

**NEVADA OFF-HIGHWAY VEHICLES PROGRAM**  
**2021 GRANT APPLICATION**  
**Nevada Commission on Off-Highway Vehicles**  
**Nevada Department of Conservation and Natural Resources**

This application has FIVE sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

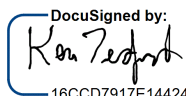
**SECTION I - PROJECT AND APPLICANT INFORMATION**

1. Project Name: City of Fallon OHV (Off Road Vehicles) Trails Map
2. Project Dates: *Expected Start:* 8/1/2019 *Expected Completion:* 5/31/2021
3. Applicant Name: City of Fallon  
Mailing address: 55 West Williams Avenue  
Fallon, Nevada 89406  
Phone: 775-423-3040  
Email: ktedford@phonewave.net

**4. Classification of Applicant:** *(check one)*

☐ Federal ☐ State ☐ County ☒ Local/Municipal ☐ Other: \_\_\_\_\_  
☐ Partnership ☐ Non-profit ☐ for Profit ☐ Individual

*If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).*

DocuSigned by:  
  
16CCD7917F14424

Applicant Signature  
(Chairperson/President/Authorized Official)

11/16/2020

Date

5. Project Manager: The Abbi Agency  
 Mailing address: 1385 Haskell Street  
Reno, Nevada 89509  
 Phone: 775-323-2977  
 Email: ty@theabbiagency.com

6. Classification of Land Control: *(check all that apply)*

☒ Federally managed public land ☐ Private Land ☐ County ☒ City

☐ Other: \_\_\_\_\_

☐ Lease; Attach copy of lease with expiration date.

☐ R&PP; Attach copy of lease with expiration date.

*If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135*

7. Landowner: \_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

8. THE LANDOWNER MUST PROVIDE A LETTER STATING THAT:

(See example Appendix B)

- a) Landowner has read the Request for Grant Application package.
- b) Landowner agrees with the application and the terms of the grant.
- c) Landowner holds an interest in the subject land that is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion.
- d) Landowner is legally committing to maintain the trail/facility and will allow public motorized access to such trail/facilities for 25 years or the normal life of the project; and
- e) Landowner agrees to provide any match or other tasks in the application that are assigned to Landowner.

**The State may require the landowner/agency to be co-grantee on the grant agreement/contract.**

**9. Project Costs: (Please do not submit match not directly related to the project)**

State OHV Grant Request:	<u>\$60,000</u>	
Other Funds:	<u>\$18,000</u>	
Total Project Amount	<u>\$78,000</u>	100%

**What are the sources or Partners for your leveraged (other) funds?**

☐ Federal
 ☐ Private
 ☐ In-kind
 ☒ City/County
 ☐ Other

Type here:

**City of Fallon Contribution Funds**Please describe additional funding source(s):**10. LETTERS OF SUPPORT FROM PARTNERS are required:**

- a) Confirming they agree to the terms of the grant; and
- b) That they are committed to providing match/cash or other tasks in the application that are assigned to them.

**Other letters of support are limited to three (3). Please attach them to the application.****11. Project Type(s) (NRS 490.069 Sec.2c) check all that apply:**

- ☐ Studies or planning for trails and facilities;
  - Environmental Assessments and Environmental Impact Studies.
  - Other studies \_\_\_\_\_
- ☐ Acquisition of land for trails and facilities
- ☒ Mapping and signing of trails and facilities
- ☐ Reconstruction, enhancement or maintenance of existing trails and facilities
- ☐ Construction of new trails and facilities
- ☐ Restoration of areas that have been damaged by the use of off-highway vehicles.
- ☐ The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.
- ☐ Safety training and education related to the use of off highway vehicles and registration
- ☐ Compliance and enforcement (See Appendix C, Enforcement Strategy example)

*Note: Operations & management, and purchase or lease of equipment associated directly with a project are eligible.*

**12. All Trail USERS:** *(check all that apply)*

- ☒ Mountain Biking    ☒ Hiking/Backpacking    ☐ Equestrian    ☐ Single track motorcycle  
☒ Snowmobiling                      ☒ Snowshoe/ski                      ☒ ATV quads                      ☒ Dune buggy  
☒ UTV Side by side                      ☐ Race Course                      ☐ Skills riding course

