

NEVADA OFF-HIGHWAY VEHICLES PROGRAM
FY 2019 GRANT APPLICATION PAGE 1
Nevada Commission on Off-Highway Vehicles
Nevada Department of Conservation and Natural Resources

This application has FIVE sections which are all REQUIRED to be filled out in full. To avoid disqualification, all application areas must be concise and complete; certifications must be signed and dated. Denied applications: correspondence will be sent to applicant by email describing the reason for declaring the application incomplete.

SECTION I - PROJECT AND APPLICANT INFORMATION

1. **Project Name:** Lincoln County OHV Kiosk and Informational Program
2. **Project Dates:** *Expected Start:* February 2019 *Expected Completion:* June 2019
3. **Applicant Name:** Lincoln County Regional Development Authority (LCRDA)

Mailing address: 400 Bunker Hill Drive
Carson City, NV 89703


Phone: 775-443-7667

Email: ccjfontaine@gmail.com

4. **Classification of Applicant:** *(check one)*

☐ Federal ☐ State ☐ County ☒ Local/Municipal ☐ Other: _____
☐ Partnership ☐ Non-profit ☐ for Profit ☐ Individual

If the applicant is a corporate or legal entity, proof of good standing in the entity's state of incorporation is required. NAC 490.1345 (Note: grantees must have the capacity to implement and accomplish proposed project and properly administer awarded funds).



Applicant Signature
(Chairperson/President/Authorized Official)

10-31-18

Date

5. Project Manager: Jeff Fontaine

Mailing address: 400 Bunker Hill Drive
Carson City, NV 89703

Phone: 775-443-7667

Email: ccjfontaine@gmail.com

6. Classification of Land Control: *(check all that apply)*

☐ Federally managed public land ☐ Private Land ☒ County X City

☐ Other: _____

☐ Lease; Attach copy of lease with expiration date.

☐ R&PP; Attach copy of lease with expiration date.

If the proposed project is to be carried out on public land, attach any applicable written agreement with any government entity having jurisdiction over that land, including permits, leases, easements, and rights-of-way. NAC 490.135

7. Landowner: Lincoln County/City of Caliente

Mailing address: Lincoln County
181 N. Main St.
Pioche, NV 89043

City of Caliente
100 Depot Avenue
Caliente, NV 89008

Phone: County: 775-962-8000 City: 775-726-3131

Email:

8. THE LANDOWNER MUST PROVIDE A LETTER STATING THAT:

(See example Appendix B)

- a) Landowner has read the Request for Grant Application package;
- b) Landowner agrees with the application and the terms of the grant;
- c) Landowner holds an interest in the subject land that is sufficient in scope and authority to allow the applicant to complete the proposed project and operate and maintain the proposed project after its completion;
- d) Landowner is legally committing to maintain the trail/facility and will allow public motorized access to such trail/facilities for 25 years or the normal life of the project; and
- e) Landowner agrees to provide any match or other tasks in the application that are assigned to Landowner.

The State may require the landowner/agency to be co-grantee on the grant agreement/contract.

9. Project Costs: (Please do not submit match not directly related to the project)

State OHV Grant Request: \$36,950
Other Funds: \$3,807
Total Project Amount \$40,757 100%

What are the sources or Partners for your leveraged (other) funds?

☐ Federal ☐ Private ☐ In-kind ☒ City/County ☒ Other

Please describe source(s):

Lincoln County, City of Caliente and Lincoln County Regional Development Authority in kind.

10. LETTERS OF SUPPORT FROM PARTNERS are required:

- a) confirming they agree to the terms of the grant; and
- b) that they are committed to providing match/cash or other tasks in the application that are assigned to them. Please see attached.

Other letters of support are limited to three (3). Please see attached letters from Bureau of Land Management, Lincoln County Authority of Tourism and Kokopelli ATV Club.

