

NEVADA OFF-HIGHWAY VEHICLES PROGRAM
2020 GRANT APPLICATION PAGE 1
Nevada Commission on Off-Highway Vehicles
Nevada Department of Conservation and Natural Resources

This application has FIVE sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

SECTION I - PROJECT AND APPLICANT INFORMATION

1. **Project Name:** ELY OHV EDUCATIONAL OUTREACH PROJECT
2. **Project Dates:** *Expected Start:* April 1, 2020 *Expected Completion:* December 31, 2020
3. **Applicant Name:** City of Ely

Mailing address: 501 Mill Street, Ely, Nevada 89301

Phone: (775) 289-2430

Email: jlee@elycity.com

4. **Classification of Applicant:** *(check one)*

☐ Federal ☐ State ☐ County ☒ Local/Municipal ☐ Other: _____
☐ Partnership ☐ Non-profit ☐ for Profit ☐ Individual

If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).



Applicant Signature
(Chairperson/President/Authorized Official)

11/8/19
Date

5. Project Manager: Jennifer Lee, City Clerk

Mailing address: 501 Mill Street, Ely, Nevada 89301

Phone: (775) 289-2430

Email: jlee@elycity.com

6. Classification of Land Control: (check all that apply)

☐ Federally managed public land ☐ Private Land ☐ County ☒ City

☐ Other: _____

☐ Lease; Attach copy of lease with expiration date.

☐ R&PP; Attach copy of lease with expiration date.

If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135

7. Landowner: _____

Mailing address: _____

Phone: _____

Email: _____

8. THE LANDOWNER MUST PROVIDE A LETTER STATING THAT:

(See example Appendix B)

- a) Landowner has read the Request for Grant Application package;
- b) Landowner agrees with the application and the terms of the grant;
- c) Landowner holds an interest in the subject land that is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion;
- d) Landowner is legally committing to maintain the trail/facility and will allow public motorized access to such trail/facilities for 25 years or the normal life of the project; and
- e) Landowner agrees to provide any match or other tasks in the application that are assigned to Landowner.

The State may require the landowner/agency to be co-grantee on the grant agreement/contract.

9. Project Costs: (Please do not submit match not directly related to the project)

State OHV Grant Request: \$4,445.00
Other Funds: \$779.00
Total Project Amount \$5,224.00 100%

What are the sources or Partners for your leveraged (other) funds?

☐ Federal ☐ Private ☒ In-kind ☐ City/County ☐ Other

Please describe additional funding source(s):

City of Ely Parks employees.

10. LETTERS OF SUPPORT FROM PARTNERS are required:

- a) Confirming they agree to the terms of the grant; and
- b) That they are committed to providing match/cash or other tasks in the application that are assigned to them.

Other letters of support are limited to three (3). Please attach them to the application.

11. Project Type(s) (NRS 490.069 Sec.2c) check all that apply:

- ☐ Studies or planning for trails and facilities;
 - o Environmental Assessments and Environmental Impact Studies.
 - o Other studies _____
- ☐ Acquisition of land for trails and facilities
- ☐ Mapping and signing of trails and facilities
- ☐ Reconstruction, enhancement or maintenance of existing trails and facilities
- ☐ Construction of new trails and facilities
- ☐ Restoration of areas that have been damaged by the use of off-highway vehicles.
- ☐ The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.
- ☒ Safety training and education related to the use of off highway vehicles and registration
- ☐ Compliance and enforcement (See Appendix C, Enforcement Strategy example)

Note: Operations & management, and purchase or lease of equipment associated directly with a project are eligible.

12. All Trail USERS: (check all that apply)

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Mountain Biking | <input checked="" type="checkbox"/> Hiking/Backpacking | <input type="checkbox"/> Equestrian |
| <input checked="" type="checkbox"/> Single track motorcycle | <input checked="" type="checkbox"/> Snowmobiling | <input checked="" type="checkbox"/> Snowshoe/ski |
| <input checked="" type="checkbox"/> ATV quads | <input checked="" type="checkbox"/> Dune buggy | <input checked="" type="checkbox"/> UTV Side by side |
| <input type="checkbox"/> Race Course | <input type="checkbox"/> Skills riding course | |

Posted 15 MPH speed limit signs will help ensure the safety of slower users.

