



Douglas County



SHERIFF

"A Tradition of Service"

Ron Pierini
SHERIFF

October 31, 2017

Nevada Dept. of Conservation and Natural Resources
Off-Highway Vehicles Program
Attn: DCNR J. Scanland
901 S. Stewart St. Suite 1001
Carson City, NV 89701

Dear Ms. Scanland,

On behalf of the Douglas County Sheriff's Office, we would like to thank you and the Off-Highway Vehicle Program (OHV) for allowing us to participate in this project over the last couple of years. Through the use of the OHV funds, we have been successfully able to help educate our OHV riders on the need for proper spark arresters, the need for registration stickers through primarily warnings, and identified several illegal dumping areas and facilitated the clean-up efforts.

For the coming grant period, we would like to take an even more aggressive and participative posture shifting more towards enforcement efforts. We have several new officers as well as a Sergeant in-charge that are enthusiastic about this project. We have engaged community groups as well as local business to aid in at least two clean-up projects in the coming year as well as our intention to conduct a VIN verifications and registration event.

Please accept our application packet and associated documents and attachments outlining our proposed strategies for the coming grant period. Thank you in advance for your time and consideration on this matter.

Sincerely,



Paul Howell Undersheriff



STATE OF NEVADA
Off-Highway Vehicles Program

901 South Stewart Street, Suite 1003
Carson City, Nevada 89701
Telephone (775) 684-2794
Facsimile (775) 684-2715
www.nvohv.com



OFF-HIGHWAY VEHICLES GRANT PROGRAM
NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA COMMISSION ON OFF-HIGHWAY VEHICLES
NRS 490

FALL 2017 GRANT APPLICATION

(RFA APPENDIX A)

APPLICATIONS DUE

November 1, 2017, 4:00 PM, PST

Please mail early; Applications postmarked prior to 4:00 pm on November 1, 2017 but not received prior to that time are untimely and will not be considered.

NOTE: this is the State OHV program, NOT the Federal Recreational Trails Program

SUBMIT: ONE FULL COLOR COPY, DOUBLE SIDED
BY MAIL OR HAND DELIVERY
(8.5" X 11" ONLY. MAPS MAY BE 11"X17" NO LARGER)

TO: NEVADA DEPT. OF CONSERVATION AND NATURAL RESOURCES
OFF-HIGHWAY VEHICLES PROGRAM
ATTN: DCNR J. SCANLAND
901 S. STEWART STREET, SUITE 1001
CARSON CITY, NV 89701

AND

ONE ELECTRONIC FILE; PDF VIA EMAIL jscanland@ohv.nv.gov
OR MEMORY DEVICE ENCLOSED WITH APPLICATION.

DO NOT ATTACH ITEMS THAT ARE NOT REQUIRED.

For questions please contact:

Jenny Scanland
Executive Secretary
(775) 684-2794
jscanland@ohv.nv.gov

**NEVADA OFF-HIGHWAY VEHICLES PROGRAM
GRANT APPLICATION**
Nevada Department of Conservation and Natural Resources
Nevada Commission on Off-Highway Vehicles

Project # _____ (State admin only)

This application has seven (VII) sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

SECTION I - PROJECT INFORMATION

1. **Project Name:** _____ **OHV Enforcement-Douglas County**_____

2. **Project Dates:** Expected *Start*: October 1, 2017_ *Expected Completion*: September 30, 2018

3. **Applicant Name:** _____ **Douglas County Sheriff**_____

Phone: _____ 775-782-9904_____

Mailing address: _____ PO Box 218 Minden NV 89423_____

****Reimbursements: PO Box 3000 Minden NV 89423**

Email: _____ llee@douglasnv.us_____

4. **Classification of Applicant:** (*check one*)

Federal State County Local/Municipal Other:_____

Partnership Non-profit For Profit Individual

If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).

