

Department of Conservation and Natural Resources
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STATE OF NEVADA
Off-Highway Vehicles Program

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Nevada Commission on Off-Highway Vehicles
Greg McKay, Chairman
Sue Baker, Vice Chairman



NEVADA OFF-HIGHWAY VEHICLES PROGRAM
NEVADA COMMISSION ON OFF-HIGHWAY VEHICLES
NEVADA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NRS 490

2020 GRANT APPLICATION
(REQUEST FOR GRANT APPLICATIONS, APPENDIX A)

APPLICATIONS DUE
November 12, 2019, 4:00 PM, PST

Please mail early; Applications postmarked prior to 4:00 pm on November 12, 2018, but not received prior to that time are untimely and will not be considered.

SUBMIT: ONE FULL COLOR COPY, DOUBLE SIDED
BY MAIL OR HAND DELIVERY
(8.5" X 11" ONLY. MAPS MAY BE 11"X17" NO LARGER)

AND

ONE SINGLE ELECTRONIC FILE; PDF VIA EMAIL NNarkhede@ohv.nv.gov
OR MEMORY DEVICE ENCLOSED WITH APPLICATION

TO: NEVADA DEPT. OF CONSERVATION AND NATURAL RESOURCES
OFF-HIGHWAY VEHICLES PROGRAM
ATTN: NIKHIL NARKHEDE
901 S. STEWART STREET, SUITE 1001
CARSON CITY, NV 89701

DO NOT ATTACH ITEMS THAT ARE NOT REQUIRED.

DO NOT INCLUDE THIS PAGE WITH YOUR SUBMITTAL

For questions please contact:

Nikhil Narkhede

Program Manager

(775) 684-2794

NNarkhede@ohv.nv.gov

NEVADA OFF-HIGHWAY VEHICLES PROGRAM
2020 GRANT APPLICATION PAGE 1
Nevada Commission on Off-Highway Vehicles
Nevada Department of Conservation and Natural Resources

This application has FIVE sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

SECTION I - PROJECT AND APPLICANT INFORMATION

1. Project Name: Lyon County Safe Rider Program

2. Project Dates: *Expected Start:* May 2020 *Expected Completion:* December 2020

3. Applicant Name: Lyon County Sheriff's Office

Mailing address: 911 Harvey Way Suite 1

Yerington, Nevada 89447

Phone: (775)463-6600 ext 1002

Email: ekilgore@lyon-county.org

4. Classification of Applicant: *(check one)*

Federal State County Local/Municipal Other: _____

Partnership Non-profit for Profit Individual

If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).

Applicant Signature
(Chairperson/President/Authorized Official)

Date

5. Project Manager: Undersheriff Ed Kilgore

Mailing address: 911 Harvey Way Suite 1

Yerington, Nevada 89447

Phone: (775)463-6600 ext 1002

Email: ekilgore@lyon-county.org

6. Classification of Land Control: *(check all that apply)*

Federally managed public land Private Land County City

Other: _____

Lease; Attach copy of lease with expiration date.

R&PP; Attach copy of lease with expiration date.

If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135

7. Landowner: _____

Mailing address: _____

Phone: _____

Email: _____

8. THE LANDOWNER MUST PROVIDE A LETTER STATING THAT:

(See example Appendix B)

- a) Landowner has read the Request for Grant Application package;
- b) Landowner agrees with the application and the terms of the grant;
- c) Landowner holds an interest in the subject land that is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion;
- d) Landowner is legally committing to maintain the trail/facility and will allow public motorized access to such trail/facilities for 25 years or the normal life of the project; and
- e) Landowner agrees to provide any match or other tasks in the application that are assigned to Landowner.

The State may require the landowner/agency to be co-grantee on the grant agreement/contract.

9. Project Costs: (Please do not submit match not directly related to the project)

State OHV Grant Request:

Other Funds: _____

Total Project Amount _____ 100%

What are the sources or Partners for your leveraged (other) funds?

Federal Private In-kind City/County Other

Type here: Lyon County Sheriff's Office will provide funds for personnel's overtime to conduct OHV enforcement patrols, rider safety classes and presentations, as well as VIN inspections and OHV registration drives.

