

Department of Conservation and Natural Resources
Leo Drozdoff, Director
Kay Scherer, Deputy Director



BRIAN SANDOVAL
Governor

STATE OF NEVADA
Off-Highway Vehicles Program

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Nevada Commission on Off-Highway Vehicles
Greg McKay, Chairman
Sue Baker, Vice Chairman



July 15, 2016

Steve Weinberger, Administrator
Attn: Lynnette Aaron
Division of Internal Audits
209 E. Musser Street, Room 302
Carson City, NV 89701-4298

RE: Annual Follow-up on the Nevada Commission on Off-Highway Vehicles Audit Report No. 15-01
issued December 10, 2014

Dear Mr. Weinberger:

As you may be aware, the Nevada Commission on Off-Highway Vehicles was placed as an agency/program within the Nevada Department of Conservation and Natural Resources (DCNR) in May 2016. As such, DCNR, and its professional staff that will manage the OHV grant program and serve as executive secretary to the commission, is providing this audit update. Please contact me, or program staffer Jenny Scanland, at 684-2794 with any questions you may have.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kay Scherer".

Kay Scherer
DCNR Deputy Director

cc: Leo Drozdoff, Director, Department of Conservation and Natural Resources
Kelly Williams, Admin Services Officer IV, Department of Conservation and Natural Resources
Jenny Scanland, OHV Program, Department of Conservation and Natural Resources
James R. Wells, CPA, Director, Governor's Finance Office
Gregory McKay, Chairman, NVOHV Commission

Attachment

Attachment
Status of Recommendations
Nevada Off-Highway Vehicle Program and Commission

Recommendation 1

Consider seeking legislation that would allow DMV to transfer to the commission all OHV program revenue in excess of its expenses.

Status – Fully Implemented

Agency Actions – Senate Bill 492 passed on June 9, 2015, and was approved by the Governor. DMV will cover its expenses and transfer to the commission all program revenues in excess of \$150,000 on a quarterly basis.

Recommendation 2

Consider working with DMV to obtain program revenue and expense data.

Status – Fully Implemented

Agency Actions – The OHV Program and DMV have met, and will continue to meet, to share revenue, expense and other pertinent data.

Recommendation 3

Consider developing and implementing procedures to ensure funds are expended for OHV enforcement and public outreach.

Status – Fully Implemented

Law enforcement and outreach grants have been awarded and are either in progress or completed.

- 2015 - Nine grants were awarded, five are completed. Total award was \$186,205.
- 2016 – Six grants were awarded, they are all in progress. Total award was \$210,490.

At the end of April, an Interlocal Agreement for development of an outreach, education and marketing program was completed and is in progress (\$50,000). This agreement is between the Commission and the Desert Conservation Program.

An analysis of the grant RFP process and active outreach to applicants is occurring as new staff within the Department of Conservation and Natural Resources takes on this Commission and program. The DCNR goal is to increase the number of eligible

applications for consideration and work aggressively to see funds are awarded within the approved regulations and defined policies, procedures and processes.

Recommendation 4

Consider implementing a program where decals are required for out-of-state OHVs located in Nevada for more than 15 days or not registered in another state.

Status – No Action (Remains Under Consideration)

Agency Actions – The Department of Motor Vehicles does not currently support this program idea. DCNR staff and the Commission will continue to evaluate the opportunities and feasibility of such an effort during the upcoming biennium and have further discussions with DMV.

Recommendation 5

Consider seeking legislation to have the commission hosted by a state agency.

Status – Fully Implemented

Agency Actions - The Nevada Commission on Off-Highway Vehicles was placed within the Nevada Department of Conservation and Natural Resources (DCNR) in May 2016. This was accomplished by an Interim Finance Committee action that established an executive budget and Agency 703 within DCNR.

On June 20, 2016, DCNR hired professional staff to manage the OHV grant program and act as executive secretary to the board. DCNR currently has ten other Governor-appointed boards within the department, and will be managing this commission and program consistent with its other boards and commissions.

Recommendation 6

Consider seeking other funding sources to defray the costs of the host agency.

Status – No Action

Agency Actions - Due to the placement of the Commission and program within DCNR this action is no longer necessary. The evaluation of revenue possibilities, as well as statutory language changes, will be handled as part of established budget and legislative processes.