Please explain how you intend to manage user interactions:

In this advanced mapping tool, we plan to manage user interactions by providing them with not only sufficient information, but fully comprehensive information about the following topics for each trail and trail type. So far in our prototype we have collected the following information in at least a basic form:

- Safe and confirmed directions to the location (both for the user and for the environment surrounding)
- Full acreage of the area
- Pricing and fees for the area for use, and details on permitting when applicable
  - Details on the extent of use: Day use, Camping, whether facilities are available
- Length and elevation of each trail
- Best time of year to visit, and what seasons to avoid
- Expected traffic on trails
- Overall terrain to expect
- Additional points of interest in the area to promote using the land for only its intended use, and providing resources for other recreating as needed.

While the trails that we intend to map are primarily well-known areas, we aim to ensure that the user is informed and prepared for the trail well before they arrive to recreate.

13. **Scope of Work:** Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping, include miles of trail, trail type and other quantitative goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included, please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section V, Scoring Narrative).

Type here:

- Environmental/Area Planning and Research: Exploring the area online/in person and determining the trails to outline. Researching specifics for the area and any necessary permitting/etc. needed.
- Design/Website Outlining and Concepting: Designing concepts for the visual portion of the website and outlining content architecture.
- Copywriting and Focus Groups: Public Outreach & Awareness: Producing easy to read and understand information about the trail, the land it is on (see above section for additional details that will be included here). ~~This will also be combined with virtual focus groups/blind reviews of the website and its information.~~
- Photography and Videography: Capturing images and video of the trails and area that they are in to prepare visitors for the terrain for use on the website.
- Mapping: Outline all trails on the map and include length, elevation, terrain, trail type, and show connecting trails for continuation of safe OHV exploration in the area.
- Website Development: With all assets in hand, develop a fully functional website with multiple pages dedicated to the trails and safe use of the area.
- Coordination: Project management and overall coordination of agencies, companies, and the city.

Estimated Completion Timeline: By May 31, 2021.

**14. Standards/Guidelines that will be applied to your project:**

- ☐ Universal Access to Outdoor Recreation - A Design Guide
- ☐ USFS Standard Specifications for Construction & Maintenance of Trails
- ☒ BLM Handbook 9114-1 Trails
- ☐ NOHVCC Handbooks

Other: \_\_\_\_\_

**15. Has the applicant received funding from the OHV Program in the past?**

☒ No ☐ Yes

Number of projects funded: \_\_\_\_\_

Amount of funding Received: \$\_\_\_\_\_

Number of projects Completed: \_\_\_\_\_



## **SECTION II – LOCATION, MAPS, PHOTOS**

### **Project Location:**

County: Churchill

Nearest Municipality/Town/City: City of Fallon

Center of project: Latitude: 39.4749° N Longitude: 118.7770° W \

**If the shape-files for the trail system are available, please submit them in the e-file. The shape-files of the trail will be required at project end. Program will assist in the collection of the data if needed.**

**MAPS ARE A VERY IMPORTANT PART OF THE APPLICATION. THEY ARE  
REQUIRED AND CONSIDERED PART OF THE FINAL AGREEMENT IF FUNDED.  
PLEASE PROVIDE READABLE, PROFICIENT MAPS.**

**Required Maps: for all maps please include a legend, north arrow, scale, and map name.**

**Topographic maps preferred. You may include *additional* aerial/google maps.**

- ☒ General location map (showing project area within the state or county)
- ☐ Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township:\_\_\_\_\_ Range:\_\_\_\_\_ Sections\_\_\_\_\_
- ☐ Detail map indicating specific project elements (e.g., structures, trail alignment)
  - Maps larger than 11x17 will not be accepted

**Please attach the following photographs:**

- ☒ *At least two (2) overviews of the project area from different angles and distances. (Good photographs at trail level and google aeriels help the scoring committee to understand the location, depth and breadth of your project.)*

### **SECTION III - Federal Lands or Other**

#### **Federal Environmental Compliance**

**A. If Federal funds or Land are a part of the project and NEPA was completed,** indicate which document was produced, and **please attach the decision document to this application:**

- ☐ Record of Decision (ROD)
- ☐ Finding of No Significant Impact (FONSI)
- ☐ Categorical Exclusion (CX)
- ☐ SHPO 106 compliance/concurrence letter.
- ☐ Other compliance documents already completed. (do not attached the EA or EIS)
- ☒ Not applicable

**If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.**

### **SECTION IV - BUDGET**

**Proposed Budget:** Provide your budget details to include at a minimum the items in the following table. You may create your own spreadsheet.