11. Project Type(s) (NRS 490.069 Sec.2c) check all that apply:

- ☐ Studies or planning for trails and facilities;
 - ☐ Environmental Assessments and Environmental Impact Studies.
 - ☐ Other studies _____
- ☐ Acquisition of land for trails and facilities
- ☒ Mapping and signing of trails and facilities
- ☐ Reconstruction, enhancement or maintenance of existing trails and facilities
- ☐ Construction of new trails and facilities
- ☐ Restoration of areas that have been damaged by the use of off-highway vehicles.
- ☐ The construction of trail features, trailheads, parking, or other ancillary facilities which minimize impacts to environmentally sensitive areas or important wildlife habitat areas.
- ☒ Safety training and education related to the use of off highway vehicles and Registration

- ☐ Compliance and enforcement (See Appendix C, Enforcement Strategy example)

Note: Operations & management, and purchase or lease of equipment associated directly with a project are eligible.

12. All Trail USERS: (check all that apply)

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Mountain Biking | <input checked="" type="checkbox"/> Hiking/Backpacking | <input checked="" type="checkbox"/> Equestrian |
| <input checked="" type="checkbox"/> Single track motorcycle | <input checked="" type="checkbox"/> Snowmobiling | <input checked="" type="checkbox"/> Snowshoe/ski |
| <input checked="" type="checkbox"/> ATV quads | <input checked="" type="checkbox"/> Dune buggy | <input checked="" type="checkbox"/> UTV Side by side |
| <input checked="" type="checkbox"/> Race Course | <input checked="" type="checkbox"/> Skills riding course | |

Please explain how you intend to manage conflict between users.
Lincoln County contains hundreds of miles of OHV and non-motorized trails and while there is no trail management in this grant the kiosks will contain information stressing the importance of respecting other users and sharing trails.

13. Scope of Work: Please describe *exactly* what work will be completed. Programs, planning, NEPA, surveys, mapping, etc., and include miles of trail, trail type and other measurable goals including a timeline for completing the work. NAC 490.1375. If purchase of equipment is included, please explain where/how it will be housed and maintained. (In order to avoid duplication, **do not include** justification or narrative in this section; refer to Section VI, Scoring Narrative).

The construction of five informational kiosks at key locations in four Lincoln County communities; two in the City of Caliente and one each in Alamo, Panaca and Pioche. The kiosks would contain maps and information about the location and distance to trailheads and landmarks as well as available services in the communities. Directional signs for OHV users to trailheads and landmarks within Lincoln County will also be installed at select locations. The purchase of an auger is needed to install posts for the kiosks at least 30 inches below grade. We will also be applying for a grant from the Nevada State Parks Recreational Trails Program to prepare recreational trail maps and educational information to be placed inside the kiosks.

14. Standards/Guidelines that will be applied to your project:

- ☐ Universal Access to Outdoor Recreation - A Design Guide
- ☐ USFS Standard Specifications for Construction & Maintenance of Trails
- ☐ BLM Handbook 9114-1 Trails
- ☐ NOHVCC Handbooks

Other: The kiosks will be consistent with those used by the U.S. Forest Service and Bureau of Land Management and architecturally compatible with the communities where they will be installed. Directional signs will be consistent with local street signage.

15. Has the applicant received funding from the OHV Program in the past?

X No ☐ Yes

Number of projects funded: _____

Amount of funding Received: \$ _____

Number of projects Completed: _____

SECTION II – LOCATION, MAPS, PHOTOS

Project Location:

County: Lincoln

Nearest Municipality/Town/City: Caliente, Pioche, Panaca, Alamo

Center of project: Latitude: _____ Longitude: _____ \

If the shape-files for the trail system are available, please submit them in the e-file. The shape-files of the trail will be required at project end. Program will assist in the collection of the data if needed.

MAPS ARE A VERY IMPORTANT PART OF THE APPLICATION. THEY ARE REQUIRED AND CONSIDERED PART OF THE FINAL AGREEMENT IF FUNDED. PLEASE PROVIDE READABLE, PROFICIENT MAPS.

Required Maps: for all maps please include a legend, north arrow, scale, and map name.

Topographic maps preferred. You may include *additional* aerial/google maps.

