

NEVADA OFF-HIGHWAY VEHICLES PROGRAM
2020 GRANT APPLICATION PAGE 1
Nevada Commission on Off-Highway Vehicles
Nevada Department of Conservation and Natural Resources

This application has FIVE sections which are all REQUIRED to be filled out in full.
To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

SECTION I - PROJECT AND APPLICANT INFORMATION

- 1. Project Name:** Southwest Compliance and Safety Training Institute (SWC Safety) OHV Safe Rider Education Workshop Program
- 2. Project Dates:** *Expected Start:* _January 1, 2020 *Expected Completion:* December 30, 2020
- 3. Applicant Name:** Southwest Compliance and Safety Training Institute____

Mailing address: __820 S. Valley View Blvd, Las Vegas, NV 89107__

Phone: ____702-897-4906_____ - _____

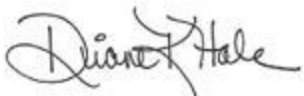
Email: ____dhale@swcsafety.com_____

- 4. Classification of Applicant:** *(check one)*

☐ Federal ☐ State ☐ County ☐ Local/Municipal ☐ Other: _____

☐ Partnership ☒ Non-profit ☐ for Profit ☐ Individual

If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).



11/11/2019

Applicant Signature
(Chairperson/President/Authorized Official)

Date

5. **Project Manager:** _____ Diane J. Krause-Hale, President _____
Mailing address: _____ 820 S. Valley View Blvd, Suite 200 _____

Las Vegas, NV 89107 _____
Phone: _____ 702-897-4906 _____
Email: _____ dhale@swcsafety.com _____

6. **Classification of Land Control:** *(check all that apply)*

☒ Federally managed public land ☒ Private Land ☒ County ☒ City

☐ Other: In partnerships with Nevada OHV Clubs

☐ Lease; Attach copy of lease with expiration date.

☐ R&PP; Attach copy of lease with expiration date.

If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135

7. **Landowner:** _____ NA _____

Mailing address: _____

Phone: _____

Email: _____

8. **THE LANDOWNER MUST PROVIDE A LETTER STATING THAT:**

(See example Appendix B)

- a) Landowner has read the Request for Grant Application package;
- b) Landowner agrees with the application and the terms of the grant;
- c) Landowner holds an interest in the subject land that is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion;
- d) Landowner is legally committing to maintain the trail/facility and will allow public motorized access to such trail/facilities for 25 years or the normal life of the project; and
- e) Landowner agrees to provide any match or other tasks in the application that are assigned to Landowner.

The State may require the landowner/agency to be co-grantee on the grant agreement/contract.

9. **Project Costs:** *(Please do not submit match not directly related to the project)*

State OHV Grant Request: \$51,241.00
Other Funds: \$20,926.00
Total Project Amount \$72,167.00 100%

What are the sources or Partners for your leveraged (other) funds?

☐ Federal ☐ Private ☒ In-kind ☐ City/County ☐ Other

Please describe additional funding source(s):

Type here: Use of privately owned vehicle(s), office resources, SW Compliance and Safety Training Institute training room facility, cooperative agreements with Elks Lodge and Lincoln County Coalition for event space.

10. LETTERS OF SUPPORT FROM PARTNERS are required:

- a) Confirming they agree to the terms of the grant; and
- b) That they are committed to providing match/cash or other tasks in the application that are assigned to them.

Other letters of support are limited to three (3). Please attach them to the application.

11. Project Type(s) (NRS 490.069 Sec.2c) check all that apply:

- ☐ Studies or planning for trails and facilities;
 - Environmental Assessments and Environmental Impact Studies.
 - Other studies _____
- ☐ Acquisition of land for trails and facilities
- ☐ Mapping and signing of trails and facilities
- ☐ Reconstruction, enhancement or maintenance of existing trails and facilities
- ☐ Construction of new trails and facilities
- ☐ Restoration of areas that have been damaged by the use of off-highway vehicles.
- ☐ The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.

X Safety training and education related to the use of off highway vehicles and registration

X Compliance and enforcement (See Appendix C, Enforcement Strategy example)

Note: Operations & management, and purchase or lease of equipment associated directly with a project are eligible.

12. All Trail USERS: (*check all that apply*)

- | | | |
|--------------------------------------------------|-----------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Mountain Biking | <input type="checkbox"/> Hiking/Backpacking | <input type="checkbox"/> Equestrian |
| <input type="checkbox"/> Single track motorcycle | <input type="checkbox"/> Snowmobiling | <input type="checkbox"/> Snowshoe/ski |
| <input checked="" type="checkbox"/> OHV quads | <input type="checkbox"/> Dune buggy | <input checked="" type="checkbox"/> UTV Side by side |
| <input type="checkbox"/> Race Course | <input type="checkbox"/> Skills riding course | |

Please explain how you intend to manage user interactions: The Safe Rider Education Workshops and Safety Fair includes several ATV Safe Rider education courses for youth, teens and adults and will be interactive as well as, lecture for the safety course. We will use the ATV Safety Institute Safe Rider booklets, ATV inspection and maintenance customized checklists, ATV safety handouts and guides from manufacturers, and other training documents for the safety courses. In addition, we will be distributing and training ATV riders on the State of Nevada off-road vehicle registration requirements and how to fill out the forms to register their personal vehicles. We will manage our user interactions by evaluating the students throughout the training course, have them complete evaluations and take a quiz to demonstrate their understanding of the safety course materials. Each rider will be given an age appropriate or vehicle inspection checklist and guide to help reinforce what is required for evaluating their personal ATV prior to taking it out for a ride. We will cover the requirements each rider needs to follow to preserve our natural resources and prevent damage to the environment by riding only on designated trails. We will provide the trails maps and where to go online to investigate and download the approved trail systems for ATV riders. The OHV Safety Rider Course will include five specific areas: 1. Equipment inspection and maintenance of tires, oils and drive train pre-ride checklists, 2. Selection and reason for wearing personal protection safety devices to preserve rider health and safety, how to select and fit the rider to the appropriate size vehicle (youth, teens and adults), 3. State of Nevada vehicle registration and their enforcement requirements to stay off public roads and how to do so prior to going for a ride, 4. Limitations of ATVs for riding on all terrains, 5. ATV vehicle demonstrations of ATV equipment, selection and demonstration of appropriate PPE personal protection equipment for youth and adults, basic first aid for accidents, and the explanation of proper equipment use. Students will be engaged and have the ability to interact with knowledgeable instructors and area regional state and local representatives who protect our public lands.