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- Your budget must align clearly with your scope of work from #13. Be specific, as your application will rate higher.
- Reminder: Include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- ***It is recommended that you attach copies of estimates to support your budget, and identify what each contract will include.***





## Commission on Off-Highway Vehicles Grant

Partner Letter of Support

November 6, 2020  
Nevada Off-Highway Vehicles Program  
Department of Conservation and Natural Resources  
901 S. Stewart Street, Ste 1003  
Carson City, Nevada 89701

### RE: City of Fallon OHV (Off-Highway Vehicle) Trails Mapping Tool

Dear Commissioner's:

The above stated off-highway project has my approval as of August of 2019, and has my continued support to move out of this trial stage of the site and into more advanced development.

I have read the Request for Grant Application package and attachments, I agree with the application and the terms of the grant. I am committed to maintaining the website with our other partners on this project, and will continue to assist the partners in making updates and performing maintenance. I agree to provide our utmost best abilities on the tasks in the application that are assigned to us.

The project is based in the City of Fallon, Churchill County and to our knowledge is in conformance with the appropriate land management permits, licenses, clearances, and Federal environmental analyses documentation necessary to comply with local, state and/or federal laws specifically, NRS 490.069.

If you have any questions or concerns about this project or our part in it, please contact me at (775) 329-2977 or by email at [Ty@theabbiagency.com](mailto:Ty@theabbiagency.com).

Sincerely,

DocuSigned by:  
A handwritten signature in black ink that reads "Patrick Ty Whitaker".  
07B79C9924FA48B...

11/15/2020

Patrick Ty Whitaker

**The Abbi Agency**

1385 Haskell Street  
Reno, NV 89509



November 11, 2020

Nevada Off-Highway Vehicles Program  
Department of Conservation and Natural Resources  
901 S. Stewart Street, Ste 1003  
Carson City, Nevada 89701

**RE: City of Fallon OHV (Off-Highway Vehicle) Trails Map**

Dear Commissioner's:

The above stated off-highway project has my approval as of November 10, 2020, and has my continued support to move out of this trial stage of the site and into more advanced development.

I have read the Request for Grant Application package and attachments, I agree with the application and the terms of the grant. I am committed to maintaining the ArcGIS Online web map developed by Wood Rodgers with content provided by The Abbi Agency. I will continue to assist the partners involved in the web map development in making updates and performing maintenance. I agree to provide our utmost best abilities on the tasks in the application that are assigned to us.

The project is based in the City of Fallon and to our knowledge is in conformance with the appropriate land management permits, licenses, clearances, and Federal environmental analyses documentation necessary to comply with local, state and/or federal laws specifically, NRS 490.069.

If you have any questions or concerns about this project or our part in it, please contact me at (775) 823-5211 or by email at [adurling@woodrodgers.com](mailto:adurling@woodrodgers.com).