5. **Project Manager:** _____ Sgt. Ron Miller_____

Phone: _____ 775-364-4162_____

Mailing address: _____ PO Box 218 Minden NV 89423_____

Email:

_____rmiller@douglasnv.us_____

6. **State T-Vendor #** (if

available)_____NA_____

7. **Landowner:** _____

Contact: _____

Phone: _____

Mailing Address: _____

Email: _____

9. **Classification of Land Control:** (*check all that apply*)

X federally managed public land Private Land X County City

Other: _____

Lease; Attach copy of lease with expiration date.

R&PP; Attach copy of lease with expiration date.

If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135

10. **Project Costs:** (*Please do not submit match not directly related to the project*)

State OHV Grant Request: _____\$30,000_____

Other Funds: _____

Total Project Amount _____\$30,000_____ 100%

What are the sources of your leveraged (other) funds?

Federal X Private X In-kind X City/County X Other

Please describe source(s):

Type here: General Fund Personnel Budget / Equipment and Vehicle Use / Volunteer Time / Donated Resources such as Trailers, Backhoe, and Dumpsters / Community
--

Partnerships

11. **Project Type(s) (NRS 490.069 Sec.2c) check all that apply:**

- Studies or planning for trails and facilities;
 - o Environmental Assessments and Environmental Impact Studies.
 - o Other studies _____
- Acquisition of land for trails and facilities
- Mapping and signing of trails and facilities
- Reconstruction, enhancement or maintenance of existing trails and facilities
- Construction of new trails and facilities
- Restoration of areas that have been damaged by the use of off-highway vehicles.
- The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.

X Safety training and education related to the use of off highway vehicles

X Compliance and enforcement

Note: Operations & management and purchase or lease of equipment associated directly with a project are eligible.

12. **All Trail USERS: (check all that apply)**

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Mountain Biking | <input checked="" type="checkbox"/> Hiking/Backpacking | <input checked="" type="checkbox"/> Equestrian |
| <input checked="" type="checkbox"/> Single track motorcycle | <input checked="" type="checkbox"/> Snowmobiling | <input checked="" type="checkbox"/> Snowshoe/ski |
| <input checked="" type="checkbox"/> ATV quads | <input type="checkbox"/> Dune buggy | <input checked="" type="checkbox"/> Side by side 50” or wider |
| <input type="checkbox"/> Race Course | <input type="checkbox"/> Skills riding course | |

Other Type here:

13. **Scope of Work:** Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping etc. and include miles of trail, trail type and other measurable goals including a timeline for completing the work. NAC 490.1375. If

purchase of equipment is included please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section VII, Scoring Narrative).

Type here: DCSO plans to conduct at least two enforcement / educations patrol days each month for 6-10 hours each with a team of 2 deputies minimum on overtime. We also plan to facilitate two (2) illegal dumping clean up days in partnership with our local community and businesses and one (1) off-road sticker / VIN verification campaign. In addition, if possible (and if our Search and Rescue team receives their request for a track ATV), we may be able to include additional visibility to the tree cutting areas during the month of November and December.

14. **Standards/Guidelines that will be applied to your project:**

- Universal Access to Outdoor Recreation - A Design Guide
- USFS Standard Specifications for Construction & Maintenance of Trails
- BLM Handbook 9114-1 Trails
- NOHVCC Handbooks

Other: _____

15. **Has the applicant received funding from the OHV Program in the past?**

- No Yes

Number of projects funded: _____ 2 _____

Amount of funding Received: \$ _____ 20,000 _____

Number of projects Completed: _____ 2 _____

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: _____ Douglas _____

Nearest Municipality/Town/City: _____ Minden / Gardnerville/ S. Lake Tahoe _____

Center of project: Latitude: _____ Longitude: _____

Maps are a very important part of the application. They are considered part of the final agreement if funded. Please provide readable, proficient maps.

Required Maps: for all maps please include a legend, north arrow, scale, and map name.

Topographic maps preferred. You may include *additional* aerial/google maps.