X General location map (showing project area within the state or county)

☐ Topographic map (7.5 minute series quadrangle, 1:24,000 scale) with project boundary and map name Township: _____ Range: _____ Sections _____

☐ Detail map indicating specific project elements (e.g., structures, trail alignment)

- Maps larger than 11x17 will not be accepted

Please attach the following photographs:

☐ *At least two (2) overviews of the project area from different angles and distances. (Good photographs at trail level and google aeriels help the scoring committee to understand the location, depth and breadth of your project.)*

SECTION III - Federal Lands or Other

Federal Environmental Compliance

A. If Federal funds or Land are a part of the project and NEPA was completed, indicate which document was produced, and **please attach the decision document to this application:**

- ☐ Record of Decision (ROD)
- ☐ Finding of No Significant Impact (FONSI)
- ☐ Categorical Exclusion (CX)
- ☐ SHPO 106 compliance/concurrence letter.
- ☐ Other compliance documents already completed. (do not attached the EA or EIS)
- ☒ Not applicable

If NEPA or planning is a part of the project describe the steps in the Scope Section I, #13.

SECTION IV - BUDGET

Proposed Budget: Provide your budget details to include at a minimum the items in the following table. You may create your own spreadsheet.

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- Your budget must align clearly with your scope of work from #13. Be specific, as your application will rate higher.
- Reminder: Include all sources of funds for the completion of the project including federal, in-kind, private/city/county and state funds.
- ***It is recommended that you attach copies of estimates to support your budget, and identify what each contract will include.***

EXAMPLE

Item Description	Item Description	\$\$ OHV Grant Request	Federal \$\$	Other Funds	Total Cost
Contracts: studies					
Contracts: planning, design, engineering construction	The LCRDA Executive Director will undertake project planning under his existing contract with LCRDA which is estimated to be a minimum of 15 hrs. @ \$103/hr.			\$1,545	\$1,545
Direct labor costs Salaries, including fringe, actual costs					
Volunteer or donated labor/in-kind # Hrs. skilled labor @ \$23.56/hr. (not required but is important for scoring higher) (You will have to provide paperwork for this in your reporting to receive score points)	County and City crews will install the kiosks and signs 3 - person crew x 4 hrs./kiosk = 12 hrs./kiosk x 5 kiosks = 60 hrs. total for kiosks + 3 - person crew x 1 hr./sign = 3 hrs./sign x 12 signs = 36 hrs. total for signs 96 hrs @ \$23.56/hr. = \$2,261.76 TOTAL LABOR				
				\$2,262	\$2,262
Purchase or rental of equipment - Specify type of equipment – cost- # of days. Attach estimate or quote.	Skid steer auger drive and mount, and 2-12-inch auger bits	\$4,600			\$4,600

Purchase of Materials, Items & cost or group of items.	1-single 48" x 48" panel kiosk	\$3,000			\$3,000
	3-two 48" x 48" panel kiosks @ \$5,650 kiosk	\$16,950			\$16,950
	1-four 48" x 48" panel kiosk	\$8,500			\$8,500
	128-40 lb. bags no mix post concrete @ \$21/bag	\$2,688			\$2,688
	12-ATV route signs @ \$46/sign	\$552			\$552
	12-U channel sign posts @ \$55/post	\$660			\$660
	TOTAL MATERIALS	\$32,350			\$32,350
Travel Costs, Per - diem					
Vehicle gas and maintenance standard is now at .54 per mile.					
Other: be specific					
Totals		\$36,950		\$3,807	\$40,757
Percentages		90.7%		9.3%	100%

SECTION V – PRIORITIES AND SCORING NARRATIVE

THE SCORING PRIORITIES ARE LISTED IN ORDER OF PRIORITY.

Address the following twelve (12) criteria in the order listed below.

- **Please tell us how your project/program meets each criteria.**
- **Be specific and concise with your answers.**
- **Please submit no more than five (5) double-sided pages for your Narrative.**
- **Please type directly into this application.** *If the form doesn't work for you, please cut and paste into another document and answer in the same order as given below. (If not applicable, answer N/A.)*

1. ***Law Enforcement Strategy that addresses enforcement as well as Public Education & Outreach aimed at increasing renewals and new registrations: (See Appendix C). If your Enforcement grant does not include educ. or outreach see #4 below)***

The kiosks will contain information on the importance of OHV registration and how one can (re)register their OHV.

