



Bradley Crowell, *Director*
James R. Lawrence, *Deputy Director*
Dominique Etchegoyhen, *Deputy Director*

STEVE SISOLAK
Governor

State of Nevada
Off-Highway Vehicles Program
901 South Stewart Street, Suite 1003
Carson City, Nevada 89701
Telephone (775) 684-2794
ohv.nv.gov



Nevada Commission on Off-Highway Vehicles
Greg McKay, *Chair*
Sue Baker, *Vice Chair*

MEETING MINUTES -- MEETING OF THE COMMISSION ON OFF-HIGHWAY VEHICLES

Date and Time: Tuesday December 10, 2019, from 8:30 AM to 4:30 PM

Location:

Primary: Legislative Counsel Bureau, 401 S Carson St. Carson City NV 89701 # 3138

Alternate: Grant Sawyer Building, 555 E Washington Ave #5100, Las Vegas, NV 89101, # 4412E

1. CALL TO ORDER

Commissioner McKay Calls to order the meeting for Nevada Commission on Off-Highway Vehicles.

2. PLEDGE OF ALLEGIANCE

Commissioner McKay calls for the Pledge of Allegiance, recited by all attendees of the public meeting

3. ROLL CALL OF THE COMMISSION MEMBERS

Commissioner Greg McKay – Snowmobile Riders, Present

Commissioner Sue Baker – NACO, Present

Commissioner Kevin Malone – Nevada Sheriff's and Chief's Assn. Present

Commissioner Charlie Cox – ATV Riders, Absent

Commissioner Kevin Hill – Conservation, Absent

Commissioner Philip Fell – Motorcycle Racing, Present

Commissioner Brian Parks – Agriculture, Present

Commissioner Eddie Booth – Sportsmen, Present

Commissioner Michael Gerow – OHV Dealers, Present

Ex-Officio members

Bureau of Land Management, Miles Gurtler – Present

Humboldt-Toiyabe National Forest, Sierra Brewer – Present

Nevada Department of Motor Vehicles, Yvonne Young Brown – Present

Nevada Department of Tourism and Cultural Affairs, Devon Blunden – Absent

4. PUBLIC COMMENT

Public comment will be taken at the beginning and end of the meeting and may be taken at the discretion of the Chair on agenda items listed for possible action. Public comment is limited to 3 minutes per person. The public may request that items be added to a future agenda. Comment will not be restricted based on viewpoint. No action will be taken on any matter raised during the public comment period that is not already on the agenda. Persons making comment will be asked to begin by stating and spelling their name for the record.

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No public comment is entered.

5. REVIEW AND APPROVAL OF AGENDA *FOR POSSIBLE ACTION*

Commissioner McKay approves proposed agenda as written

6. REVIEW AND APPROVAL OF September 10, 2019, MINUTES *FOR POSSIBLE ACTION* – Greg McKay, Chairman.

Commissioner McKay makes motion to approve September 10, 2019 meeting minutes as written, Fell 1, Parks 2

7. FINANCIAL UPDATE – Kelly Williams, ASO 4

Kelly Williams, ASO 4 provides financial updates of the program as of Dec 2019. She details funding available for grants during 2020 cycle, and expenditures of the program over FY 2019. Projected new revenue of \$945,000 is broken up by amount received by quarter. Kelly informs the commission that the program revenue is staying steady. She continues to detail the values provided in the financial update, noting the program balance remains at \$2.6 million. A note is made that when planning for the future, should all revenue cease today, a buffer remains to payout all active grant projects. Considering all contingencies, Kelly notifies the commission that 1.1 million is available.

Commissioner Baker inquires about the financial summary, and personnel projected for the next year. Kelly Williams provides clarification that the financial spreadsheet is available online, and provides approximately \$100,000 for the program manager salary, insurance, and retirement. Allocations also provide for a small operating budget and travel in and out of the state.

Comm. Baker inquires specifically about the possibility to hire a GIS Analyst for the program, under the new position class for NDCNR.