Please describe additional funding source(s):

10. LETTERS OF SUPPORT FROM PARTNERS are required:

- a) Confirming they agree to the terms of the grant; and
- b) That they are committed to providing match/cash or other tasks in the application that are assigned to them.

Other letters of support are limited to three (3). Please attach them to the application.

11. Project Type(s) (NRS 490.069 Sec.2c) check all that apply:

- Studies or planning for trails and facilities;
 - Environmental Assessments and Environmental Impact Studies.
 - Other studies _____
- Acquisition of land for trails and facilities
- Mapping and signing of trails and facilities
- Reconstruction, enhancement or maintenance of existing trails and facilities
- Construction of new trails and facilities
- Restoration of areas that have been damaged by the use of off-highway vehicles.
- The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.
- Safety training and education related to the use of off highway vehicles and registration

X Compliance and enforcement (See Appendix C, Enforcement Strategy example)

Note: Operations & management, and purchase or lease of equipment associated directly with a project are eligible.

12. All Trail USERS: (check all that apply)

- | | | |
|--|---|--|
| <input type="checkbox"/> Mountain Biking | <input type="checkbox"/> Hiking/Backpacking | <input type="checkbox"/> Equestrian |
| <input type="checkbox"/> Single track motorcycle | <input type="checkbox"/> Snowmobiling | <input type="checkbox"/> Snowshoe/ski |
| <input checked="" type="checkbox"/> ATV quads | <input type="checkbox"/> Dune buggy | <input checked="" type="checkbox"/> UTV Side by side |
| <input type="checkbox"/> Race Course | <input type="checkbox"/> Skills riding course | |

Please explain how you intend to manage user interactions: Lyon County Sheriff's Office personnel will educate, train and enforce OHV registration laws within the geographic boundaries of Lyon County. The purpose of this safe rider program is to limit injuries and deaths related to OHV operation within Lyon County as well as enhance registration compliance with OHV requirements.

13. Scope of Work: Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping, etc., and include miles of trail, trail type and other measurable goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included, please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section VI, Scoring Narrative).

Type here: During calendar year 2020, the Lyon County Sheriff's Office will use these funds and work with our Federal partners by initiating an educational component called Lyon County Safe Rider. This program will encompass rider safety training classes to include ATV/ UTV and Dirt Bike platforms two times in 2020 and expanding to four times in 2021. Additionally, on separate dates, conduct two VIN inspection and registration events in 2020 and 2021.

Due to the population centers in Lyon County being over 50 miles apart, The three Polaris RZR XP 4 side by sides will be placed in each major area for rapid response to emergencies, predetermined trainings and planned enforcement patrols. With Lyon

County having the third most population in the state, the ability to educate citizens in the areas they live is a great benefit and travel time to the trainings and enforcement patrols would be minimal.

The purpose of purchasing three side by side Polaris RZR XP 4 side by sides and three enclosed trailers is because there are two major population centers to the north in Lyon County and the county seat to the south that has four new State Parks with OHV enthusiasts utilizing them at an increasing rate. As it pertains to OHV education and enforcement, being able to deploy these apparatus simultaneously is of great benefit to our citizens and the Sheriff's Office.

All compliance and enforcement patrols will take place on public lands within Lyon County which the Sheriff's Office has primary or shared jurisdiction over.

Each Polaris will be transported and stored inside the enclosed trailer, which is also being requested in this grant. When not in use, each Polaris and Trailer combination will be stored in a secure parking area at the Sheriff's Office Substation.

Registration, Insurance and all maintenance for the three Polaris RZR XP 4 and the three enclosed trailers will be the responsibility of the Lyon County Sheriff's Office.