2. ***Trail mapping, signing and maintenance of existing trails and facilities: Please describe how your project/program assists in the maintenance and/or rehabilitation of **Existing** Facilities. "Taking care of what is already there to protect the investment."***

While several maps of OHV trails currently exist, we will be applying for a grant from the Nevada State Parks Recreational Trails Program to prepare updated and detailed maps for OHV and other recreational trails and travel routes that will be included in the kiosks. Directional signs for OHV users to trailheads within Lincoln County will also be installed at select locations. This is a new project that will generate interest in maintaining existing trails and facilities.

3. ***Training: Please describe the goals and objectives of your public training program, i.e., Public Education, Rider Classes, Safety, Trail Building, or Outdoor Ethics. Number of people trained, contacts made, etc.***

The kiosks will be installed at strategic locations in the four communities in Lincoln County. While we recognize that many riders will obtain information about OHV trails on-line we also believe they will relate to welcoming on-site community kiosks and utilize them as a source of information about safety, responsible trail use and outdoor ethics.

Law Enforcement, SAR with NO Registration component: How will your officer training, equipment purchase or salary/overtime request serve the off-highway vehicle recreating public?

Not applicable.

4. ***Access: Please describe how your project/program ensures protection of access. Explain what access/opportunities would be lost or restricted if the project doesn't occur.***

This project is an important element in recognizing access and promoting responsible use of the hundreds of miles of OHV trails in Lincoln County. These trails are almost entirely located on BLM Land and could be subject to future restrictions under travel management plans. Documented and responsible use is vital to ensuring that these trails remain open.

5. ***Economic Integration:*** Please describe how your project/program develops outdoor recreation opportunities that help local, regional, or state economies grow (e.g., economic impact, additional OHV funding sources, improved user or business group participation, Road use resolutions and OHV friendly Communities.)

Ninety-eight percent of the land in Lincoln County is federally managed, mostly by the Bureau of Land Management. Fortunately, these public lands contain abundant recreational opportunities, beautiful scenery and hundreds of miles OHV trails, including the Silver State Trail, the only Congressionally designated OHV Trail in the United States. Lincoln County has had a long and successful history of hosting recreational and competitive OHV riding. Trail users include recreational riders, formal ATV clubs, and big game hunters. Organizations go to great lengths and expense to secure permits to put on annual races. The increase in popularity of OHV's provides an opportunity to diversify the local economy and create jobs outside of the traditional employment sectors in Lincoln County.

Lincoln County and the City of Caliente both have ordinances that allow OHV usage on all their local streets making them "OHV Friendly Communities." The County, City, Lincoln County Regional Development Authority, Lincoln County Authority of Tourism (LCAT) and local businesses are supportive of expanding OHV tourism. Today riders can access the Silver State Trail directly from the City of Caliente and there is interest in expanding OHV access to the County's numerous lakes, streams and springs as well as its five State Parks. We plan to brand the kiosks with Lincoln County Authority of Tourism's "Primitive Man" logo.



6. ***Connectivity/Loops:*** Please describe the increase in connectivity between trails, facilities and other locations that your project/program would provide or enhance when completed. Attach maps if necessary, i.e., towns, parks, areas, trails, etc.

There are hundreds of miles of OHV trails in Lincoln County. The kiosks will contain information regarding connectivity of these trails and associated facilities. The Lincoln County Regional Development Authority will also be applying for a grant from the Nevada State Parks Recreational Trails Program to prepare updated maps and detailed travel routes for OHV and other recreational trails.

7. **Planning, Environmental Studies, Conservation:** *please describe how the environmental studies and/or planning will result in maintaining or expanding OHV riding areas. Describe HOW your project/program considers water and habitat conservation.*

The kiosks will contain information about the importance of staying on trails to protect watersheds and habitat including the “Tread Lightly” principals; Travelling responsibly on designated roads and trails, Respecting the rights of others, Educating yourself, Avoiding sensitive areas and Doing your part by leaving the area better than you found it.