Kelly clarifies that no official budget request has been submitted to hire a GIS Analyst position for the program. She suggests that this request can be submitted to the interim finance committee or to the 2021 legislative session in August 2020.

8. 2020 NEVADA OHV GRANT APPLICATION SCORING AND AWARDS *FOR POSSIBLE ACTION*-

The Commission will consider Technical Advisory Committee recommendations, ask questions, and score applications. Grant Award decisions will be given to staff to complete funding agreements based on discussion.

Project Name	Grant Applicant	Funding Request
Boulder city OHV Program	Boulder City PD	\$ 26,500.00
Cottonwood OHV Trail	USFS ELY	\$ 75,363.00
Ely OHV Outreach & Education	City of Ely	\$ 4,445.00
Enhancing OHV Recreation Opportunities	Mesquite OHV Club	\$ 39,790.00
Flat Top Access Road Repair	Mesquite OHV Club	\$ 16,903.00
Green Mountain Area OHV trail Maintenance	Great Basin Institute	\$ 112,686.10
Humboldt County OHV Program 2020 Support	Humboldt Co Sheriff's Office	\$ 44,235.24

Las Vegas Valley Loop trail Phase 2	Western Trails Conservancy	\$ 24,741.00
Logandale trails, Fire, Search & Rescue	Moapa Valley Fire protection District	\$ 38,009.98
Lost Cabin Trail Signage	Southern Nevada Off-Road Enthusiasts	\$ 5,000.00
Lyon County Safe Rider Program	Lyon County Sheriff's Office	\$ 116,577.25
Mineral County Trail	Mineral County Sheriff's Office	\$ 80,613.59
Nevada Citizen Science Network - The Offroad Naturalist	Nevada Division of Natural Heritage	\$ 55,177.00
Nevada Mapping Collaborative 2020 Support	Great Basin Institute	\$ 93,960.83
Northwest Area Command OHV Enforcement	Las Vegas Metropolitan Police Department	\$ 56,710.00
Nye County OHV Enforcement	Nye county Sheriff's Office	\$ 140,000.00
Nye County OHV Park	Nye County	\$ 293,100.00
OHV Program Education & Marketing Support 2020	MXT Media	\$ 130,000.00
OHV Registration & Outreach Campaign	Mesquite Police Department	\$ 20,000.00
Outdoor Ethics Education & OHV Safety Programs	Nevada Outdoor School	\$ 28,665.00
Peavine Maze Trail Maintenance	Reno Area Dirtriders	\$ 33,467.34
Education, Outreach, and Mapping	Pine Nut Mountains Trail Association	\$ 8,000.00
Prison Hill Phase 2	National Off-Highway Vehicles Conservation Council	\$ 284,923.00
Regional Trails Training Program	American Trails	\$ 25,120.00
Restoration & Alternative Spring Break in Gold Butte National Monument	Friends of Nevada Wilderness	\$ 49,745.00
Ride Safe Pershing County	Pershing County Sheriff's Office	\$ 71,019.00
Safety, Education, Enforcement in Churchill County	Churchill Co Sheriff's Department	\$ 40,453.00
Outreach Coordinator	Silver State Offroad Alliance	\$ 50,000.00
Safe Rider Education Workshops	Southwest Compliance and Safety Training Institute.	\$ 51,241.00
Total Requested:		\$ 2,016,445.33

Staff clarifies that the Douglas County Search and Rescue Grant was provided to the commission but will not be considered for an award during the 2020 grant cycle. Narkhede provides details about the composition of the Technical Advisory Committee, stating that representatives from USFS, BLM, State Parks, Recreation Trails Program,

Comm. Baker inquires that if the Douglas County SAR Grant is not on the agenda, can it be considered? Counsel Craig Burkett, asks Nikhil to clarify how the misstep was made, and how the grant application was not made available to the public. Nikhil clarifies that the grant in question was uploaded to the website, however marked private so was not included in the agenda items when drafting the meeting agenda.