13. Scope of Work: Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping, include miles of trail, trail type and other quantitative goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included, please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section V, Scoring Narrative).

Type here: Our goal for this grant is to hold five weekend OHV Safe Rider Educational Workshops and Safety Fairs in five municipalities in rural and urban communities within the State of Nevada. The towns/cities are: Tonopah, Ely/Pioche, Clark County/Henderson, Clark County/Pahrump, and Yerington/Carson City areas. We will coordinate and include partnerships at our OHV Safe Rider fair with stakeholders from ATV off road clubs, local area emergency management teams, municipalities, State of Nevada for vehicle registration paperwork requirements and submissions for off road environmental protection, and area towns to help them in promoting their town and for off-road fun. Our Safe Rider Safety Education Workshop and Safety Fair Program focuses on the safe riding OHVs and registration by: 1) 2) Pre-equipment inspections prior to use 3) ATV maintenance 4) State of Nevada vehicle registration 5) Nevada State's OHV trail system 6) OHV Rider's best practices for rider safety during outdoor activities in Nevada including basic first aid when accidents occur and 7) Proper selection, inspection, operation of all safety gear, 8) ATV limitations on all terrains and how to avoid accidents that may lead to death or injuries. The safety fairs will include longtime OHV users, licensed OHV trainers, and manufacturer's representatives who can educate the students on how to keep their machinery in top condition, discuss unique characteristics and use limits for each machine and provide a few quick machinery fixes that may be done to get the user back up onto the trail to use for fixing equipment. We will cover how to be a good steward to the environment and what roads ATVs are allowed to be on and cover the Nevada OHV trail system. It is expected that we will have an ATV club to set up a off road rides for users which will include a narrative of the area and the goal to pick up trash that is found along the trail system.

The first quarter of 2020 will be spent on developing and outlining the stakeholders' responsibilities and selection of the weekend where the Safe Rider Educational Workshops and Safety Fairs will be held. The current time line is to hold the weekend safety fairs in the following months and complete all of the grant requirements by the end of November 2020. Safety Fairs: 1. April 2020 Clark County and City of Henderson, 2. May 2020 Tonopah Safety Fair, 3. June 2020 Ely/Pioche, 4. September 2020 Yerington/Carson City and 5. September/October 2020 Pahrump/Clark County.

14. Standards/Guidelines that will be applied to your project:

- ☐ Universal Access to Outdoor Recreation - A Design Guide
- ☐ USFS Standard Specifications for Construction & Maintenance of Trails
- ☐ BLM Handbook 9114-1 Trails
- ☐ NOHVCC Handbooks

Other: _ANSI OHV Standard and Ride Safe, Ride Smart DVD_

15. Has the applicant received funding from the OHV Program in the past?

X No ☐ Yes

Number of projects funded: _____

Amount of funding Received: \$_____

Number of projects Completed: _____

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: _Clark, Lincoln, Nye, Lyon, White Pine and Churchill Counties

Nearest Municipality/Town/City: _Pahrump, Henderson, Ely, Pioche, Yerington, Fallon and Tonopah

Center of project: Latitude: 39.401932 Longitude: 116.919098

If the shape-files for the trail system are available, please submit them in the e-file. The shape-files of the trail will be required at project end. Program will assist in the collection of the data if needed.

MAPS ARE A VERY IMPORTANT PART OF THE APPLICATION. THEY ARE REQUIRED AND CONSIDERED PART OF THE FINAL AGREEMENT IF FUNDED. PLEASE PROVIDE READABLE, PROFICIENT MAPS.

Required Maps: for all maps please include a legend, north arrow, scale, and map name.

Topographic maps preferred. You may include *additional* aerial/google maps.

☐ General location map (showing project area within the state or county)

X Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township:_____ Range:_____ Sections_____NA

☐ Detail map indicating specific project elements (e.g., structures, trail alignment)

- Maps larger than 11x17 will not be accepted

Please attach the following photographs:

☐ *At least two (2) overviews of the project area from different angles and distances.*

(Good photographs at trail level and google aeriels help the scoring committee to understand the location, depth and breadth of your project.)

X NA

SECTION III - Federal Lands or Other

Federal Environmental Compliance

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **please attach the decision document to this application:**

- ☐ Record of Decision (ROD)
- ☐ Finding of No Significant Impact (FONSI)
- ☐ Categorical Exclusion (CX)
- ☐ SHPO 106 compliance/concurrence letter.
- ☐ Other compliance documents already completed. (do not attached the EA or EIS)

X Not applicable

If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.

SECTION IV - BUDGET

Proposed Budget: Provide your budget details to include at a minimum the items in the following table. You may create your own spreadsheet.