Sincerely,

**WOOD RODGERS, INC.**

Andrew Durling, AICP

Vice President

 Details

 Add ▾

 Edit

 Basemap

 Analysis

 Save ▾

 Share


 Print ▾


 Directions


 Measure

 Bookmarks

Find address or place

 About

 Content

 Legend

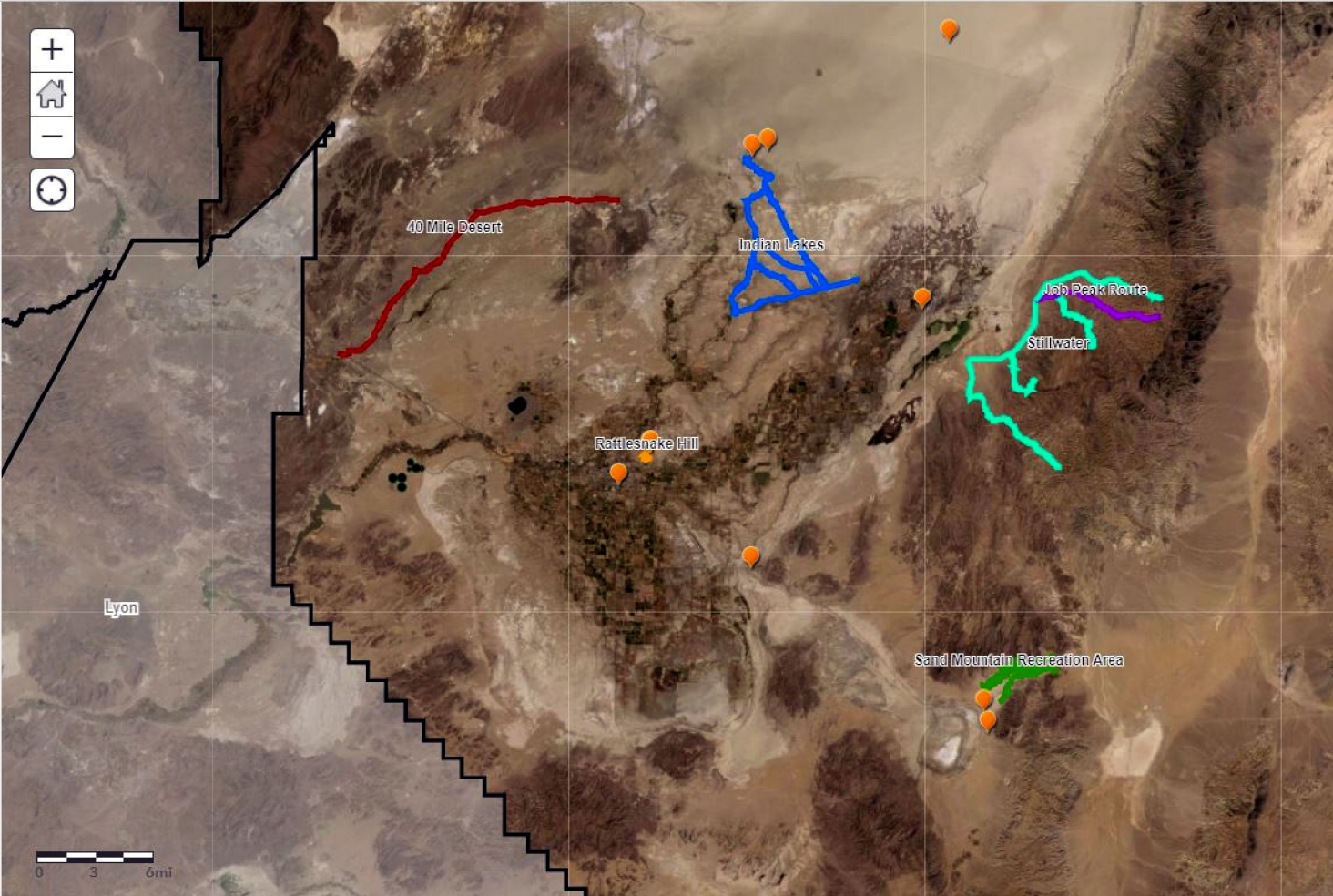
Legend

Churchill\_County\_POIs



Churchill\_County\_OHV\_Trails

-  Fortymile Desert
-  Indian Lakes
-  Job Peak
-  Rattlesnake Hill
-  Sand Mountain
-  Stillwater