13. Scope of Work: Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping, include miles of trail, trail type and other quantitative goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included, please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section V, Scoring Narrative).

OHV Safety training brochures and OHV Route/Rules brochures will be designed and ordered. Outdoor brochure racks will be ordered. OHV Safety training brochures will be provided to the White Pine County Sheriff's Office to use in their OHV safety classes, which will be combined with VIN checks to promote vehicle registration. Outdoor brochure racks will be installed on 11 of the OHV access route sign poles. OHV Route/Rules brochures will be placed in the outdoor racks and with the Chamber of Commerce, Bristlecone Convention Center, local hotels and other tourist destinations.

14. Standards/Guidelines that will be applied to your project:

- ☐ Universal Access to Outdoor Recreation - A Design Guide
- ☐ USFS Standard Specifications for Construction & Maintenance of Trails
- ☐ BLM Handbook 9114-1 Trails
- ☐ NOHVCC Handbooks

Other: Manual on Uniform Traffic Control Devices, USDT Federal Highway Administration

15. Has the applicant received funding from the OHV Program in the past?

☐ No ☒ Yes

Number of projects funded: 1

Amount of funding Received: \$5,490.00

Number of projects Completed: 1

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: White Pine

Nearest Municipality/Town/City: Ely

Center of project: Latitude: 39.2533°N Longitude: 114.8742°W

If the shape-files for the trail system are available, please submit them in the e-file. The shape-files of the trail will be required at project end. Program will assist in the collection of the data if needed.

MAPS ARE A VERY IMPORTANT PART OF THE APPLICATION. THEY ARE REQUIRED AND CONSIDERED PART OF THE FINAL AGREEMENT IF FUNDED.

PLEASE PROVIDE READABLE, PROFICIENT MAPS.

Required Maps: for all maps please include a legend, north arrow, scale, and map name.

Topographic maps preferred. You may include *additional* aerial/google maps.

- ☒ General location map (showing project area within the state or county)
- ☐ Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township: _____ Range: _____ Sections _____
- ☒ Detail map indicating specific project elements (e.g., structures, trail alignment)
 - Maps larger than 11x17 will not be accepted

Please attach the following photographs:

- ☒ *At least two (2) overviews of the project area from different angles and distances.
(Good photographs at trail level and google aerials help the scoring committee to understand the location, depth and breadth of your project.)*

SECTION III - Federal Lands or Other

Federal Environmental Compliance

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **please attach the decision document to this application:**

- ☐ Record of Decision (ROD)
- ☐ Finding of No Significant Impact (FONSI)
- ☐ Categorical Exclusion (CX)
- ☐ SHPO 106 compliance/concurrence letter.
- ☐ Other compliance documents already completed. (do not attached the EA or EIS)
- ☒ Not applicable

If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.

SECTION IV - BUDGET

Proposed Budget: Provide your budget details to include at a minimum the items in the following table. You may create your own spreadsheet.

- Your budget must align clearly with your scope of work from #13. Be specific, as your application will rate higher.
- Reminder: Include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- **It is recommended that you attach copies of estimates to support your budget, and identify what each contract will include.**

EXAMPLE

Item Description	Item Description	OHV Grant Request	Federal Funds	Other Funds	Total Cost
Contracts: studies					
Contracts: planning , design, engineering construction	OHV Safety & Rules Brochures	\$4,000.00			\$4,000.00
Direct labor costs Salaries, including fringe, actual costs	Labor to Distribute & Install			\$587.00	\$587.00
Volunteer or donated labor/in-kind # Hrs. skilled labor @\$24.14/hr. (not required but is important for scoring higher) (You will have to provide paperwork for this in your reporting to receive score points)	16 Volunteer hours to assist distributing brochures, installing signs & helping with OHV classes			\$192.00	\$192.00
Purchase or rental of equipment - Specify type of equipment – cost- # of days. Attach estimate or quote.	Outdoor Brochure Racks	\$330.00			\$330.00
Purchase of Materials, Items & cost or group of items.	Nuts & Bolts to install racks	\$15.00			\$15.00
Travel Costs, Per - diem					
Vehicle gas and maintenance standard is now at .58 per mile. Estimate miles.	Fuel	\$100.00			\$100.00
Other: be specific					
Totals		\$4,445.00		\$779.00	\$5,224.00
Percentages					100%

