

James Settelmeyer, *Director*

Dominique Etchegoyhen, *Deputy Director*

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## State of Nevada

**Off-Highway Vehicles Program**

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Nevada Commission on Off-Highway Vehicles Maurice White, *Chair*

Mike Cullen, *Vice Chair*

**MINUTES – MEETING OF THE NEVADA COMMISSION ON OFF-HIGHWAY VEHICLES**

**Date and Time:** September 3, 2024, 9:00 AM

**Meeting Location**: Webhost on Microsoft Teams and in-person at the Storey County Community Library

175 Carson St, Virginia City, NV 89440

1. **CALL TO ORDER -** (0:00:00) Maurice White, Chair 9:01 AM
2. **ROLL CALL OF THE COMMISSION MEMBERS –** (0:00:08)Kaden Barmore, the Nevada OHV Program Manager

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| **Commissioner** | **Appointed Representation** |
| Maurice White, Chair PRESENT | Nevada Association of Counties |
| Mike Cullen, Vice Chair PRESENT | Law Enforcement |
| VACANT | Offroad Motorcycle Racing |
| Ken Ravago PRESENT | ATV Riders |
| Robert Adams PRESENT | Conservation Interests |
| John Glenn ABSENT | OHV Dealers |
| VACANT | Snowmobile Riders |
| Darrell Pursel PRESENT | Ranching Interests |
| James Eason ABSENT | Sportsmen Interests |

1. **PUBLIC COMMENT** (0:00:40)

In Person

Pam Giltner - from the Nevada Off-road Association requested to be added as a permanent agenda item on all future OHV Commission meetings.

Online/On phone

None

1. **REVIEW AND APPROVAL OF AGENDA \*FOR POSSIBLE ACTION\* -** (0:02:00) Maurice White, Chair

Motion to Approve by Ravago

Motion seconded by Cullen

Unanimous approval vote. Motion passes.

1. **REVIEW AND APPROVAL OF August 23, 2024 Meeting Minutes \*FOR POSSIBLE ACTION\*–** (0:03:06) - Maurice White, Chair

Motion to Approve by Pursel

Motion seconded by Cullen

Unanimous approval vote. Motion passes.

1. **OHV PROGRAM UPDATE \*FOR DISCUSSION\* –** (0:03:48) - Kaden Barmore, the Nevada OHV Program Manager

A spreadsheet overview of open OHV grants was provided to the Commission. Kaden is working on updating and streamlining the grant reporting and reimbursement process. The addition of a new staff position will help with that and create more accountability for the grantees. The Commission would like to receive an open grant spreadsheet update monthly.

The application period for the Management Analyst 1 position is closed and has been verified by the Department of Human Resources Management. Application reviews will start and the program will be conducting interviews in the coming weeks.

The MXT media grant will be wrapping up in September. Social media, marketing, and website maintenance will all be managed by the program moving forward.

The website will be updated to be easier to navigate.

The Program logo will be updated to include the name of the OHV program and will work to make branding consistent across platforms.

The Commission would like to do an audit of grantees, making sure they are incompliance, with things like displaying the OHV program logo.

The program should look into creating a standard for program logo placement for grantees.

Chair White opened it up for public comment for this agenda item.

Online/On phone

Gregory Pheasant – there have been a couple of submitted applications for the vacant motorcycle racing seat and would appreciate anything the Commission could do to help the process move forward and get that vacant Commission seat filled.

Robyn Orloff – started to provide public comment on a different topic. Was stopped by the Chair as it was not applicable to agenda item #6 and was instructed to wait until agenda item #11.

In Person

Pam Giltner – Grant start date was listed as 2/1/2024, which means costs incurred in January 2024, totaling $15,698.03, were not reimbursed. Disappointed that process was changed without communication. Additional process change was the previous ability to obtain prepayment for large items like equipment. Grant program is reimbursement only. This can be difficult for smaller organizations with limited cash flow.

1. **OHV PROGRAM GRANT UPDATE** **\*FOR DISCUSSION\*** **–** (0:30:29) Kaden Barmore, Nevada OHV Program Manager

Launch of the next grant cycle is planned for Monday, September 30th.

Commission grant deliberations will be in December.

With grant rounds happening twice a year, the plan is to conduct one grant meeting in northern Nevada and the other in the south.