- Your budget must align clearly with your scope of work from #13. Be specific, as your application will rate higher.
- Reminder: Include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- **It is recommended that you attach copies of estimates to support your budget, and identify what each contract will include.**

EXAMPLE

Item Description	Item Description	OHV Grant Request	Federal Funds	Other Funds	Total Cost
Contracts: studies	NA				
Contracts: planning , design, engineering construction	NA		NA		
Direct labor costs Salaries, including fringe, actual costs	Safe Rider Workshop Fair Personnel on Site and Preparation 30hrs x \$45/hr. x 5 sites x 2 staff Program manager @ 40hrs x 10mos x \$35/hr. Financial Mgr. 15hrs x 10 mos. x \$30/hr. Administrative Asst. 15hrs x 9 mos. x \$25/hr.	\$13,500.00 \$14,000.00 \$4,500.00 \$3,375.00	NA		\$35, 375.00
Volunteer or donated labor/in-kind # Hrs. skilled labor @ \$24.14/hr. (not required but is important for scoring higher) (You will have to provide paperwork for this in your reporting)	First Aid Trainer Value of a Licensed OHV Trainer Credentials, Licensing, travel and safe rider workshop		NA	\$965.00 \$2,377.00	\$17,826.00

<i>to receive score points)</i>	Volunteer Assistance at Rider Fair 5 sites x 30hrs x 4 people			\$14,484.00	
Purchase or rental of equipment - Specify type of equipment – cost- # of days. Attach estimate or quote.	Site Rental for 1 day @\$75/d and 5 sites Cost, and Safety gear First Aid Booklets Portable Toilets : Men, Women and an ADA toilet, 3 days at 5 sites CPR Equipment	\$1500.00 \$1500.00 \$3,375.00	NA	\$700.00 \$1,500.00	\$8,575.00
Purchase of Materials, Items & cost or group of items.	ATV Course handouts, presentations, vehicle checklists, registration forms, rider golden rules, ATV Nevada laws and OHV rider safety guides	\$5250.00	NA		\$5250.00
Travel Costs, Per -diem	Hotel Lodging +Meals for three safety fairs Two Safety fairs in Tonopah and	\$1648.00	NA	\$900.00	\$1,648.00

	Clark County using as In Kind Donation of our personal residences (2 sites, 3 days at \$150 EA).				
Vehicle gas and maintenance standard is now at .58 per mile. Estimate miles.	Fuel 1,884 miles	\$1093.00	NA		\$1093.00
Other: be specific	Special event from Leavitt insurance @ \$300 per workshop	\$1500.00	NA		\$1500.00
Totals		\$51,241.00		\$20,926.00	\$72,167.00
Percentages		71%		29%	100%

SECTION V – PRIORITIES AND SCORING NARRATIVE

THE SCORING PRIORITIES ARE LISTED IN ORDER OF PRIORITY.

Address the following eleven (11) criteria in the order listed below.

- Please tell us how your project/program meets each criteria.
- Be specific and concise with your answers.
- Please submit no more than five (5) double-sided pages for your Narrative.
- If attached additional pages, ensure the question being answered is referenced. (If not applicable, answer N/A.)

1. Law Enforcement Strategy that addresses registration enforcement, including Public Education & Outreach aimed at increasing renewals and new registrations: *Please describe how your project will increase the number of OHV registrations on the district. How will the equipment and time be used to increase OHV safety and awareness? What is your department's history of patrolling for safe OHV Recreation?*

Southwest Compliance Safety and Training Institute (SWC Safety) staff has 30 years of experience in providing safety training classes for many businesses and organizations throughout the State of Nevada. SW Compliance and Safety Training Institute, (SWC Safety) is dedicated to protecting human and health and safety through

educational workshops that promote public and worker safety. The Off-Highway Vehicle, OHV Safe Rider Workshop and Safety Fair events are designed to protect the public and riders, assist in validating the off-Highway Vehicle inspections and completion of their Nevada ATV (All-terrain Vehicle) registration paperwork for submittal to the State of Nevada, and educate the youth and adults on safe riding techniques. The OHV Safe Rider Fairs will include local municipal and state personnel to assist the public in vehicle registrations and education on the OHV rider trail system and State of Nevada Road Safety Requirements and Regulations such as prohibiting riding on public highways and streets. Knowledge is a powerful prevention technique and the educational fair will help the ATV riders to understand where they may safely ride in each Nevada region, where the ATV trail systems are located and what State of Nevada Laws regulating the safe and lawful use of OHVs. At our **OHV Safe Rider Education Workshop and Safety Fair**, invitees from local and/or state agencies may display materials to educate the public on ATV safety, ATV legal roads, and ATV registration methods and submissions. Included in every class are the State of Nevada regulations and locations of the OHV trail systems to include:

- Emphasis on ATV/OHV Rider Safety
- NV OHV Vehicle Registration Requirements and How to your ATV Prepare and submit documents for Registration
- ATV inspection, equipment maintenance, and limitations for rider safety while out off-roading on all terrains
- NV Stakeholders to on-sit VIN verification for registration, if available
- Selection of appropriate sized OHV for youth, teens and adults
- Selection and reasons behind the use of PPE for rider safety and health and how to properly maintain and clean and store rider safety gear
- State of Nevada approved Off-road trail system and Nevada restrictions for use of ATVs on public roads.

SWC Safety staff have traveled the State over the past 30 years and have established relationships with many Nevada emergency managers and have ridden OHV vehicles during club events. Our personal contacts combined with our knowledge on safety regulations is an effective way to bring people together to better understand OHV registration regulations, Off-road trail regulations, machine operation and personal safety. We have established stakeholders to partner with our non-profit to provide training space, parking areas and help set up displays for the safety fairs. Training will be discussed in a group setting either outdoors or inside a community building or center. Holding these events within a town's center will help advertising these events locally to maximize the number of attendees. The emphasis of the classroom training will include best practices for rider safety and OHV registration, how it's accomplished and VIN (vehicle identification numbers) numbers verified by either a dealer or regulatory authority.