- General location map (showing project area within the state or county)
- Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township:_____ Range:_____ Sections_____
- Detail map indicating specific project elements (e.g., structures, trail alignment)
 - Maps larger than 11x17 will not be accepted

Please attach the following photographs:

- At least two (2) overviews of the project area from different angles and distances. (Good photographs at trail level and google aeriels help the scoring committee to understand the location, depth and breadth of your project.)*

SECTION III - Federal Lands or Other

Federal Environmental Compliance

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **please attach the decision document to this application:**

- Record of Decision (ROD)
- Finding of No Significant Impact (FONSI)
- Categorical Exclusion (CX)
- SHPO 106 compliance/concurrence letter.
- Other compliance documents already completed. (do not attached the EA or EIS)
- Not applicable

If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.

SECTION IV - BUDGET

Proposed Budget: Provide your budget details in the following format. This budget should align clearly with your scope of work from #13.

- *Please follow this format as much as possible* and be very specific, as your application will rate higher. You may create your own spreadsheet.
- Reminder, include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- *Attach copies of estimates and identify what each contract will include.*
- *Attach copies of all quotes/estimates.*

Item Description	Item	OHV Grant Request	Federal	Other	Total
Contracts: studies, planning , design, engineering		none			0
Contracts: construction		none			0
Direct labor costs Salaries, including fringe, actual costs	to conduct enforcement efforts 2x monthly, education, 1 VIN verification event, and min of 2 illegal dumping clean ups	\$30,000 for overtime of DCSO staff. 1 ½ time pay rates vary from individual to individual generally ranging from \$35-45 per hour			\$30,000 (approx. \$1000 per team of 2 weekend patrol x2=2000 per mo x12 =\$24,000 2x-illegal dumping clean ups-team of 2 and Sgt. 15— x2=\$3,000 1x off road sticker campaign / VIN verifications-team of 2 plus Sgt=\$1,500
Volunteer or donated labor/in-kind # Hrs. skilled labor @ \$23.56/hr. (not required but is important for scoring higher) (You will have to provide paperwork for this in your reporting to receive score points)	During this grant period, we will be facilitating at least two (2) illegal dumping clean up projects. We have engaged volunteers from the Sierra Stompers 4X4 Club as well as the Pine Nut Mountain Trail Riders.	None Backhoe operator@4 hours x2 \$188.48 Volunteer hours estimated at approx. 4 hours each for 10 people x2-80 hours total			In-Kind skilled labor \$200 plus 80 hours of volunteer time

Purchase or rental of equipment - Specify type of equipment – cost- # of days. <i>Attach estimate or quote.</i>	Again, we have partnered with Ahern to use their trailer and backhoe to help move illegal dumping material and Douglas County Disposal who will be donating two (2) extra large dumpsters for the material	None **Ahern is donating equipment rental of a minimum of \$1120 (\$560 x2) ** Douglas Disposal is donating a minimum of \$1460 (\$730 x2)			***Donated rental equipment in the form of dumpsters and trailer/backhoe \$2,580
Purchase of Materials List items & cost of each item or group of items.		none			0
Vehicle Gas and Maintenance standard is now at .54 per mile. Estimate miles.	1 4X4 vehicle 2 2x monthly for 8-10 hour shift. Minimum 30 miles travelled at \$16.20 ea- \$32x12=\$388 min				In-Kind contribution from DCSO Approx. \$400-800
Other: be specific					
Other: be specific					
Totals					
Percentages					100%

SECTION VI – TRANSMITTAL LETTERS and LETTERS OF SUPPORT

Transmittal Letter(s): transmittal letter(s) must be submitted **and attached to this application**. They must be signed by the appropriate club or agency head, (Chairperson/President of the organization or other authorized official) **AND by the landowner**.

- Land Owner:** a letter of support by the landowners (county, city, state, federal, private) stating that they have read and agree (1) to the application (2) that the applicant’s interest in the subject land is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion NAC 490.1355 (3) and any match or other tasks in the application that are assigned to them. The State may require the landowner/agency to be co-grantee on the grant agreement/contract.
- A commitment to maintain the trail/facility, and allow for motorized access to those facilities for 25 years or the normal life of the project, by the appropriate entity.
- Letters of Support are limited to three (3).** Please attach them to the application.