The program would like to remove the requirement for a mandatory application training. Chair White believes the Commission voted to make that mandatory. Previous meeting minutes will need to be checked to verify. The program would like to host an optional office hours training session on October 30th. The program will be available on a virtual meeting to answer any questions for applicants and walk them through the process. The grant program guide will be updated to make the process and requirements easier for applicants to understand. A review period is also planned. Applicants can submit grant applications to receive feedback, providing them the opportunity to make updates or corrections before the final grant submission. Feedback period will end 11:59 PM on Sunday November 29, 2024.

Technical Advisory Committee review of applications is planned for Tuesday, December 10, 2024. The Commission meeting for grant deliberations and decisions is planned for the week of December 16, 2024.

Program Manager will email out the schedule to Commissioners.

Chair White opened it up for public comment for this agenda item. There were none online/phone or in the room.

1. **PRESENTATION ON NEVADA ECONOMIC IMPACT STUDY AND STATE COMPREHNSIVE OUTDOOR RECREATION PLAN (SCORP) \*FOR DISCUSSION\*** **–** (0:42:05)

Denise Beronio, Administrator Nevada Division of Outdoor Recreation, and Janice Keillor, Deputy Administrator Nevada State Parks, provided a presentation on two studies happening within Nevada, an economic impact study on outdoor recreation and the SCORP and how they both relate to the OHV community.

1. **PROGRAM UPDATE ON THE NEVADA YOUTH OFF-HIGHWAY VEHICLE HELMET PROGRAM \*FOR DISCUSSION\* –** (0:59:55)

Jorge Montano-Figueroa, from Renown, provided an update on the progress, changes, and plans for the Nevada Off-Highway Vehicle Youth Helmet Program. This program aims to raise awareness, educate families on safe riding practices, and distribute safety gear to children.

1. **CALL FOR AGENDA ITEMS FOR NEXT MEETING(S)** **\*FOR DISCUSSION\*** **–** (1:26:55) Maurice White, Chair

Next meeting will be in southern Nevada and will be grant deliberation and a long meeting.

Commissioner Ravago would like to provide a review of the 2024 OHV Summit and can help with finding a location for the next meeting.

Commissioner Cullen would like meeting locations to rotate throughout the state, not just Las Vegas or Carson City. Reminded Commission of Pam Giltner/NVORA request to be on future agenda.

Commissioner Adams mentioned that the Nye County Commissioner Strickland requested future discussion on the potential of implementing an OHV registration structure similar to Arizona and Utah.

White would like to discuss continuing the effort to provide on-site OHV registration events, especially in counties that have low registration numbers. Would prefer focusing on registration events over enforcement and ticketing.

1. **PUBLIC COMMENT (1:37:00)**

Online/On phone

Robyn Orloff – Liked the helmet presentation. Would like to know what’s going on with the Carson City Sheriff patrol with dirt bikes funded by the OHV program. Written public comment was also submitted, but late. Asked that it be distributed to Commissioners. Expressed concerns over Prison Hill grant project and public concerns not being taken into consideration.

In Person

Ken Deutsch - from Dunes and Trails Club of Southern Nevada. Appreciates the work of the Commission and program. Appreciated the presentation by Jorge Montano-Figueroa on helmet safety. Their club focuses on safety, and it is written into their bylaws. Acknowledged help they received from NVORA to obtain OHV grant. Intends to apply for future grants for cleanup projects.

1. **ADJOURNMENT \*FOR POSSIBLE ACTION\*** **–** (1:42.47) Maurice White, Chair 10:45 AM

**NOTICE: Items on this agenda may be taken in a different order than listed, combined for consideration, or removed from the agenda at the discretion of the Chair.**

Notice of this meeting was posted on the Nevada Commission on Off-Highway Vehicles Website at: http://ohv.nv.gov/commission and <https://notice.nv.gov/>

Department of Conservation and Natural Resources, 901 S. Stewart St., Carson City, Nevada

Nevada State Legislature, 401 S. Carson St., Carson City, Nevada

Nevada State Library and Archives, 100 N. Stewart St, Carson City, Nevada

Nevada Department of Motor Vehicles, 555 Wright Way, Carson City, Nevada

We are pleased to make reasonable accommodations for individuals with disabilities who wish to attend the meeting. To request special accommodations or assistance at the meeting, please notify Kaden Barmore by writing to the Off-Highway Vehicles Program, 901 S. Stewart Street, Carson City, NV 89701; or by calling 775-684- 2794 no later than two (2) working days prior to the scheduled meeting.

Please contact Kaden Barmore at: 901 South Stewart Street, Suite 1003, Carson City, Nevada 89701; kbarmore@ohv.nv.gov; or 775-684-2794 to obtain support material for the agenda. Materials will also be posted on the http://ohv.nv.gov/commission website.