X

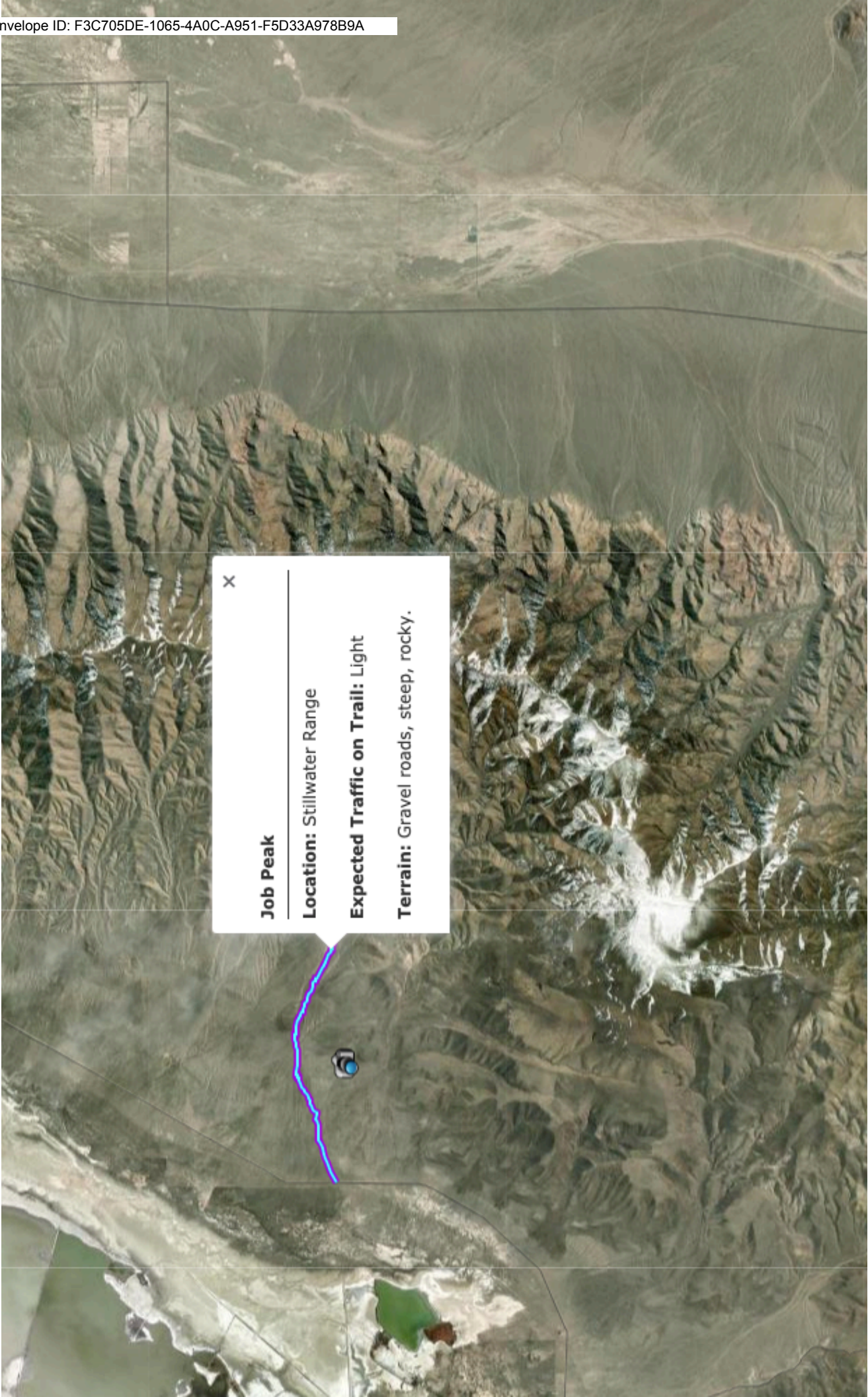
**Stillwater**

**Location:** East of Fallon

**Expected Traffic on Trail:** Light to moderate depending on season

**Terrain:** gravel roads, rocky, steep sections at higher elevations.





X

**Job Peak**

**Location:** Stillwater Range

**Expected Traffic on Trail:** Light

**Terrain:** Gravel roads, steep, rocky.







<b>Item Description</b>	<b>NV OHV Funds</b>	<b>Federal Funds</b>	<b>Other Funds</b>	<b>Total Cost</b>
<b>Environmental/Area Planning and Research</b>			\$3,000.00	\$3,000.00
<b>Design/Website Outlining and Concepting</b>			\$3,000.00	\$3,000.00
<b>Copywriting and Focus Groups: Public Outreach &amp; Awareness</b>	\$5,000.00		\$3,500.00	\$8,500.00
<b>Direct labor costs: Salaries and Project Management Fees</b>	\$25,000.00		\$5,000.00	\$30,000.00
<b>Travel Costs, Per -diem</b>	\$2,000.00		\$500.00	\$2,500.00
<b>Vehicle gas and maintenance estimate</b>	\$1,500.00		\$1,000.00	\$2,500.00
<b>Other: Website Development &amp; Management/Maintenance</b>	\$26,500.00		\$2,000.00	\$28,500.00
<b>Totals</b>	<b>\$60,000.00</b>	<b>\$0.00</b>	<b>\$18,000.00</b>	<b>\$78,000.00</b>
<b>Percentages</b>	<b>77%</b>	<b>0%</b>	<b>33%</b>	<b>100%</b>