SECTION VII – SCORING NARRATIVE

Address the following 14 questions in the order listed below.

- **Be specific and concise** with your answers.
- **Please submit no more than five (5) double-sided pages for your Narrative.**
- **Please type directly into this application.** *If the form doesn’t work for you, please cut and paste into another document and answer in the same order as given below. (if not applicable answer N/A)*

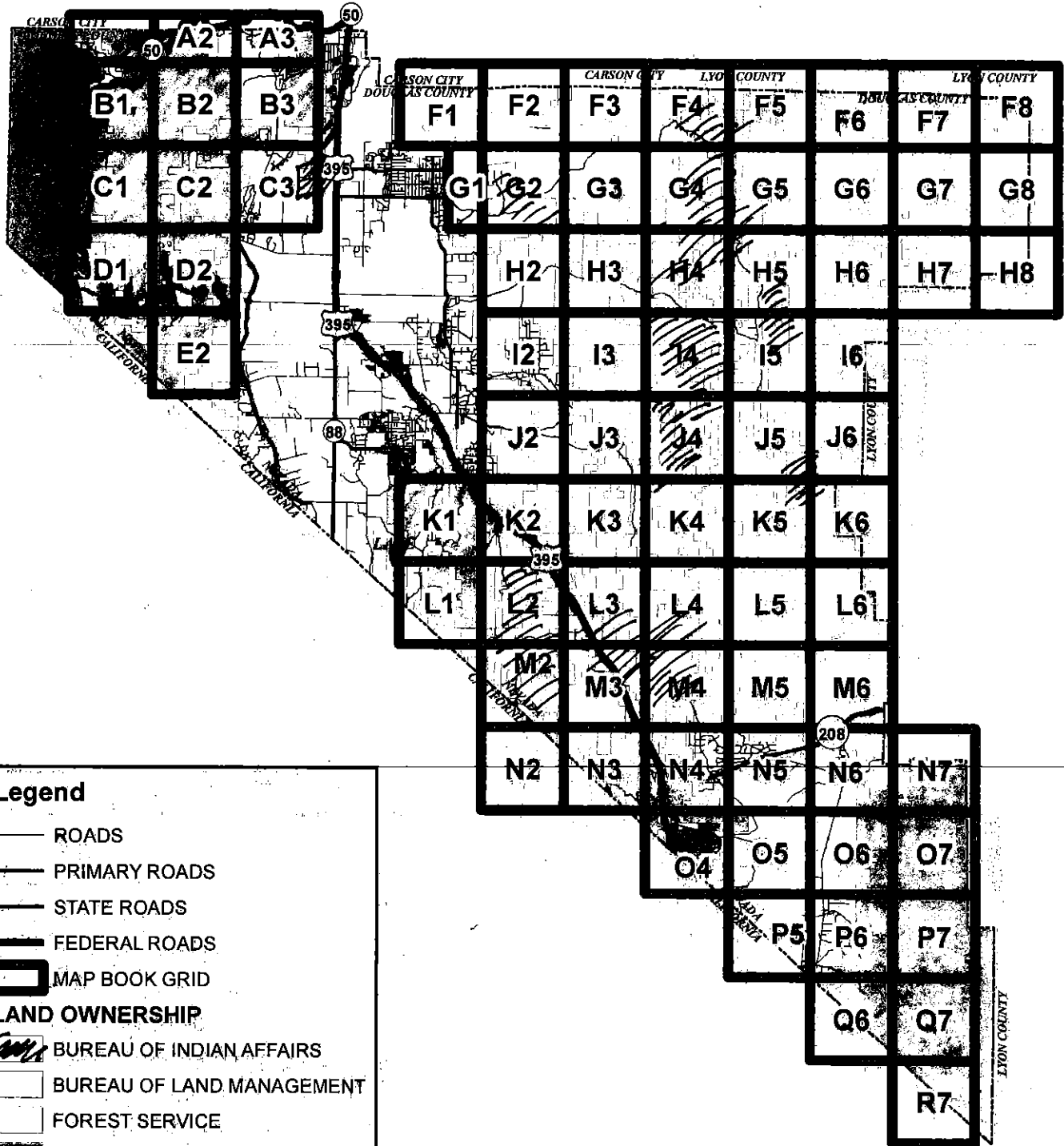
1	<i>Public Education, Law Enforcement & Outreach:</i> <i>Please describe how your project/program will incorporate public education and/or outreach to increase registration and showcase the benefit of OHV communities, including registration events.</i>	<i>Type here DCSO plans to coordinate at least one (1) Off-Road vehicle sticker and VIN verification campaign clinic in approx. April 2018 in partnership with OHV specilists.</i>
2	<i>Trail Mapping:</i> <i>Please describe how your project /program will move public lands in Nevada towards having travel plans completed and will result in trail mapping and creation of maps for the public. (With landowner/manager approval).</i>	<i>Type here-DCSO will likely not have a role in this effort aside from developing Cad notes for access points for other emergency workers and responders.</i>
3	<i>Access:</i> <i>Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn’t occur.</i>	<i>Type here Through the illegal dumping clean-up projects and having partners readily available to assist, we will be better able to ensure that the materials consisting of abandoned vehicles, sofas, mattresses etc will not impeded access to these areas and remain clear.</i>
4	<i>Demand for New Facilities:</i> <i>Please describe the justification (the DEMAND) for NEW facility/program development: restrooms, trails,</i>	<i>Type here DCSO will likely not have a significant role here</i>