OHV safe rider workshop will increase the public OHV's safety awareness through our youth and adult safe rider workshops. The emphasis on the rider safety educational courses includes:

- 1) Safe rider videos, inspect, ride and operate these vehicles on various terrains
- 2) The differences in selecting ATV to match the age and size of riders for safe rider strategies and basic first aid when accidents occur. The safety fair and workshop with focus on Nevada designated trail system and the regulatory requirements in Nevada for where not to ride these vehicles. Where it is illegal to ride OHVs such as public roads. Each course is approx. 2 hours to complete and includes quizzes for student comprehension for a cert of completion. An ATV safe rider demonstration will be provided by our licensed ATV safety trainer

SWC Safety staff will bring OHV regulatory and safety awareness to communities in rural Nevada as well as Las Vegas through our community partnerships, personal relationships, and community organizations. The training effort will include setting up a designated venue at a predetermined advertised location. The class will address vehicle registration, vehicle safety inspection, awareness of designed OHV trails, ecological stewardship, personal safety gear, hazards in desert recreation and basic first aid. Equipment will be displayed at the training session event to point out safety features, proper operation and the safety gear to worn during riding.

2. Enhancement or Maintenance of existing trails and facilities: *Describe the maintenance intervals for your project. How will maintenance needs be prioritized and how often will your project hold a maintenance/ trails enhancement event? HOW will your project be maintained and WHO has committed to the ongoing maintenance of the facility or trail.(note: a minimum of 2 maintenance/ trail events are required per year)*

Southwest Compliance and Safety Training Institute staff have backgrounds in earth sciences through formal education in environmental science. This knowledge and the distribution of pamphlets, Nevada maps of trail riding areas will be a major part of the training program for each location. Our personal knowledge of the back roads of Nevada and the complexity of different types of terrains an ATV user may encounter will be beneficial for the students to understand the hazards they may face when they are untrained and unprepared for our unique climate and landscape. This proposal is for training and a safety fair set up to distribute educational materials and meet other OHV enthusiasts. We will emphasize the ethics and responsibility of all OHV users to use existing trails as designed to ensure future OHV use remains permissible and legal by following State of Nevada and Federal regulations. At each training site we will work to partner with regional ATV enthusiasts and clubs to plan good riding events while ensuring environmental stewardship and general trail cleanness.

3. Training: *Please describe the goals and objectives of your public training program, i.e., Public Education, Rider Classes, Safety, Trail Building, or Outdoor Ethics. Number of people trained, contacts made, etc.*

Southwest Compliance and Safety Training Institute main objectives or goals are to reach as many residents in their local area to emphasize OHV regulations, safety and environmental protection of existing road and the preservation of Nevada's natural

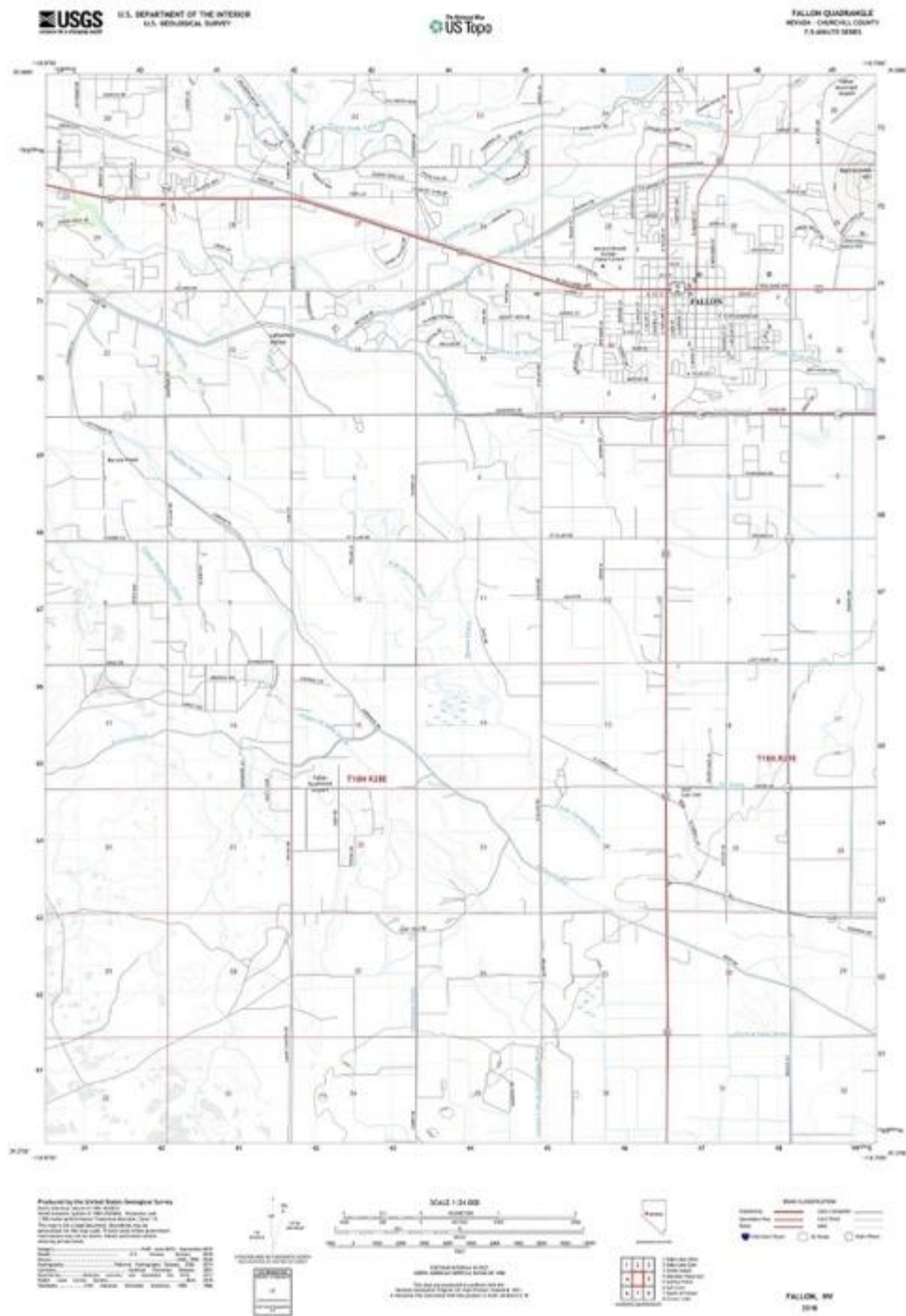
<p>resources by teach good stewardship, prevent damage to delicate plant species, and preventing off road trail blazing. It is estimated that at each rural location there will be approximately 35 to 40 attendees who are active in OHV recreation. Outreach materials consisting of internet postings, fliers, media announcements will be made to notify as many OHV enthusiasts as possible for the planned class event. The training emphasis will be on operator safety through community outreach events. The goal is to provide youth and adult OHV users a better understanding of the dangers of the equipment, proper maintenance and inspection techniques, stability of ATVs on all terrains use and the impacts it can have on our natural resources. The public education, rider classes will address how to select and use basic safety protection equipment needed for riders and the reason for their use to prevent injuries.</p>
<p>4. Trail mapping and signing of existing trails and facilities: <i>If a mapping component is included in the grant, please describe how it will be integrated with the current web mapping application found on OHV.NV.GOV</i></p>
<p>NA</p>
<p>5. Connectivity/Loops: <i>Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide or enhance when completed. Attach maps if necessary, i.e., towns, parks, areas, trails, etc.</i></p>
<p>The proposed class locations may be co-located with existing OHV trails, but to reach the most community residents the training locations will be in the local civic communities. The trail maps will be provided at these events to identify where designated trail locations can be accessed along with parking for vehicles and trailers. The existing trails will be discussed and where these areas can be accessed easily.</p>
<p>6. Planning, Environmental Studies, Conservation: <i>Describe how the environmental studies, conservation and/or planning will mitigate resources impacted by OHV recreation. How will your project contribute to the conservation of our natural resources?</i></p>
<p>The Southwest Compliance and Safety Training Institute training program will include education to attendees on the best management practices for preserving the environment, preventing damage to plants, prevent fires by stopping vehicles on dirt and not dried out plants and the implications of not abiding by the Federal, State, and Local laws. The education program will explain why Off-roading outside of designated OHV trails can harm the natural ecosystem, sensitive plants, endangered species and any historical cultural areas in the area. Education of where designated trails are located will be provided during the training class. The class will identify any specific environmentally sensitive areas near their trail riding locations and discuss any potential fines that might occur for damaging the environmental habitat.</p>