8. **Partnering and Leverage:** *Please describe coordination that has occurred with stakeholders, partners and the public in which all interests have had an opportunity to be heard related directly to this project/program. Also, describe how your project/program leverages private, BLM, USFS, State, local government, or in-kind funding, services or donations (Considered as investment in the project. Match is not required, but is commended and will receive additional points. Please remember to attach support letters as described in Section I, #8 and #10).*

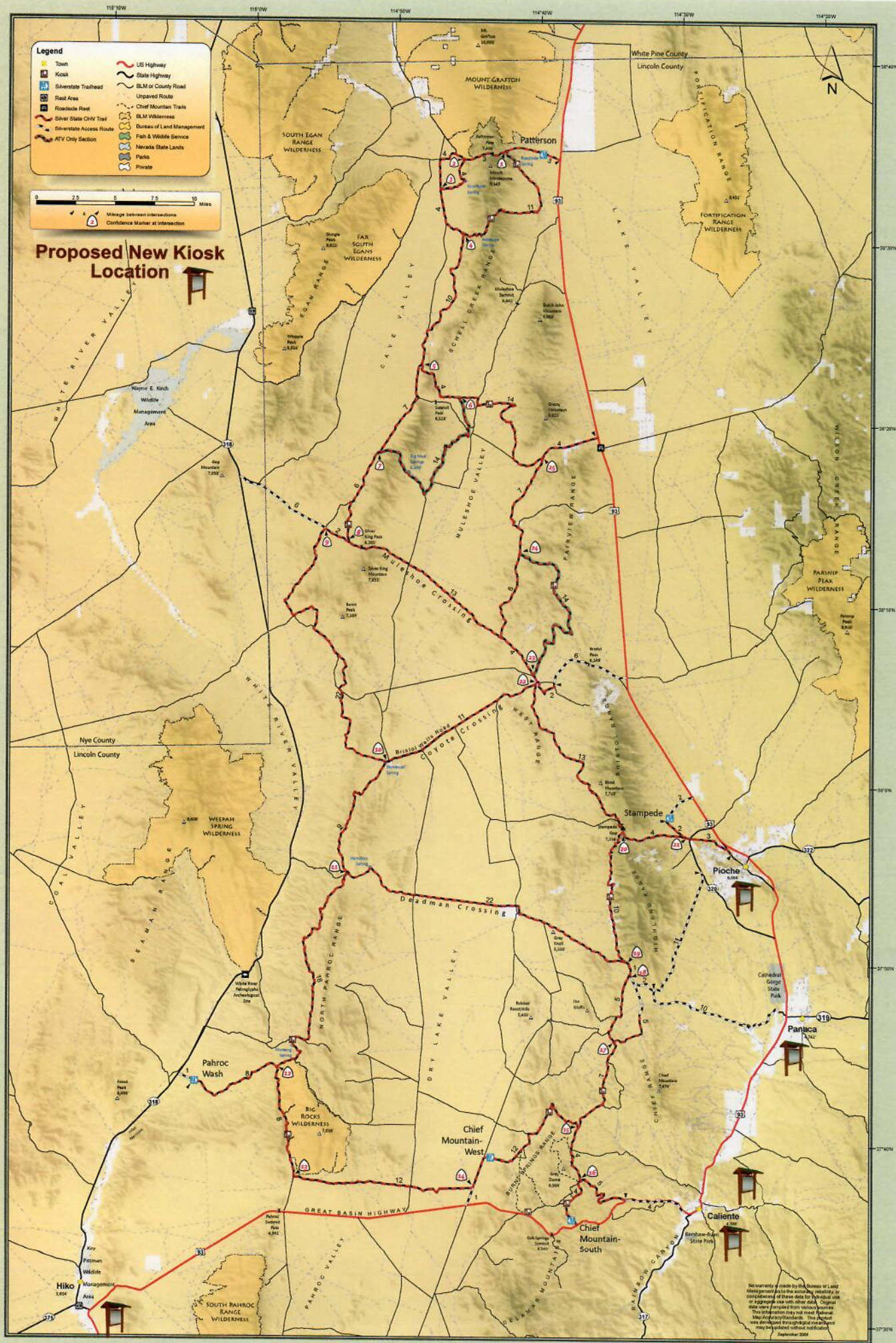
Lincoln County and the City of Caliente will utilize their crews to install the kiosks. Also, LCAT is actively engaged in promoting OHV related activities in Lincoln County through their website and on social media. Maps and other informational material produced by entities, including but not limited; to LCAT, BLM and Nevada State Parks will be placed in the kiosks. We have coordinated our efforts with the City of Caliente, Lincoln County, BLM, LCAT and the Kokopelli ATV Club.