SECTION V – PRIORITIES AND SCORING NARRATIVE

THE SCORING PRIORITIES ARE LISTED IN ORDER OF PRIORITY.

Address the following eleven (11) criteria in the order listed below.

- **Please tell us how your project/program meets each criteria.**
- **Be specific and concise with your answers.**
- **Please submit no more than five (5) double-sided pages for your Narrative.**
- **If attached additional pages, ensure the question being answered is referenced. (If not applicable, answer N/A.)**

- 1. Law Enforcement Strategy that addresses registration enforcement, including Public Education & Outreach aimed at increasing renewals and new registrations:** *Please describe how your project will increase the number of OHV registrations on the district. How will the equipment and time be used to increase OHV safety and awareness? What is your department's history of patrolling for safe OHV Recreation?*

OHV Safety training/VIN checks by the White Pine County Sheriff's Office, using brochures paid for through an OHV Commission grant, will increase OHV registrations and safety.

- 2. Enhancement or Maintenance of existing trails and facilities:** *Describe the maintenance intervals for your project. How will maintenance needs be prioritized and how often will your project hold a maintenance/ trails enhancement event? HOW will your project be maintained and WHO has committed to the ongoing maintenance of the facility or trail.(note: a minimum of 2 maintenance/ trail events are required per year)*

The City of Ely Parks Department will distribute Route/Rules brochures to the White Pine Chamber of Commerce, Bristlecone Convention Center, local hotels and other tourist destinations every two months or on an as-needed basis and the outdoor racks will be replenished on the same schedule.

- 3. Training:** *Please describe the goals and objectives of your public training program, i.e., Public Education, Rider Classes, Safety, Trail Building, or Outdoor Ethics. Number of people trained, contacts made, etc.*

Due to confusion about OHV access route rules, along with safety concerns, it is the City of Ely's goal to educate the public, riders and non-riders, on both issues.

- 4. Trail mapping and signing of existing trails and facilities:** *If a mapping component is included in the grant, please describe how it will be integrated with the current web mapping application found on OHV.NV.GOV*

City access routes are already marked.

- 5. Connectivity/Loops:** *Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide or enhance when completed. Attach maps if necessary, i.e., towns, parks, areas, trails, etc.*

Ely OHV Education Outreach Project will increase connectivity because OHV access route maps will be more available.

- 6. Planning, Environmental Studies, Conservation:** *Describe how the environmental studies, conservation and/or planning will mitigate resources impacted by OHV recreation. How will your project contribute to the conservation of our natural resources?*

OHV Safety and Route/Rules brochures will contain statements encouraging natural resource conservation.

- 7. Access:** *Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn't occur.*

The Ely OHV Education Outreach Project will upgrade existing signage by providing route system maps at strategic locations, improve non-rider understanding of Ely's OHV access route system/rules and promote safety, which helps preserve access.

- 8. Partnering and Leverage:** *Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program.*

City of Ely Mayor Nathan Robertson, City Attorney Bryan Pyle and City Clerk Jennifer Lee met with White Pine County Sheriff Scott Henriod on October 22, 2019 to discuss the City's current OHV access route ordinance and potential educational outreach efforts. Councilman Ed Spear has met with the High Desert Trailblazers club board regarding OHV access route issues. City Clerk Lee met with High Desert Trailblazers President Terry McIntosh regarding support for more route information and safety training.

