

**NEVADA OFF-HIGHWAY VEHICLES PROGRAM
2022 GRANT APPLICATION PAGE 1**

**Nevada Commission on Off-Highway Vehicles
Nevada Department of Conservation and Natural Resources**

This application has FIVE sections which are all REQUIRED to be filled out in full.
To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

SECTION I - PROJECT AND APPLICANT INFORMATION

- 1. Project Name:** Ride Safe and Smart Humboldt County
- 2. Project Dates:** *Expected Start:* Upon Funding *Expected Completion:* December 31, 2023
- 3. Applicant Name:** Humboldt County Sheriff's Office

Mailing address: 50 W. Fifth Street, Winnemucca, NV 89445

Phone: 775-623-6419

Email: Mario.murillo@humboldtcountynv.gov or kyle.negus@humboldtcountynv.gov

- 4. Classification of Applicant:** *(check one)*

☐ Federal ☐ State ☒ County ☐ Local/Municipal ☐ Other: _____
☐ Partnership ☐ Non-profit ☐ for Profit ☐ Individual

If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).

Applicant Signature
(Chairperson/President/Authorized Official)

Date

5. Project Manager: Deputy Mario Murillo and Sergeant Kyle Negus

Mailing address: 50 W. Fifth Street, Winnemucca, NV 89445

Phone: 775-623-6419

Email: Mario.murillo@humboldtcountynv.gov or kyle.negus@humboldtcountynv.gov

6. Classification of Land Control: *(check all that apply)*

☒ Federally managed public land ☐ Private Land ☒ County ☐ City

☐ Other: _____

☐ Lease; Attach copy of lease with expiration date.

☐ R&PP; Attach copy of lease with expiration date.

If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135

7. Landowner: _____

Mailing address: _____

Phone: _____

Email: _____

8. THE LANDOWNER MUST PROVIDE A LETTER STATING THAT:

(See example Appendix B)

- a) Landowner has read the Request for Grant Application package;
- b) Landowner agrees with the application and the terms of the grant;
- c) Landowner holds an interest in the subject land that is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion;
- d) Landowner is legally committing to maintain the trail/facility and will allow public motorized access to such trail/facilities for 25 years or the normal life of the project; and
- e) Landowner agrees to provide any match or other tasks in the application that are assigned to Landowner.

The State may require the landowner/agency to be co-grantee on the grant agreement/contract.

9. Project Costs: (Please do not submit match not directly related to the project)

State OHV Grant Request: \$28,889.00
Other Funds: _____
Total Project Amount \$28,889.00 100%

What are the sources or Partners for your leveraged (other) funds?

☐ Federal ☐ Private ☒ In-kind ☒ City/County ☐ Other

Please describe additional funding source(s):

10.

Type here: HCSO will provide additional funds for personnel's overtime to conduct OHV enforcement patrols and rider safety classes/presentations.

LETTERS OF SUPPORT FROM PARTNERS are required:

- a) Confirming they agree to the terms of the grant; and
- b) That they are committed to providing match/cash or other tasks in the application that are assigned to them.

Other letters of support are limited to three (3). Please attach them to the application.

11. Project Type(s) (NRS 490.069 Sec.2c) check all that apply:

- ☐ Studies or planning for trails and facilities;
 - ☐ Environmental Assessments and Environmental Impact Studies.
 - ☐ Other studies _____
- ☐ Acquisition of land for trails and facilities
- ☐ Mapping and signing of trails and facilities
- ☐ Reconstruction, enhancement or maintenance of existing trails and facilities
- ☐ Construction of new trails and facilities
- ☐ Restoration of areas that have been damaged by the use of off-highway vehicles.
- ☐ The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.

☒ Safety training and education related to the use of off highway vehicles and registration

☒ Compliance and enforcement (See Appendix C, Enforcement Strategy example)

Note: Operations & management, and purchase or lease of equipment associated directly with a project are eligible.

12. All Trail USERS: (check all that apply)

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Mountain Biking | <input checked="" type="checkbox"/> Hiking/Backpacking | <input type="checkbox"/> Equestrian |
| <input checked="" type="checkbox"/> Single track motorcycle | <input checked="" type="checkbox"/> Snowmobiling | <input type="checkbox"/> Snowshoe/ski |
| <input checked="" type="checkbox"/> ATV quads | <input checked="" type="checkbox"/> Dune buggy | <input checked="" type="checkbox"/> UTV Side by side |
| <input checked="" type="checkbox"/> Race Course | <input checked="" type="checkbox"/> Skills riding course | |

Please explain how you intend to manage user interactions: Through our partnership with Nevada Outdoor School and our hosted educational classes, we instruct all participants to share the trail and roads with one another.