	<i>signs, and other amenities.</i>	
5	Connectivity: <i>Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide when completed. Attach maps if necessary. i.e. towns, parks, areas, trails etc.</i>	<i>Type here DCSO will not necessarily play a significant role in this effort aside from helping to ensure safety for all riders and users.</i>
6	Environmental Studies: <i>please describe how your environmental studies, project/program is in a highly desired area that will result in maintaining or expanding OHV riding areas.</i>	<i>Type here DCSO will likely not be developing environmental studies. However, we will remain available to partner and advocate.</i>
7	Design for Conservation: <i>please describe how your project/program considers water and habitat conservation. Example: how the trail features are designed to be sustainable while protecting environmentally sensitive areas or important wildlife habitat area.</i>	<i>Type here DCSO does not have a specific plan for addressing this issue aside from noting that we may be able to assist with enforcing or cautioning participants from “out of bounds” areas that are identified.</i>
8	Existing Facilities: <i>please describe how your project /program assists in the maintenance and/or rehabilitation of Existing Facilities. “Taking care of what is already there to protect the investment”.</i>	<i>Type here DCSO will likely not be intimately involved in the maintenance of existing facilities however, we can assist in assuring that the facilities in our area remain graffiti free and assist with the efforts to combat vandalism and / or thefts from the areas.</i>
9	Leveraged Projects: <i>please describe how your project/program leverages private, BLM, USFS, State, local government, or in-kind funding, services or donations (considered as investment in the project. Match is not required but is commended and will receive additional points).</i>	<i>Type here Our department’s Search and Rescue Team has also submitted a grant proposal requesting funding for a track vehicle. This vehicle will be extremely useful for life saving efforts and provide a needed tool for accessing stranded trail riders or skiers during the winter month in all areas of the Douglas County and beyond. Mutual Aid requests during the height of the winter months in common place and we hope to be able to partner and provide assistance when called upon.</i>
10	Partnering: <i>Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program.</i>	<i>Type here For the coming grant period, DCSO staff has already engaged with partnerships to include Douglas County Disposal in NV (who have offered to provide large dumpsters at least twice a year for illegal dumping clean efforts) The Ahern Company in Gardnerville NV to provide a trailer and backhoe services to assist with the illegal dumping clean ups (since oftentimes the items dumped are abandoned or burnt vehicles and other large items), as well as the Sierra Stompers 4x4 club and Pine Nut Mountain Trail Riders Association to also commit volunteers in this effort.</i>
11	Youth and Family Engagement: <i>Please describe how your project/program helps to engage youth and families.</i>	<i>Type here During the enforcement and education weekends, DCSO has the opportunity to engage with families enjoying the outdoors and area trails. These are the times in which public relations efforts can take place and where we can provide helpful suggestions at</i>