9. **Demand for New Facilities:** *Please provide justification (the demand) for NEW facility/program development: restrooms, trails, signs, and other amenities.*

At over 10,000 square miles Lincoln County it is the third largest county in Nevada behind Nye and Elko and seventh-largest county in the U.S. There are hundreds of miles of trails and the terrain can get very rough. Visitors and residents alike may not be familiar with the environment and local conditions. The kiosks will serve as a central location for important information about trails and the recreational opportunities they access as well as services in each of the communities

10. **Maintenance:** *Although this OHV grant program requires maintenance of all facilities funded for 25 years or the normal life of the project, please describe HOW your project will be maintained and WHO has committed to the ongoing maintenance of the facility or continuation of the service/program. (Please remember to attach support letters as described in Section I, #8 and #10).*

Lincoln County and the City of Caliente will maintain the kiosks and signs. Please see attached letters.



KIOSK TYPES



One Panel Kiosk - Clover Creek Road, Caliente



Two Panel Kiosk - Alamo, Panaca and Pioche



Four Panel Kiosk - Caliente Depot

All sign panels are 48 inches X 48 inches

October 29, 2018

Jeff Fontaine
Executive Director
Lincoln County Regional Development Authority
P.O. Box 851
Caliente, NV 89008-0851

Dear Jeff,

I am writing this letter in support of the Lincoln County Regional Development Authority's application to the Nevada Off-Highway Vehicle Commission for a grant to install informational kiosks and OHV Trail directional signs in Lincoln County.

We are very fortunate to have access to hundreds of miles of OHV trails in Lincoln County, including the Silver State Trail. While our residents have been utilizing these trails for many years we welcome others to visit Lincoln County to enjoy them as well. All county highways and roads within the unincorporated towns of Alamo, Panaca, and Pioche are designated as permissible for the operation of off highway vehicles for the limited purpose of allowing off highway vehicles ingress and egress to private or public areas that are open for the use of off highway vehicles. The kiosks will provide important information about access to these and other trails as well services in the County.

Lincoln County will allow the kiosks and directional signs to be placed on County property in Pioche, Panaca and Alamo/Hiko. Our road crew will install and maintain the kiosks and signs.

Sincerely,

A handwritten signature in black ink, appearing to read "Varlin Higbee". The signature is fluid and cursive, with the first name "Varlin" being more prominent than the last name "Higbee".

Varlin Higbee
Commissioner



CITY OF CALIENTE

One Hundred Depot Avenue
P. O. Box 1006 - Caliente, NV 89008
Phone: 775-726-3131
Fax: 775-726-3370
email: cityhall@cityofcaliente.com

October 29, 2018

Jeff Fontaine
Executive Director
Lincoln County Regional Development Authority
P.O. Box 851
Caliente, NV 89008-0851

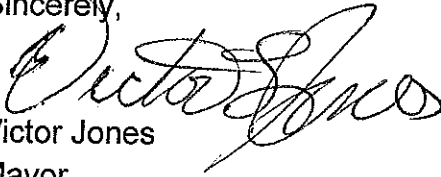
Dear Jeff,

I am writing this letter in support of the Lincoln County Regional Development Authority submitting a grant to the Nevada Off-Highway Vehicle Commission for the installation of informational kiosks and OHV Trail directional signs in the City of Caliente.

The City of Caliente is seeing an increase in tourists who enjoy riding the Silver State Trail System and hundreds of miles of OHV trails. The City, BLM, and State Parks are well underway with the construction of 40 miles of mountain bike trails and a mountain bike skill park and more recently the Nevada Department of Transportation approved Transportation Alternative Program funding for a multi-use path from the historic Depot to Kershaw Ryan State Park. The kiosks will provide important information about these and other trails as well services in and around the City.