<p>7. Access: <i>Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn't occur.</i></p>
<p>NA</p>
<p>8. Partnering and Leverage: <i>Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program.</i></p>
<p>Local community leaders will be involved through coordination and notification of scheduled OHV training classes that are located within their communities. Outreach efforts will be made with community leaders, clubs, associations, and other civic organizations who are active in the community. Coordination efforts have been made with Lincoln County Coalition, Tonopah Elks Lodge, and City of Henderson Safety Department. Contacts have and will be made to local OHV dealers or other OHV groups during planning for scheduled class events.</p>
<p>9. Economic Integration: <i>Please describe how your project/program increasing Off Highway Motorized recreation in the develops outdoor recreation opportunities that help local, regional, or state economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation, Road use resolutions and OHV friendly Communities.)</i></p>
<p>The outreach event will bring attention to the recreational activity in each community. Local organizations and community groups will see the benefit of the classes as not only to improve safety, but to encourage other local OHV events. As interest grows in the area, more local businesses could see other opportunities for product sales such as equipment, rider gear and supporting trail information.</p>
<p>10. Demand for New Facilities: <i>Please provide justification for NEW facility/program development: restrooms, trails, signs, and other amenities.</i></p>
<p>NA</p>

APPENDIX A

Maps





APPENDIX B

Nevada Communities Letters and Emails of Support

1. Tonopah Elks Lodge – focus on improving family lives and safety, providing venue for training
2. Lincoln County Coalition – working toward adding new trails, providing venue for training
3. City of Henderson Safety – providing space for safety training
4. SW Compliance and Safety Training Institute



Clark Jewett
Exalted Ruler

Kristine Kipp
Secretary

Tonopah Elks Lodge #1062

241 Central Street
PO Box 233
Tonopah, NV 89049

Phone: 775-346-2533
Email: tonopahelks1062@gmail.com

November 5, 2019

RE: We Support the SW Compliance ATV Rider Safety Courses for Rural and City Nevadans

We are offering our support for the educational Off Highway ATV Rider Safety Courses for the residents in our community. We believe that there are too many preventable accidents and that this course will help the ATV riders prepare for emergencies, identify hazards, ride safely and create a safe and fun experience for everyone.

We will work with SW Compliance and Safety Training Institute to provide:

- A training location
- Advertising for the event
- Provide educational program support
- Be at the event and show our support

This grant is important to our community and should be funded in full for the families living within Northern Nye County, Tonopah, Nevada.

Sincerely,


Kristine M Kipp
Secretary
Tonopah Elks Lodge #1062
Kipp8209@yahoo.com
(775) 910-9254

GRANT IS FOR ATV SAFE RIDER TRAINING COURSES IN 2020 CONDUCTED BY:



PO Box 751523, Las Vegas, NV 89130
820 S. Valley View Blvd, Las Vegas, NV 89107
702-897-4906 702-897-8210 FAX
www.swcsafety.com

LINCOLN COUNTY COALITION

November 5, 2019

Charles Reifsnyder
Lincoln County Coalition
P.O. Box 175 Pioche, Nv. 89043
(775) 962-1384
ad7oy@arri.net

RE: We Support the SW Compliance ATV Rider Safety Courses for Rural and City Nevadans

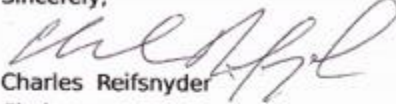
We are offering our support for the educational Off Highway ATV Rider Safety Courses for the residents in our community. We believe that there are too many preventable accidents and that this course will help the ATV riders prepare for emergencies, identify hazards, ride safely and create a safe and fun experience for everyone.