- 9. Economic Integration:** *Please describe how your project/program increasing Off Highway Motorized recreation in develops outdoor recreation opportunities that help local, regional, or state economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation, Road use resolutions and OHV friendly Communities.)*

Ely's OHV Educational Outreach project has the potential to increase support of OHV access routes by local non-riders, improve the riding experience of local enthusiasts and to provide easy use of the access route system by tourists. Better experiences mean more people want to stay in Ely or visit again, with all the economic benefits that brings.

- 10. Demand for New Facilities:** *Please provide justification for NEW facility/program development: restrooms, trails, signs, and other amenities.*

The White Pine County Sheriff's Office, Mayor Robertson and City Clerk Lee received a barrage of complaints when the City of Ely's access route signs were initially installed. The Ely OHV Educational Outreach project seeks to clear up misconceptions for non-riders and better instruct riders on their responsibilities when using those designated city streets.



White Pine County Sheriff's Office

1785 Great Basin Blvd. ~ Ely, NV 89301

Phone (775) 289-8808

Fax (775) 289-1468

SCOTT HENRIOD
Sheriff

JAIME SWETICH
Captain

October 22, 2019

TO: Whom it may Concern

FR: Sheriff Scott Henriod

RE: Letter of support

Dear Sir, I would like to extend my support to the City of Ely reference obtaining an OHV Grant. The City of Ely is moving forward with their proactive support with developing OHV. routes in the City of Ely allowing residents and tourist's easy access to BLM, White Pine County and Forest Service properties. They have also passed an ordinance that allows for ATV and OHV'S to operate on City streets to obtain this access. The City is moving forward in educating the public on the city ordinance and the rules and laws regulating it. The Sheriff's Office would like to assist the City in their education efforts by putting on seminars on OHV use and provide easy access for VIN checks to assist in the DMV registration. Once again the Sheriff's Office supports the City of Ely in their efforts.

Respectfully,

Sheriff Scott Henriod



Hdtb2014@gmail.com

November 8, 2019

To Nevada OHV Commission:

This letter is verification that the High Desert Trail Blazers will provide unlimited assistance to the City of Ely Street Department for the installation of outdoor brochure racks on OHV route sign poles and to the White Pine County Sheriff's Office for OHV safety classes.

Thank you for the consideration of the City of Ely's application.

Sincerely,

A handwritten signature in blue ink, which appears to read "Terry McIntosh". The signature is fluid and cursive, with the first name "Terry" being more prominent.