14. Standards/Guidelines that will be applied to your project:

- Universal Access to Outdoor Recreation - A Design Guide
- USFS Standard Specifications for Construction & Maintenance of Trails
- BLM Handbook 9114-1 Trails

X NOHVCC Handbooks

Other: _____

15. Has the applicant received funding from the OHV Program in the past?

- No X Yes

Number of projects funded: 1

Amount of funding Received: \$26,453

Number of projects Completed: 1

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: Lyon

Nearest Municipality/Town/City: Fernley

Center of project: Latitude: 39.6080 N Longitude: 119.2518 W\

If the shape-files for the trail system are available, please submit them in the e-file. The shape-files of the trail will be required at project end. Program will assist in the collection of the data if needed.

MAPS ARE A VERY IMPORTANT PART OF THE APPLICATION. THEY ARE REQUIRED AND CONSIDERED PART OF THE FINAL AGREEMENT IF FUNDED. PLEASE PROVIDE READABLE, PROFICIENT MAPS.

Required Maps: for all maps please include a legend, north arrow, scale, and map name.

Topographic maps preferred. You may include *additional* aerial/google maps.

X General location map (showing project area within the state or county)

- Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township:_____ Range:_____ Sections_____
- Detail map indicating specific project elements (e.g., structures, trail alignment)
 - Maps larger than 11x17 will not be accepted

Please attach the following photographs:

- At least two (2) overviews of the project area from different angles and distances. (Good photographs at trail level and google aerials help the scoring committee to understand the location, depth and breadth of your project.)*

SECTION III - Federal Lands or Other

Federal Environmental Compliance

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **please attach the decision document to this application:**

- Record of Decision (ROD)
- Finding of No Significant Impact (FONSI)
- Categorical Exclusion (CX)
- SHPO 106 compliance/concurrence letter.
- Other compliance documents already completed. (do not attached the EA or EIS)

XNot applicable

If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.

SECTION IV - BUDGET

Proposed Budget: Provide your budget details to include at a minimum the items in the following table. You may create your own spreadsheet.

- Your budget must align clearly with your scope of work from #13. Be specific, as your application will rate higher.
- Reminder: Include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- ***It is recommended that you attach copies of estimates to support your budget, and identify what each contract will include.***

EXAMPLE

Item Description	Item Description	OHV Grant Request	Federal Funds	Other Funds	Total Cost
Contracts: studies					
Contracts: planning , design, engineering construction					
Direct labor costs Salaries, including fringe, actual costs	Undersheriff Kilgore’s time for administering and reporting on grant (approx. 120 hours @\$56.80/hr average)			\$6,816	\$6,816
Volunteer or donated labor/in-kind # Hrs. skilled labor @\$24.14/hr. (not required but is important for scoring higher) (You will have to provide paperwork for this in your reporting to receive score points)	Undersheriff Kilgore to volunteer time to attend VIN inspections, registration events, and safety trainings on personal time (approx. 40 hours @ \$56.80/hr.)			\$2,272	\$2,272
Purchase or rental of equipment - Specify type of equipment – cost- # of days. Attach estimate or quote.	Three 2020 Polaris RXR 4 Side by Sides with associated Law Enforcement equipment.	\$93,874.50			\$115,997.25
	Three enclosed trailers to	\$22,122,75			

	transport and store RZR's.				
Purchase of Materials, Items & cost or group of items.	4ea Safety helmets @\$145	\$580.00			\$580.00
Travel Costs, Per - diem	Approx \$300 ea with four attending			\$1,200	\$1,200
Vehicle gas and maintenance standard is now at .58 per mile. Estimate miles.	Approx. 800 miles @ .58/mile			\$464	\$464
Other: be specific					
Totals		\$116,577.25		\$10,752	\$127,329.25
Percentages		91%		9%	100%

SECTION V – PRIORITIES AND SCORING NARRATIVE

THE SCORING PRIORITIES ARE LISTED IN ORDER OF PRIORITY.

Address the following eleven (11) criteria in the order listed below.

- Please tell us how your project/program meets each criteria.
- Be specific and concise with your answers.
- **Please submit no more than five (5) double-sided pages for your Narrative.**
- **If attached additional pages, ensure the question being answered is referenced.** (If not applicable, answer N/A.)