**1. Law Enforcement-** *Describe your strategy that addresses registration enforcement, including Public Education & Outreach aimed at increasing OHV safety. Include past quantitative data for OHV Citations issued, safety courses, and registration events.*

***We will be providing existing public safety and education information selected from sites of credibility in the area such as:***

- ***BLM.gov***
- ***FWS.gov***
- ***LNT.org***

***In addition to the above existing research, we will also be conducting research and exploration on our own to confirm the specific terrain and provide our educational sections with more than just a basic explanation of the land. Currently, we have populated our prototype site with some basics and hope to further flesh out the following, including:***

- ***Safe and confirmed directions to the location (both for the user and for the environment surrounding).***
- ***Full acreage of the area.***
- ***Pricing and fees for the area for use, and details on permitting when applicable.***
  - ***Details on the extent of use: Day use, Camping, whether facilities are available.***
- ***Length and elevation of each trail.***
- ***Best time of year to visit, and what seasons to avoid.***
- ***Expected traffic on trails.***
- ***Overall terrain to expect.***
- ***Additional points of interest in the area to promote using the land for only its intended use, and providing resources for other recreating and traveling.***

***We hope that these additionally informative sections will give new and existing OHV adventurers and visitors the opportunity to plan ahead and come prepared, protecting not only them from the elements of the great outdoors, but also protecting the land from misuse and unnecessary wear and tear from ill informed visitors.***

***Upon launch of this more robust online mapping tool, efforts will be continued to educate visitors and users about how to use our resource, other credible resources to reference for more information, and overarching “Leave No Trace” key points. In addition, the City of Fallon also plans to further enrich the existing mapping and photograph assets in order to provide a better user experience.***

***Currently, this copy is being used here, on our pilot: <https://bit.ly/38C0yXW>***



**2. Planning, Environmental Studies, Conservation** - Describe how project planning and environmental studies will mitigate resources impacted by OHV recreation. How will the project contribute to conservation of our Natural Resources?

***This project will contribute heavily to conservation of our Natural Resources in the Greater Fallon area by providing existing OHV users, potential OHV recreaters, and other outdoor adventurers with knowledge and educational tools to recreate safely.***

***With a previous Environmental Scientist on our team as the Project Lead, Ty Whitaker brings years of educated experience to the table for reviewing the environmental impact of these trails, and how to best inform the public on how to use them safely and while leaving no trace - in line with the official Leave No Trace initiative.***

***Many travelers want to explore the outdoors via hiking trails, UTV/ATV (Utility Terrain Vehicles/All Terrain Vehicles) trails, and more. But the largest missing piece is education and understanding of these areas and the work that goes into preserving them while simultaneously preparing them for visitation - safely. By giving a one-stop online mapping tool to view trails, plan a trip to visit, learn about the area's unique environmental points of interest and historical relevance, what they might want to bring and keep in mind, and more we are providing them with the tools to travel and explore these areas without harm to themselves or the land.***

***This mapping tool will be more comprehensive than other existing sites, and more importantly, it will be specific to this midwestern Nevada region - giving it the opportunity to be as region specific and all encompassing compared to other sites and resources that are out there. Additionally, like any topic, it is most easily and likely to be used if the information is not only easy to access, but collected all in one place. The City of Fallon plans to focus future marketing efforts to current and new recreational users that may be interested in expanding their knowledge for explorations within the greater Fallon outdoors.***

**4. Enhancement or Maintenance Existing Trails and Facilities** - Describe the maintenance intervals for your project. How will maintenance needs be prioritized and how often will the project site host a cleanup or maintenance day? How will your project be maintained and who has committed to the ongoing maintenance of the facility or trail? \*A minimum of 2 maintenance events are required per year\*

***With recognition that this question is related most closely to in person trail maintenance and cleanup, maintaining our project is still relevant and is outlined below:***