- 13. Scope of Work:** Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping, include miles of trail, trail type and other quantitative goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included, please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section V, Scoring Narrative).

During calendar year 2022-2023, the Humboldt County Sheriff's Office will use these funds and continued partnership with the Nevada Outdoor School to expand our "Ride Safe and Smart Humboldt County" by adding a minimum of four rider safety training classes for Dirt Bike's, Side by Sides, and ATV classes. This will include two VIN inspection events open to the public for OHV VIN checks and registration.

The funds will include HCSO personnel to be trained in the operation of HCSO owned Beta dirt bikes and Polaris RZR side-by-side. With more sworn deputies trained to use OHV equipment, the more OHV patrol can be conducted throughout Humboldt County, with the main focus on specific OHV NRS enforcement.

- 14. Standards/Guidelines that will be applied to your project:**

- ☐ Universal Access to Outdoor Recreation - A Design Guide
- ☐ USFS Standard Specifications for Construction & Maintenance of Trails
- ☐ BLM Handbook 9114-1 Trails
- ☐ NOHVCC Handbooks

Other: ROHVA and MSF Guidelines

15. Has the applicant received funding from the OHV Program in the past?

☐ No ☒ Yes

Number of projects funded: 4

Amount of funding Received: \$132,385

Number of projects Completed: 4

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: Humboldt

Nearest Municipality/Town/City: Winnemucca

Center of project: Latitude: 40.972958 Longitude: -117.735685

If the shape-files for the trail system are available, please submit them in the e-file. The shape-files of the trail will be required at project end. Program will assist in the collection of the data if needed.

MAPS ARE A VERY IMPORTANT PART OF THE APPLICATION. THEY ARE REQUIRED AND CONSIDERED PART OF THE FINAL AGREEMENT IF FUNDED. PLEASE PROVIDE READABLE, PROFICIENT MAPS.

Required Maps: for all maps please include a legend, north arrow, scale, and map name.

Topographic maps preferred. You may include *additional* aerial/google maps.

☒ General location map (showing project area within the state or county)

☐ Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township:_____ Range:_____ Sections_____

☐ Detail map indicating specific project elements (e.g., structures, trail alignment)

- Maps larger than 11x17 will not be accepted

Please attach the following photographs:

- ☐ *At least two (2) overviews of the project area from different angles and distances.
(Good photographs at trail level and google aerials help the scoring committee to understand the location, depth and breadth of your project.)*

SECTION III - Federal Lands or Other

Federal Environmental Compliance

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **please attach the decision document to this application:**

- ☐ Record of Decision (ROD)
- ☐ Finding of No Significant Impact (FONSI)
- ☐ Categorical Exclusion (CX)
- ☐ SHPO 106 compliance/concurrence letter.
- ☐ Other compliance documents already completed. (do not attached the EA or EIS)

X Not applicable

If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.

SECTION IV - BUDGET

Proposed Budget: Provide your budget details to include at a minimum the items in the following table. You may create your own spreadsheet.

- Your budget must align clearly with your scope of work from #13. Be specific, as your application will rate higher.

- Reminder: Include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- ***It is recommended that you attach copies of estimates to support your budget, and identify what each contract will include.***

EXAMPLE

Item Description	Item Description	OHV Grant Request	Federal Funds	Other Funds	Total Cost
Direct labor costs Salaries, including fringe, actual costs	Overtime for enforcement patrols, tuition for personnel training courses rider safety classes, safety presentations (approx. 500 hours @ \$47.75/hr average)	\$23,875.00			\$23,875.00
Volunteer or donated labor/in-kind # Hrs. skilled labor @\$24.14/hr.	Volunteer time to assist ATV Club and safety trainings on personal time (approx. 30 hours @ \$24.14/hr)	\$724.20			\$724.20
Purchase or rental of equipment		\$0			\$0
Purchase of Materials, Items & cost or group of items.	Toolkit packs provided to attendees of classes with NV OHV marketing/promotional items included	\$4,000.00			\$4,000.00
Vehicle gas and maintenance standard is now at .58 per mile.	Estimated 500 miles @ .58/mile	\$290.00			\$290.00
Totals					\$28,889
Percentages					100%

SECTION V – PRIORITIES AND SCORING NARRATIVE

THE SCORING PRIORITIES ARE LISTED IN ORDER OF PRIORITY.

Address the following eleven (11) criteria in the order listed below.