		<i>to wearing proper safety gear, having proper resources on hand etc. We will also have this opportunity during the VIN verifications / OHV sticker program we hope to host.</i>
12	<i>Economic Integration;</i> <i>Please describe how your project/program develops outdoor recreation opportunities that help local and/or regional economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation).</i>	<i>Type here By partnering with Sierra Stompers 4x4 Club and the Pine Nut Mountain Trail Riders Association as just a couple of examples, individual participants will be more likely to utilize our community shops and eateries while enjoying their recreation of choice in the local area. By making fuel stops, buying cases of water and food for the daily adventure can lead to more visitors and activities.</i>
13	<i>Underserved populations:</i> <i>Please describe how your project/program helps to meet the needs of underserved regions and populations. (e.g., identify people and neighborhoods without access to trails, and establishes outdoor recreation opportunities for them; or creates new recreational opportunities not currently available in the area)</i>	<i>Type here Douglas County enjoys several access points to recreational riding areas. Generally speaking, we are not aware of underserved populations being unable to enjoy the regional mountains and trails.</i>
14	<i>Maintenance:</i> <i>although this OHV grant program requires maintenance of all facilities funded for 25 years or the normal life of the project, we would like you to please describe HOW your project will be maintained and WHO has committed to the ongoing maintenance of the facility or continuation of the service/program. (Please also attach letter as described in Section VI).</i>	<i>Type here DCSO is not and has not requested funding for facilities and as such, does not have a plan for on-going maintenance.</i>
	<i>Additional justification or project history if you feel important and doesn't fit under a criterion listed above.</i>	<i>Type here During this past grant period, DCSO had some staffing challenges with significant weather / flood events that limited access to many of our OHV areas. We also became more aware of the illegal dumping problems we recognize need additional attention for the coming year. We also plan to shift from a "warning" of not having proper OHV stickers to an enforcement effort moving forward. We now also have a newly promoted and enthusiastic Sergeant in charge of this project who has already stimulated more interest in these grant project areas.</i> <i>DCSO would also like to advocate for the expanded use of our Search and Rescue Team during the winter months when our 4x4 lack the ability to access many snow covered areas. They have applied as a secondary entity in hopes of obtaining a tracked ATV for such purposes.</i>

OFF ROAD POSSE

INDEX PAGE








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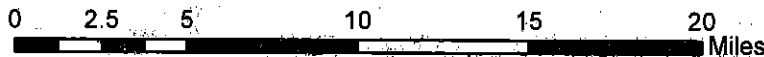
- ROADS
- PRIMARY ROADS
- STATE ROADS
- FEDERAL ROADS

 MAP BOOK GRID

LAND OWNERSHIP

-  BUREAU OF INDIAN AFFAIRS
-  BUREAU OF LAND MANAGEMENT
-  FOREST SERVICE
-  STATE OF NEVADA
-  WASHOE TRIBE

Print Path: T:\1_DOUGLAS_PROJECTS\CLIENT_PROJECTS\INTERNAL_CLIENTS\GENERAL_FUND\DOUGLAS_PLANNING\ROAD_POSSSE\RoadPosseIndex.mxd - Print Date: 3/2/2012



The data contained herein has been compiled on a geographic information system for the use of Douglas County. The data does not represent survey delineation and should not be construed as a replacement for the authoritative source, plat maps, deeds, resurveys, etc. No liability is assumed by Douglas County as to the sufficiency or accuracy of the data.