***This online mapping tool will be maintained regularly and evaluated at a minimum biannually to ensure that all information listed is accurate and up-to-date, especially considering new trails, new environmental factors, or permanent and temporary long-term closures of areas or trails. For usability and user experience, more frequent back end updates and maintenance will occur on a regular basis to ensure that the site itself is always properly maintained and optimized for use.***

**5. Connectivity/loops** - *How does this project increase connectivity between trail centers, facilities, and local amenities? Does your project link to other OHV projects?*

***This project increases connectivity between trails, local points of interest, and the surrounding cities - most relevantly, the City of Fallon - by providing cross referenced educational information within the site and each area listed. These areas are all within or representative of a larger environmental site, and by giving the public and visitors to this land additional points of interest within the wilderness they are visiting and outside of it, there is a higher chance of their interest in the preservation of these great outdoor environments and economic gain for the surrounding Cities.***

***This most notably impacts the ways that OHV users across all experiences levels are able to visit here and recreate comfortably and with the knowledge of which trails are established, where to see key points of interest to maximize their experience, and how to recreate responsibly on these lands.***

***While at this time, this project does not connect to other OHV projects, there is a goal where as this expands, any other credible resource pages that provide additional or more specific information can be included to provide even more resources for the greater Nevada area, etc. After all, one of the main goals is public understanding and education in conjunction with promoting OHV user knowledge, the trails and trail safety while adventuring.***

**6. Access** - *Describe how your project protects or Improves OHV access to recreation areas. How will access be restricted if this project does not occur?*

***While access will not be restricted if this project does not occur, this website will protect and improve OHV access to recreation areas by providing detailed information on how to get to each of these trails, as well as what to expect once they arrive. This will be less wear and tear on the land from visitors trying to find the trailhead via off-trail routes, as well as a higher chance of visitors returning due to a better more streamlined experience on the trails.***

**7. Trail Mapping** -- *If there is a mapping component in the grant, how will it work with the mapping application found at <https://ohv.nv.gov/trails>*

***This website and mapping resource will work with the mapping component on the site listed above by linking out to it at appropriate spots on the site. However, at this time, only one trail/outdoor system looks to overlap with ours (Sand Mountain Recreation Area), so in the expansion of this project from its existing prototype size and stage it will link out to this existing OHV page for more information on Sand Mountain Recreation Area as well as provide a link to adventurers in this area recreating not only near the City of Fallon, but across Nevada too.***

***The project we want to expand on and complete will be more area-specific to the Greater Fallon/Churchill County area and will have trails listed and detailed that are more granular rather than the broader areas of interest throughout the state.***

**8. Partnerships & Matching Funds** - *Describe the partnerships in place to make this project occur. What other funding sources support this project? Are all stakeholders on board to complete the project as described?*

***There are a few key partnerships to ensure that this project is done effectively, efficiently, and correctly. Each key partner and stakeholder is in support of this project and has been onboarded to ensure that the project is completed as described. See below for all key stakeholders/partners and their roles and funds provided, as applicable:***

- ***The City of Fallon: Lead of this project. Providing \$18,000 to the completion of this project and informing area-specific information and review as necessary.***
- ***The Abbi Agency: Project management and execution lead of this project. Providing research, public outreach & education, copywriting, photography, videography, City of Fallon and Visit Fallon website integration, marketing, and QA/QC (Quality Assurance/Quality Control) services.***
- ***Wood Rodgers, Inc: Mapping data and online platform development lead of this project. Providing mapping tools and information, annual hosting of the mapping tool platform, integration of user-friendly trail viewing, and more.***

**9. Economic Integration** - *How does your project help local, regional, or state economies grow? What is the economic impact of your project?*

***By providing visitors with not only a tool for recreating in the area we are focusing on, we are anticipating the increase and assistance of the economy in the City of Fallon (surrounding cities may also benefit from these, however, due to the largest and closest city being Fallon, this is our focus).***

***This will occur through the additional points of interest section on the website, pushing recreators through the City of Fallon on their way to these areas or encouraging them to visit Fallon on their way out for a variety of reasons including but not limited to:***

- Historical Points of Interest***
- Gas and Grocery***
- Shopping***
- Hospitality and Overnight Stays***
- Entertainment***
- Agricultural Activities***

**10. Demand for New Facilities - *Provide a justification for constructing NEW Facilities***

***N/A***