- **Please tell us how your project/program meets each criteria.**
- **Be specific and concise with your answers.**
- **Please submit no more than five (5) double-sided pages for your Narrative.**
- **If attached additional pages, ensure the question being answered is referenced.** *(If not applicable, answer N/A.)*

- 1. Law Enforcement Strategy that addresses registration enforcement, including Public Education & Outreach aimed at increasing renewals and new registrations:** *Please describe how your project will increase the number of OHV registrations on the district. How will the equipment and time be used to increase OHV safety and awareness? What is your department's history of patrolling for safe OHV Recreation?*

The HCSO will continue hosting Rider Safety Education classes for the public. The instructors are certified through the MSF Dirt Bike School, and the Recreational Off-Highway Vehicle Association (ROHVA). For this grant we pledge to host a minimum of four classes each for Dirt Bike's, and Side by Sides within 2022-2023 in partnership with Nevada Outdoor School.

Through focused patrols, and in addition to normal patrols, we will spend a minimum of 500 hours in OHV specific recreation areas for compliance, enforcement, and education purposes. This will include tuition for HCSO personnel to attend further OHV specific classes.

During each individual traffic stop with any OHV user, HCSO law enforcement personnel will continue to check for proper OHV registration and VIN verification. Deputies have been taught NRS 490 laws and have actively made OHV stops while conducting routine patrol functions.

Funds for NV OHV marketing/promotional items are sought after to help increase the exposure to OHV registration, which is a main goal and focus of the HCSO. Items such as toolkits to help the public conduct pre-and-post ride TCLOCS inspections of their OHVs will allow the potential exposure to other non-registered users to register their OHVs with the state.

- 2. Enhancement or Maintenance of existing trails and facilities:** *Describe the maintenance intervals for your project. How will maintenance needs be prioritized and how often will your project hold a maintenance/ trails enhancement event? HOW will your project be maintained and WHO has committed to the ongoing maintenance of the facility or trail.(note: a minimum of 2 maintenance/ trail events are required per year)*

The HCSO will continue to work alongside with the Nevada Outdoor School and local OHV/ATV clubs within our community in conjunction with their proposed projects (including trails and facilities maintenance).

- 3. Training:** *Please describe the goals and objectives of your public training program, i.e., Public Education, Rider Classes, Safety, Trail Building, or Outdoor Ethics. Number of people trained, contacts made, etc.*

The HCSO will continue to provide safety courses for the public and other law enforcement agencies throughout the state. These courses for dirt bikes, side by sides, and ATVs are oriented for entry level knowledge in the basics and safe practices for the operation of these machines. To date, the HCSO has trained over 80 participants for both side by side and dirt bike operation. Participants not only learn basic operational skills, but educational skills of trail maintenance, sharing trails with others, and outdoor ethics. We look forward to continuing our educational classes for all to attend.

- 4. Trail mapping and signing of existing trails and facilities:** *If a mapping component is included in the grant, please describe how it will be integrated with the current web mapping application found on OHV.NV.GOV*

Existing trails will be utilized by the HCSO when conducting enforcement patrols.

- 5. Connectivity/Loops:** *Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide or enhance when completed. Attach maps if necessary, i.e., towns, parks, areas, trails, etc.*

HCSO will utilize existing trail systems, roads and recreation facilities to provide educational outreach and safety trainings. Utilizing the surrounding trails and recreation areas will promote a vested interest in county and other public lands to keep them clean and safe for generations.

- 6. Planning, Environmental Studies, Conservation:** *Describe how the environmental studies, conservation and/or planning will mitigate resources impacted by OHV recreation. How will your project contribute to the conservation of our natural resources?*

Humboldt County, Nevada has thousands of miles of existing trails and road to experience the joy of off-roading with family and friends. With the education and outreach events, we will coordinate with local outdoor enthusiast groups and land management agencies to insure these public use areas remain open for off-roading experiences.

- 7. Access:** *Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn't occur.*

Irresponsible recreation, including harm done by OHV and Dirt Bike users, causes a variety of impacts to our public lands and county trails and roads. With continued education and outreach with registration events and safety trainings, we will insure open public areas remain open for generations. Any questions or concerns about access to any trails/roads in Humboldt County can be addressed by HCSO personnel.

- 8. Partnering and Leverage:** *Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program.*

The HCSO will continue to work closely with local OHV groups wherever possible. We believe a strong working relationship is necessary for any/all OHV users in our community to recreate responsibly and safely.

- 9. Economic Integration:** *Please describe how your project/program increasing Off Highway Motorized recreation in the develops outdoor recreation opportunities that help local, regional, or state economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation, Road use resolutions and OHV friendly Communities.)*

Through our local OHV enforcement efforts, deputies have spoken to numerous out-of-state OHV users who have traveled to Humboldt County specifically to recreate. They cited high or unsafe OHV usage in other states and decided to recreate out of state. This stimulates our local economy by means of spending at our local stores and casinos.

- 10. Demand for New Facilities:** *Please provide justification for NEW facility/program development: restrooms, trails, signs, and other amenities.*

N/A