We will work with SW Compliance and Safety Training Institute to provide:

- A training location
- Advertising for the event
- Be at the event and show our support and off highway maps, trails and guides to safeguard the end users of these great recreational vehicles

This grant is important to our community and should be funded in full for the families living within Lincoln County, Nevada.

Sincerely,


Charles Reifsnyder
Chairman
Lincoln County Coalition
ad7oy@arri.net
775-962-1384

GRANT IS FOR ATV SAFE RIDER TRAINING COURSES IN 2020 CONDUCTED BY:



PO Box 751523, Las Vegas, NV 89130
820 S. Valley View Blvd, Las Vegas, NV
89107
702-897-4906 702-897-8210 FAX
www.swcsafety.com

----- Forwarded Message -----

Subject:Re: Letter of support for OHV rider safety course in Henderson for grant due Monday

Date:Thu, 7 Nov 2019 04:11:09 +0000

From:Tyson Hollis <Tyson.Hollis@cityofhenderson.com>

To:Diane Hale <dhale@biwsafety.com>

Thank you Diane.

I will work on this to meet your deadline.

We Value Safety at the City of Henderson.

Tyson Hollis
Safety Manager.

On Nov 6, 2019, at 6:42 PM, Diane Hale <dhale@biwsafety.com> wrote:

EXTERNAL

Good afternoon Tyson,

My non-profit <edlpbfenpmpnegci.png> is completing a grant application to provide five municipalities with an OHV driver safety course. We are providing a 1.5 hour course for three age groups: under 12 with parents, teens and adults. Our goal if we can obtain insurance is to also have a rider verification of skills fun riding zone. Insurance is a major issue for this.

the letter of support is the most critical for us right now to obtain the grant. We can meet and discuss if this event can be merged into a larger safety fair with the city sponsoring the event and perhaps we could run a skills ride zone as the second half of the training under the city. The third part of the event would be a trail ride. All of this will need to be planned out at a later date.

The grant will be for the class room training and a static display of OHV equipment and sizes to match the various age groups of the riders. We expect this event to draw at least 100 residents or more. I have attached a sample template support letter that you may feel free to add or subtract from. NOTE: we are not requesting any funds only support or perhaps a location to hold the event.



820 S. Valley View Blvd. Suite 110
Las Vegas, NV 89107
www.swcsafety.com
702-897-4906 702-897-8210 FAX

Nikhil Narkhede
Program Manager
Dept of Conservation and Natural Resources
901 S. Stewart Street Suite 1003
Carson City, Nevada 89701
775-684-2794

November 10, 2019

RE: 2020 Grant Application Letter of Support for Safe Rider Education Workshops

SW Compliance and Safety Training Institute, SWC Safety is pleased to provide this letter of support for the OHV Safe Rider Safety Workshop and Fair. SWC Safety plans to provide for the planning, development of training course presentations using educational materials and registration documents and pamphlets from the State of Nevada, ATV Safety Institute for All Terrain Vehicle Safe Rider Programs, and our own safe rider and safety documents. We will provide a licensed ATV Safe Rider Instructor for the training sessions, customized documents and safe rider checklists and educational materials for our workshops. We will also include the Nevada Registration and OHV trail system maps at all Safe Rider Fairs and Workshops.

We will provide in-kind donations of building space and support by providing free planning workspace, development and printing of OHV rider documents and safety inspection checklists, and Nevada OHV Registration materials, free overnight lodging for our Clark County, Pahrump and Tonopah Safe Rider Fairs and Safety Fair tents, chairs and tables for the displays.

We have conducted a survey for this grant and concluded that there is significant need for these safe rider educational workshops for youth, teens and adults in the five cities proposed for our grant application. Out of the returned surveys there was an 78% approval for supporting this type of training program and safe rider fair for youth and adults. We have also obtained verbal commitments and written letters of support for partnering with our non-profit to hold and conduct an OHV Safe Rider Workshop and/or outside fair in the following rural and urban communities in Nye, Lincoln, Clark, White Pine, Lyon, and Churchill Counties. We have obtained a verbal commitment from the City of Henderson and Lincoln County Coalition for workspace too and they are happy to partner with us on this great community event.

In a conversation with a Tonopah Elks Lodge member, Bruce Lafferty, he said there is a significant need in their area as only parents are training their children. The Tonopah Elks Lodge is providing free space and a parking lot to conduct the safe rider workshops and fair.

Sincerely,

A handwritten signature in black ink that reads 'Diane K. Hale'.

Diane K. Hale
President of SWC Safety, Inc.
dhale@swcsafety.com

APPENDIX C

Business License

LICENSE APPLICATION OF:

ENTITY NUMBER

SW Compliance and Safety Training Institute
NAME OF CORPORATION

FOR THE FILING PERIOD OF July 30, 2019 TO July 30, 2019



100103

USE BLACK INK ONLY - DO NOT HIGHLIGHT

**** YOU MAY FILE THIS FORM ONLINE AT www.nvsilverflume.gov ****

☒ Return one file stamped copy. (If filing not accompanied by order instructions, file stamped copy will be sent to registered agent.)

IMPORTANT: Read instructions before completing and returning this form.

1. Print or type names and addresses, either residence or business, for all officers and directors. A President, Secretary, Treasurer, or equivalent of and all Directors must be named. There must be at least one director. An Officer must sign the form. **FORM WILL BE RETURNED IF UNSIGNED.**

2. If there are additional officers, attach a list of them to this form.

3. Return the completed form with the filing fee. Annual list fee is based upon the current total authorized stock as explained in the Annual List Fee Schedule For Profit Corporations. A \$75.00 penalty must be added for failure to file this form by the deadline. An annual list received more than 90 days before its due date shall be deemed an amended list for the previous year.