1. **Law Enforcement Strategy that addresses registration enforcement, including Public Education & Outreach aimed at increasing renewals and new registrations:** (See Appendix C). If your Enforcement grant does not include educ. or outreach see #4 below)

The Lyon County Sheriff's Office has already begun preparing for hosting Rider Safety Education classes for the public in 2020. The instructors are certified through the ATV Safety institute. For this grant, we pledge to hose a minimum of three classes for ATV/UTV and Dirt Bikes.

In addition to the classes, we will hold an additional three VIN inspections/ Registrations in 2020.

- 2. Enhancement or Maintenance of existing trails and facilities:** *Please describe how your project/program assists in the maintenance and/or rehabilitation of **Existing Facilities**. The OHV grant program requires maintenance of all new facilities funded for 25 years or the normal life of the project. **HOW** will your project be maintained and **WHO** has committed to the ongoing maintenance of the facility or continuation of the service/program. (Please remember to attach support letters as described in Section I, #8 and #10). N/A*

- 3. Training:** *Please describe the goals and objectives of your public training program, i.e., Public Education, Rider Classes, Safety, Trail Building, or Outdoor Ethics. Number of people trained, contacts made, etc.*

The Lyon County Sheriff's Office will educate the public about caring for existing lands, and facilities. Additionally, we will educate the public regarding safe riding in an effort to reduce injuries and deaths associated with irresponsible atv use. We will train up to 30 people at each training venue with emphasis being on rider safety, outdoor ethics and safety awareness.

- 4. Trail mapping and signing of existing trails and facilities:** *If a mapping component is included in the grant, please describe how it will be integrated with the current web mapping application found on OHV.NV.GOV*

- 5. Access:** *Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn't occur.*

The Lyon County Sheriff's Office will focus on irresponsible recreation, including harm done by OHV and Dirt Bike users, causes of impacts to public lands, county trails and roads. With continued education and outreach, LCSO will ensure open public areas remain open for future generations.

- 6. Connectivity/Loops:** *Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide or enhance when completed. Attach maps if necessary, i.e., towns, parks, areas, trails, etc.*

The Lyon County Sheriff's Office will utilize existing trail systems, roads and recreations facilities to provide educational outreach and safety trainings. Utilizing the surrounding trail systems will promote a vested interest in keeping our public lands clean and safe for future generations.

- 7. Planning, Environmental Studies, Conservation:** *please describe how the environmental studies and/or planning will result in maintaining or expanding OHV riding areas. Describe HOW your project/program considers water and habitat conservation.*

With Lyon County having just under 58,000 populated residents, numerous state park areas, as well as thousands of miles of existing trails and road systems, there are literally thousands of citizens who come to Lyon County for this experience. We will continue our education and outreach in all areas of Lyon County to ensure these public use areas remain open for off-roading experiences.

8. **Partnering and Leverage:** *Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program. LCSO will continue to partner with BLM and other local, state and private users to ensure safety of riders as well as continuing to advocate for yearly registrations on all OHV users.*

9. **Law Enforcement, SAR with NO Registration component:** *How will your officer training, equipment purchase or salary/overtime request serve the off-highway vehicle recreating public. The LCSO has already sent Deputies to be certified trainers for OHV and Dirt Bike safety. The Sheriff's Office will authorize overtime, pay fuel and food for our Deputies to educate citizens on rider safety and enhance VIN registrations in 2020. Additionally, The LCSO Search and Rescue will be more able to respond to all areas at a moment's notice with the purchase of these three apparatus sought in this grant.*

10. **Economic Integration:** *Please describe how your project/program increasing Off Highway Motorized recreation in the develops outdoor recreation opportunities that help local, regional, or state economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation, Road use resolutions and OHV friendly Communities.)*

The Lyon County Sheriff's Office has already met with many residents in Fernley, Dayton, Stagecoach, Silver Springs, and Yerington regarding off roading opportunities, education and compliance. The BLM, Nevada State Parks, and the USFS are all committed stakeholders of areas in Lyon County where citizens come in groups to utilize the open space with their side by sides, dirt bikes, and other OHV platforms.

11. **Demand for New Facilities:** *Please provide justification for NEW facility/program development: restrooms, trails, signs, and other amenities. N/A*