President

Terry McIntosh

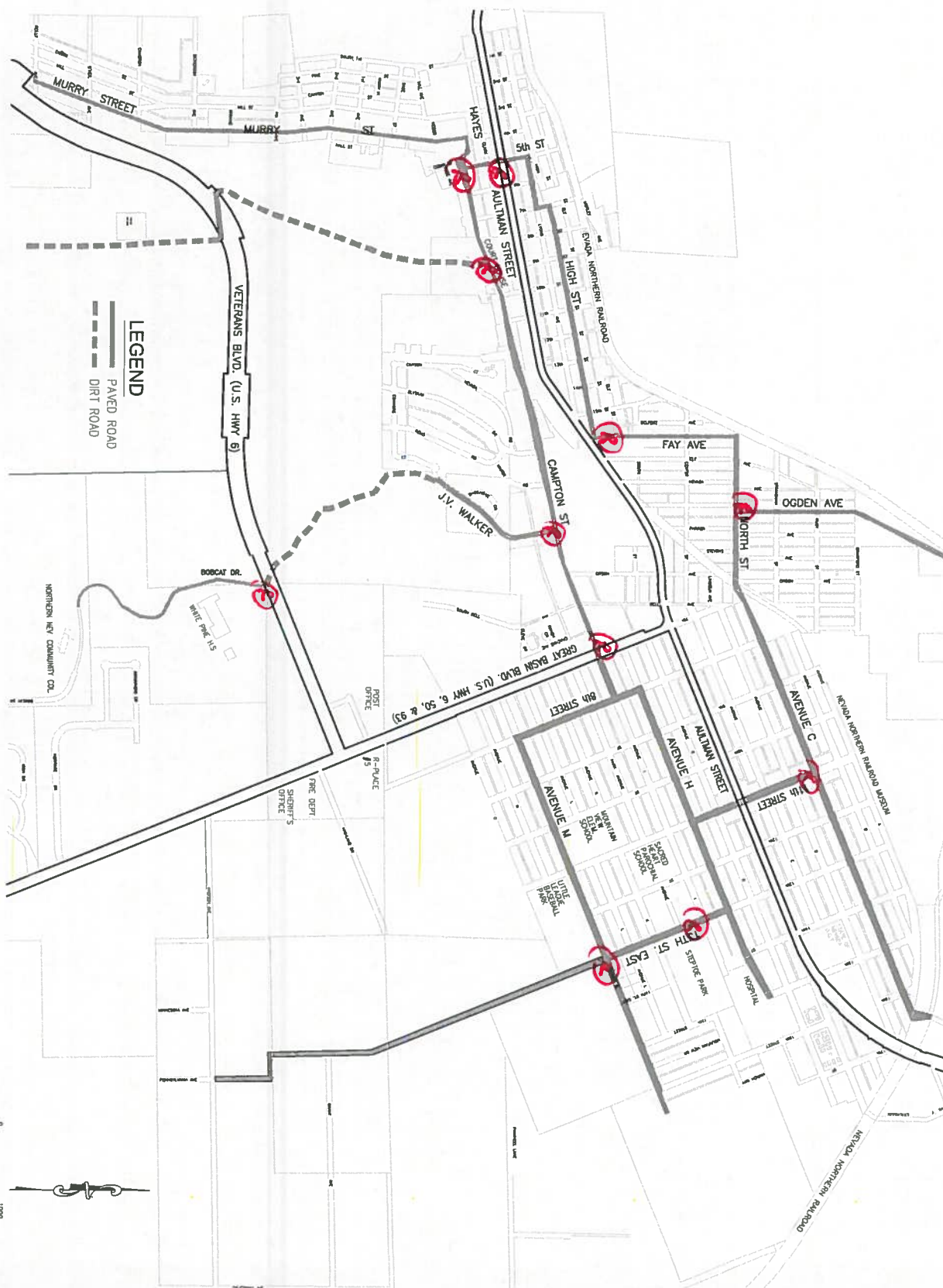


Imagery ©2019 Google, Imagery ©2019 Landsat / Copernicus, Maxar Technologies, USDA Farm Service Agency, Map data ©2019

2000 ft



Route/Rules Brochure Rack Locations



CITY OF ELY
POSSIBLE ATV ROUTES

ELY

WHITE PINE COUNTY

NEVADA

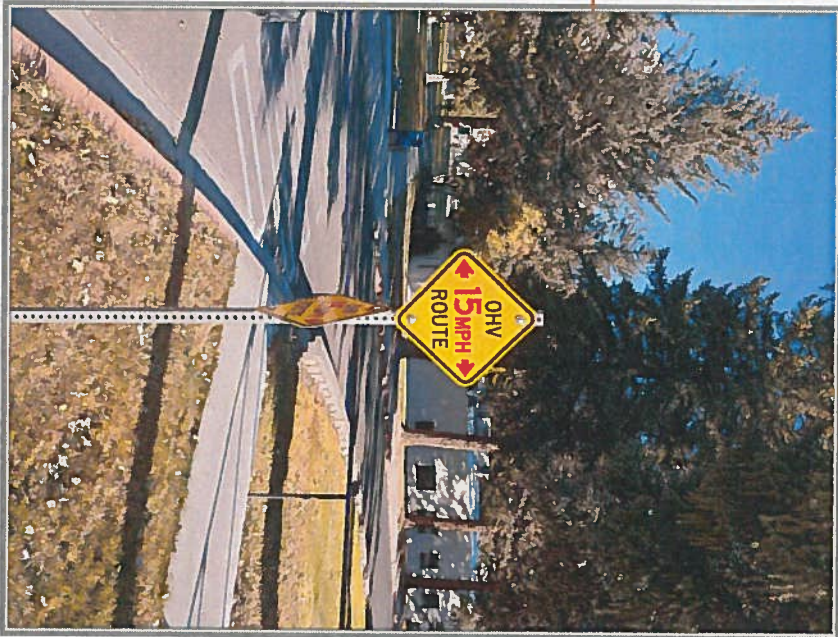
REV.	DATE	DESCRIPTION	BY	APP'D

Basin Engineering

Consulting Engineers & Land Surveyors
1070 E. Main Street, Ely, NV 89301
Phone: (775) 239-9800 Fax: (775) 239-9802