ABOVE SPACE IS FOR OFFICE USE ONLY

4. State business license fee is \$500.00/\$200.00 for Professional Corporations filed pursuant to NRS Chapter 89. Effective 2/1/2010, \$100.00 must be added for failure to file form by deadline.

5. Make your check payable to the Secretary of State.

6. **Ordering Copies:** If requested above, one file stamped copy will be returned at no additional charge. To receive a certified copy, enclose an additional \$30.00 per certification. A copy fee of \$2.00 per page is required for each additional copy generated when ordering 2 or more file stamped or certified copies. Appropriate instructions must accompany your order.

7. Return the completed form to: Secretary of State, 202 North Carson Street, Carson City, Nevada 89701-4201, (775) 684-5708.

8. Form must be in the possession of the Secretary of State on or before the last day of the month in which it is due. (Postmark date is not accepted as receipt date.) Forms received after due date will be returned for additional fees and penalties. Failure to include annual list and business license fees will result in rejection of filing.

CHECK ONLY IF APPLICABLE AND ENTER EXEMPTION CODE IN BOX BELOW

☐ Pursuant to NRS Chapter 76, this entity is exempt from the business license fee. Exemption code: **NRS 76.020 Exemption Codes**
NOTE: If claiming an exemption, a notarized Declaration of Eligibility form must be attached. Failure to attach the Declaration of Eligibility form will result in rejection, which could result in late fees.
001 - Governmental Entity
006 - NRS 680B.020 Insurance Co.

☐ This corporation is a publicly traded corporation. The Central Index Key number is:

☐ This publicly traded corporation is not required to have a Central Index Key number.

NAME Diane Hale	TITLE(S) PRESIDENT (OR EQUIVALENT OF)
ADDRESS 820 S. Valley View Blvd	CITY Las Vegas
	STATE NV
	ZIP CODE 89107
NAME Tom Mueller	TITLE(S) SECRETARY (OR EQUIVALENT OF)
ADDRESS 820 S. Valley View Blvd	CITY Las Vegas
	STATE NV
	ZIP CODE 89107
NAME	TITLE(S) TREASURER (OR EQUIVALENT OF)
ADDRESS	CITY
	STATE
	ZIP CODE
NAME Manny Correa	TITLE(S) DIRECTOR
ADDRESS 820 S. Valley View Blvd	CITY Las Vegas
	STATE NV
	ZIP CODE 89107

None of the officers or directors identified in the list of officers has been identified with the fraudulent intent of concealing the identity of any person or persons exercising the power or authority of an officer or director in furtherance of any unlawful conduct.

I declare, to the best of my knowledge under penalty of perjury, that the information contained herein is correct and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.

☒ Signature of Officer or

Title
President

Date
July 30, 2019

Nevada Secretary of State 1 of 2019

BUSINESS LICENSE*

City of Las Vegas - Las Vegas, Nevada

IN ACCORDANCE WITH THE PROVISIONS OF THE LAS VEGAS MUNICIPAL
CODE, AS AMENDED, LICENSE IS HEREBY GRANTED TO OPERATE THE
BUSINESS REFERENCED BELOW.

LICENSE #: G67-07295

RENEWAL DATE: 10/17/2019

EXPIRE DATE: 4/1/2020

TYPE OF LICENSE: 150 - Instruction Services
Safety Instructor

BUSINESS LOCATION: 820 S Valley View Blvd 110

ISSUED TO:

SW Compliance and Safety Training Institute
820 S. Valley View Blvd.
Las Vegas, NV 89107



Mary C McElhen
Deputy Director, Planning Department

*Failure to maintain an active state license or a SNHD health permit, if
required, renders this business license invalid.*

Post in a conspicuous place.

BARBARA K. CEGAVSKE
Secretary of State

KIMBERLEY PERONDI
Deputy Secretary for
Commercial Recordings

STATE OF NEVADA



**OFFICE OF THE
SECRETARY OF STATE**

Commercial Recordings & Notary Division
202 N. Carson Street
Carson City, NV 89701
Telephone (775) 684-5708
Fax (775) 684-7138
North Las Vegas City Hall
2250 Las Vegas Blvd North, Suite 400
North Las Vegas, NV 89030
Telephone (702) 486-2880
Fax (702) 486-2888

DIANE HALE
6131 Ackerman Ave
Las Vegas, NV 89131

Work Order #: W2019100701816
October 7, 2019
Receipt Version: 1

Special Handling Instructions:

Submitter ID: 23546

Charges

Description	Filing Number	Filing Date/Time	Filing Status	Qty	Price	Amount
Annual List	20190209437	10/7/2019 5:06:29 PM	Approved	1	\$100.00	\$100.00
Total						\$100.00

Payments

Type	Description	Payment Status	Amount
Credit Card	5704931774556163503062	Success	\$100.00
Total			\$100.00

Credit Balance: \$0.00

DIANE HALE
6131 Ackerman Ave
Las Vegas, NV 89131

BARBARA K. CEGAVSKE
Secretary of State

KIMBERLEY PERONDI
Deputy Secretary for
Commercial Recordings

STATE OF NEVADA



OFFICE OF THE
SECRETARY OF STATE

Commercial Recordings Division
202 N. Carson Street
Carson City, NV 89701
Telephone (775) 684-5708
Fax (775) 684-7138
North Las Vegas City Hall
2250 Las Vegas Blvd North, Suite 400
North Las Vegas, NV 89030
Telephone (702) 486-2880
Fax (702) 486-2888

Business Entity - Filing Acknowledgement

10/07/2019

Work Order Item Number: W2019100701816 - 151654
Filing Number: 20190209437
Filing Type: Annual List
Filing Date/Time: 10/07/2019 17:06:29 PM
Filing Page(s): 2

Indexed Entity Information:

Entity ID: E0346372017-3

Entity Name: SW COMPLIANCE AND
SAFETY TRAINING INSTITUTE

Entity Status: Active

Expiration Date: None

Non-Commercial Registered Agent
DIANE KRAUSE-HALE
820 S VALLEY BLVD, LAS VEGAS, NV 89107, USA

The attached document(s) were filed with the Nevada Secretary of State, Commercial Recording Division. The filing date and time have been affixed to each document, indicating the date and time of filing. A filing number is also affixed and can be used to reference this document in the future.

