, bi-annual reports of all noted law enforcement activities related to: (1) Number of patrols made and miles traveled; (2) hours worked; (3) arrests made on public lands- misdemeanors and felonies; (4) incidents investigated or responded to; (5) assistance given to BLM personnel.







Nevada Outdoor School inspires exploration of the natural world, responsible stewardship of our habitat, and dedication to community.

December 13, 2023

Nevada Dept. of Conservation and Natural Resources
Off-Highway Vehicles Program
Attn: Nikhil Narkhede
901 South Stewart Street, Suite 1001
Carson City, Nevada 89701

Commission Members:

I am writing today on behalf of Nevada Outdoor School (NOS) in support of the Humboldt County Sheriff's Office (HCSO)'s request to obtain funding from the Nevada Off-Highway Vehicles Program. Over the past nine years, NOS and the HCSO have developed a strong partnership providing outreach and education about OHV safety and regulations including registration enforcement.

We have successfully worked together in the past to host public outreach events in our local communities such as OHV fairs and registration/VIN Inspection drives. With continued funding from this program, we hope to continue these events and reach even more people with the message of safe and responsible riding.

The Humboldt County Sheriff's Office is able to bring a higher level of authority to our education and outreach efforts. Together we can spread the message of safe and responsible riding, but when needed, the HCSO can provided enforcement of certain laws and regulations.

Additionally, the Humboldt County Sheriff's Office is a great partner in providing OHV hands-on safety trainings including UTV, and Dirt Bike safety. With continued funding, we look forward to providing even more of these trainings for youth and adults across rural Northern Nevada.

We are proud to partner with and offer our support for the Humboldt County Sheriff's Office in their efforts to provide education, outreach and enforcement to the off-highway community in northern Nevada.

Sincerely,

A handwritten signature in blue ink that reads 'Melanie Erquiaga'. The signature is fluid and cursive.

Melanie Erquiaga
Executive Director
Nevada Outdoor School



November 26, 2023

Nevada Off-Highway Vehicles Program
Department of Conservation and Natural Resources
901 S. Stewart Street, Ste 1003
Carson City, Nevada 89701

Dear Commissioners:

The Nevada Offroad Association enthusiastically endorses the grant request submitted by Sergeant Negus on behalf of the Humboldt County Sheriff's Office (HCSO).

For several years HCSO has taken an assertive posture in partnering with the Nevada Outdoor School to provide the motorcycle portion of the *Ride Safe Ride Smart* educational program.

In addition to the positive stewardship and skills a participant learns from this program, it also affords the HCSO an ideal opportunity to interface with individuals in the OHV community as a genuine participating partner. A posture that has immense value across all OHV disciplines. NVORA believes any agency that is building this type of relationship is embracing the most effective method to advance the responsible off-road stewardship ethos.

It is in part, this strategy, that we believe has contributed to Humboldt County having the second highest per capita OHV registrations in the state.

Respectfully,


Mathew D. Giltner
Executive Director
Nevada Offroad Association



Alexis Nelson
Associate Director
Nevada Offroad Association

Nevada Offroad Association
PO Box 1111 • Carson City NV 89701
Nevadaoffroad.us • Info@nevadaoffroad.us • 775.430.0000

*The Nevada Offroad Association represents the interest more than 50,000 registered off highway vehicle owners in the Silver State.
A Nevada Nonprofit educational cooperation*

| Item Description | OHV Grant Request | Matching Funds/Contributor | Total Cost |
|---|-------------------|----------------------------|-------------|
| Overtime for enforcement patrols, tuition for personnel training courses, rider safety classes and safety presentations. 350 hours @ \$51.45/hr | \$18,007.50 | | \$18,007.50 |
| Volunteer time to assist ATV club and safety trainings on personal time (approx. 30 hours @ \$27.20/hr) | \$816.00 | | \$816.00 |
| Patrol enhancement equipment including toolkit packs provided to training attendees and compliant contacts with HCSO and NVOHV marketing and promotional items included | \$3,000.00 | | \$3,000 |
| Vehicle Gas and Maintenance est. 500 Miles @ .655/mile | \$327.50 | | \$327.50 |
| | | Totals | \$22,151.00 |
| | | Percentages | 100% |

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