PROJECT No. 199804
DESIGNED BY: E.S.A.
CHECKED BY: E.S.A.
DATE: 1/15/79
SCALE: 1"=400'
SHEET: 1

➤ Campton Street/Courthouse Canyon
Road Intersection





OHV
15 MPH
ROUTE

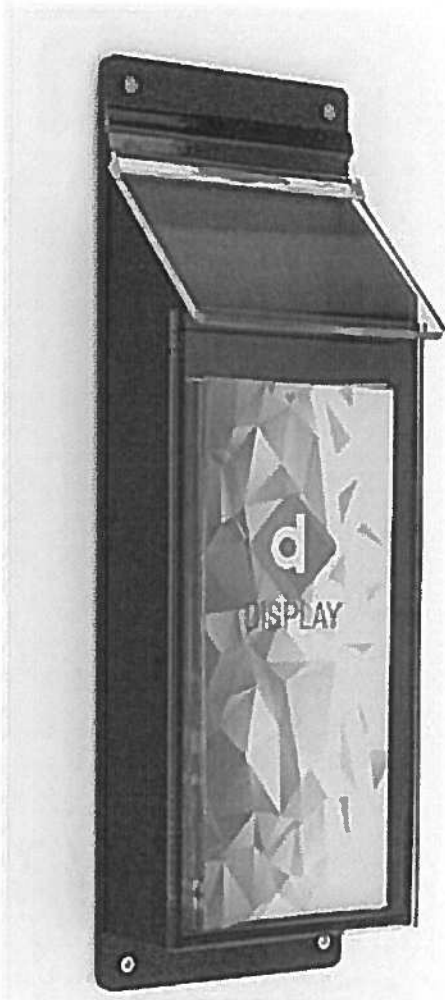
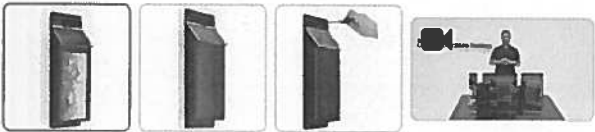
(/)

Search by keyword or SKU



Outdoor Acrylic Brochure Wall Rack, 4"w, Single Pocket, Hinged Lid - Black

SKU: OPD1SM



Number of Pockets: 1

3 (/P-174/Outdoor-Display-Brochure-Holders-with-3-Pockets)

5 (/P-175/Outdoor-Literature-Holders-with-5-Pockets)

☒ Email Address

(We'll send your order confirmation here)

Sign up to receive monthly coupons & sales?

By checking this box, you agree to receive personalized marketing content. We will not sell your email address to any third parties. You may unsubscribe at any time.

No, thanks

Yes, please!

[Continue to Shipping Options ➔](#)**Your Order** [Edit Cart \(/ShoppingCart\)](#)**(11) OPD1SM****\$329.89**

Outdoor Acrylic Brochure Wall Rack, 4"w, Single Pocket, Hinged Lid - Black

Subtotal: **\$329.89**

Shipping : --

Total (USD): **\$329.89**

	Hours	Rate of Pay	Gross	Security	Medicare	SUTA	Work Comp	Compensation	Total
				29.25% Social	1.45%	1.15%	7.86%		
Service Worker	8.0	16.06	128.48	37.58	1.86	1.48	10.10	195.56	Outdoor Bochures
Service Worker	8.0	16.06	128.48	37.58	1.86	1.48	10.10	195.56	Outdoor Bochures
Service Worker	8.0	16.06	128.48	37.58	1.86	1.48	10.10	195.56	Hotel Distribution
Fuel								100.00	
								<u>686.68</u>	