The City of Caliente will allow the kiosks and directional signs to be installed on City property and will use our road maintenance crews to install and maintain them. We look forward to working with you on this project.

Sincerely,


Victor Jones
Mayor

LincolnCounty Nevada.com

get primitive



October 29, 2018

Mr. Jeff Fontaine, Executive Director
Lincoln County Regional Development Authority
P O Box 851
Caliente, NV 89008

Re: Letter of Support for a NV OHV Grant application

Dear Jeff:

On behalf of the Lincoln County Authority of Tourism (LCAT), we are excited to offer our support for the Off-Highway Vehicle Program Grant application, which will provide a long overdue solution for safer use of the counties numerous trails.

Lincoln County has many great tourist destinations, however, they are difficult to find. This grant would enable better dissemination of information to assist visitors in utilizing the recreational trails. We especially are appreciative of the goal to utilize the LCAT branding (the "Primitive Man") to help establish visual identifiers for visitors.

As you are probably aware, Caliente is 67.4% LMI (low-moderate income) and would benefit greatly economically by the *safe* increase in tourism these trail designation methods will bring into the area. We strongly encourage awarding this grant to the Lincoln County Regional Development Authority for the purposes stated in their application.

Sincerely,

Marcia Hurd
President, LCAT

Lincoln County Authority of Tourism (LCAT)
P O Box 202; Caliente, Nevada 89008-0202
Info@LincolnCountyNevada.com
www.LincolnCountyNevada.com



United States Department of the Interior



BUREAU OF LAND MANAGEMENT
Caliente Field Office
P.O. Box 237 (1400 South Front St.)
Caliente, Nevada 89008-0237
<https://www.blm.gov/Nevada>

Jeff,

We are happy to respond to your letter requesting support for the kiosk project. Within the BLM Caliente Field Office, we face increasing challenges as tourism, both motorized and non-motorized, continues to grow substantially in Lincoln County. Over the next several years, we will complete construction on 45 miles of new non-motorized trails, including trailheads and other improvements; illustrating the growing demand on our local public lands. We continue to see greatly increasing tourism from both OHV and equestrian users, and are responding to that with signage and potential improvements to access at several trailheads.

During this growth our primary considerations are visitor safety, resource protection, and avoidance or reduction in user conflict. Effective information through a project such as you describe would support all three of those goals, and would align well with similar signage efforts already underway through partnership with Kokopelli OHV group, a recipient of a similar grant last year. While your proposed project does not appear to have a Federal nexus requiring BLM action, we support projects like this that promote safe and responsible use of public lands, and look forward to continuing our partnership with LCRDA, the City, and the County.

Sincerely,

Chris Carlton
Field Manager
Caliente Field Office

Kokopelli ATV Club

642 La Scala Dr., Mesquite, NV 89027

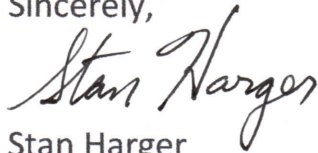
October 25, 2018

Dear Mr. Fontaine,

As the Legislative and Public Lands Representative and Grant Administrator for the Kokopelli ATV Club of Mesquite Nevada I am more than happy to support your grant application for the installation of five informational kiosks. Your application dovetails very nicely with our current grant to install signs marking key roads/trails in Lincoln County primarily between Mesquite and Caliente. As we discussed the Kokopelli Clubs efforts are primarily designed around safety. We are marking roads so that OHV travelers can easily find their way and not get lost. Our kiosks will also have detailed maps of the roads and trails and we will post various safety information about what each individual needs to have for their own personal safety and information about how their vehicles should be equipped for emergencies. Your kiosks will contain maps, locations and distances to motorized and non-motorized trailheads and landmarks as well as available services in the communities.

The Kokopelli Club looks forward to working closely with you in the development of maps and information that will be contained in our kiosks because it will facilitate safer and more informed recreational activities.

Sincerely,

A handwritten signature in black ink that reads "Stan Harger". The signature is fluid and cursive, with the first name "Stan" and last name "Harger" clearly legible.

Stan Harger

stanharger@msn.com

503-559-9500