Respectfully,

A handwritten signature in cursive script that reads "Barbara K. Cegavske".

BARBARA K. CEGAVSKE
Secretary of State

Page 1 of 1

Commercial Recording Division
202 N. Carson Street



BARBARA K. CEGAVSKE
Secretary of State
202 North Carson Street
Carson City, Nevada 89701-4201
(775) 684-5708
Website: www.nvsos.gov
www.nvsilverflume.gov

Annual or Amended List and State Business License Application

☒ ANNUAL ☐ AMENDED (check one)

List of Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers:

SW COMPLIANCE AND SAFETY TRAINING INSTITUTE

NV20171461611

NAME OF ENTITY

Entity or Nevada Business
Identification Number (NVID)

TYPE OR PRINT ONLY - USE DARK INK ONLY - DO NOT HIGHLIGHT

IMPORTANT: Read instructions before completing and returning this form.

Please indicate the entity type (check only one):

☐ Corporation
☐ This corporation is publicly traded, the Central Index Key number is:

☒ Nonprofit Corporation (see nonprofit sections below)

☐ Limited-Liability Company

☐ Limited Partnership

☐ Limited-Liability Partnership

☐ Limited-Liability Limited Partnership

☐ Business Trust

☐ Corporation Sole

Filed in the Office of	Business Number
<i>Barbara K. Cegavske</i>	E0346372017-3
Secretary of State	Filing Number
State Of Nevada	20190209437
	Filed On
	18/07/2019 17:06:29 PM
	Number of Pages
	2

Additional Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers, may be listed on a supplemental page.

CHECK ONLY IF APPLICABLE

Pursuant to NRS Chapter 76, this entity is exempt from the business license fee.

☐ 001 - Governmental Entity

☐ 006 - NRS 680B.020 Insurance Co, provide license or certificate of authority number

For nonprofit entities formed under NRS chapter 80: entities without 501(c) nonprofit designation are required to maintain a state business license, the fee is \$200.00. Those claiming an exemption under 501(c) designation must indicate by checking box below.

☐ Pursuant to NRS Chapter 76, this entity is a 501(c) nonprofit entity and is exempt from the business license fee.
Exemption Code 002

For nonprofit entities formed under NRS Chapter 81: entities which are Unit-owners' association or Religious, Charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C § 501(c) are excluded from the requirement to obtain a state business license. Please indicate below if this entity falls under one of these categories by marking the appropriate box. If the entity does not fall under either of these categories please submit \$200.00 for the state business license.

☐ Unit-owners' Association

☐ Religious, charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C. §501(c)

For nonprofit entities formed under NRS Chapter 82 and 80: Charitable Solicitation Information - check applicable box

Does the Organization intend to solicit charitable or tax deductible contributions?

☒ No - no additional form is required

☐ Yes - the "Charitable Solicitation Registration Statement" is required.

☐ The Organization claims exemption pursuant to NRS 82A 210 - the "Exemption From Charitable Solicitation Registration Statement" is required

****Failure to include the required statement form will result in rejection of the filing and could result in late fees.****

page 1 of 2



BARBARA K. CEGAVSKE
Secretary of State
202 North Carson Street
Carson City, Nevada 89701-4201
(775) 684-5708
Website: www.nvsos.gov
www.nvsilverflume.gov

Annual or Amended List and State Business License Application - Continued

Officers, Managers, Members, General Partners, Managing Partners, Trustees or Subscribers:

CORPORATION, INDICATE THE <u>SECRETARY</u> :			
DIANE KRAUSE-HALE		USA	
Name		Country	
820 S. VALLEY VIEW BLVD.	LAS VEGAS	NV	89107
Address	City	State	Zip/Postal Code
CORPORATION, INDICATE THE <u>DIRECTOR</u> :			
TOM MUELLER		USA	
Name		Country	
820 S. VALLEY VIEW BLVD.	LAS VEGAS	NV	89107
Address	City	State	Zip/Postal Code
CORPORATION, INDICATE THE <u>PRESIDENT</u> :			
DIANE KRAUSE-HALE		USA	
Name		Country	
820 S. VALLEY VIEW BLVD.	LAS VEGAS	NV	89107
Address	City	State	Zip/Postal Code
CORPORATION, INDICATE THE <u>TREASURER</u> :			
COLLEEN THOMAS		USA	
Name		Country	
820 S. VALLEY VIEW BLVD	Las Vegas	NV	89107
Address	City	State	Zip/Postal Code

None of the officers and directors identified in the list of officers has been identified with the fraudulent intent of concealing the identity of any person or persons exercising the power or authority of an officer or director in furtherance of any unlawful conduct.

I declare, to the best of my knowledge under penalty of perjury, that the information contained herein is correct and acknowledge that pursuant to NRS 239.330, it is a category C felony to knowingly offer any false or forged instrument for filing in the Office of the Secretary of State.

X Diane Krause-Hale
Signature of Officer, Manager, Managing Member,
General Partner, Managing Partner, Trustee,
Subscriber, Member, Owner of Business,
Partner or Authorized Signer

President
Title

10/07/2019
Date

FORM WILL BE RETURNED IF
UNSIGNED