Discussion of applications with applicant presentations ensued and details can be heard on the audio posted on the OHV.NV.GOV website.

Staff informed the Commission of requests and changes made by the TAC based on online document, "Technical Advisory Committee Notes."

Narkhede reads notes provided by Commissioner Hill:

- Full funding for Nevada Outdoor School
- Full funding for Restoration & Alternative Spring Break from Friends of Nevada Wilderness

- High value in providing education via law enforcement agencies as an alternative to citations

OTHER STIPULATIONS ADDED BY THE COMMISSION:

- *Nye county OHV Park should receive partial funding of \$150,000 put towards building the OHV Tracks contingent upon viewing plans for the OHV Park.*
- *The commission is notified by counsel that Search and Rescue projects are not an allowable use of grant funds. As a result, the Douglas County, Moapa Valley Fire, and Las Vegas Metro grant applications will not be considered. Commissioner Fell, makes a motion to remove the Search and rescue grants from consideration.*
- *Commissioner Booth makes a note that Matt Maples of NDOW was consulted regarding any discrepancies and wildlife impacts that could result from grant projects.*
- *Commissioners Booth and Fell both voice concerns about the Prison Hill project to not exceed \$150,000.*
- *Commissioner Malone notes that the Churchill County Sheriff's office will supplement search and rescue operations at Sand Mountain and inquires if the project is viable. Discussion ensues making note that the grant application includes safety, enforcement, and training programs.*
- *Commissioner Fell makes a condition on the grant to MXT Media to increase motorcycle and singletrack riding and racing in the marketing videos.*
- *Commissioner Fell makes a condition of the Flat Top Road Repair, that funding is available after the BLM Completes a CX authorizing the repair.*
- *Re: Green Mountain OHV Trail and Excavator purchase, Miles Gurtler details how the Forest authorizes use of their equipment by trained operators. Commissioner Fell adds that preference should be granted to OHV focused trail projects.*
- *Commissioner Booth notes that three machines to Lyon county is extreme. He recommends purchase of one machine until the program is established.*
- *Counsel Burkett cautions against Law Enforcement conditions of writing citations.*

THE FOLLOWING MOTIONS WERE MADE TO FUND 2020 OHV GRANT PROJECTS:

- Las Vegas Valley Loop Trail – Full funding, motion by Comm. Baker, Second by:
- Peavine Maze Trail Maintenance – Full funding, motion by Comm.
- City of Ely OHV Signing and Outreach – Full funding, Motion by:
- Prison Hill Phase 2, Recommend partial funding at \$150,000 Motion by Comm. Fell Second by Comm. Booth
- Nevada Mapping Collaborative – Full funding, Motion by Comm. Fell, Seconded by Comm. Parks
- Mesquite Police Department – Full funding, Motion by Comm. Fell, Seconded by Comm. Parks
- Pine Nut Mountains Trails Association – Full funding, Motion by Comm. Fell, Seconded by Comm. Parks
- Silver State Offroad Alliance – Full funding, Motion by Comm. Malone, Seconded by Comm. Fell
- Cottonwood OHV Trail – Full Funding, Motion by Comm. Baker, Seconded by Comm. Malone
- Churchill County OHV Program – Partial Funding with contingency to track and report patrol hours, Citations, and registration events. Motion by Comm. Fell, Seconded by Comm. Parks
- OHV Program Marketing – Full Funding with increased focus on Motorcycle videos and single-track riding. Motion by Comm. Fell, Seconded by Comm. Parks
- Flat Top Access Road Repair – Full Funding contingent on BLM CX Completion. Motion by Comm. McKay, Seconded by Comm. Fell
- Humboldt Co OHV Program – full Funding, Motion by Comm. Fell, Seconded by Comm. Gerow
- Green Mountain OHV Trail Maintenance – Full Funding Contingent upon an MOU between USFS and NOHVP to detail how the equipment purchased will be used. Motion by Comm. Fell, Seconded by Comm. Parks
- Nye County OHV Park – Fund at \$150,000 with contingency that plans for the funding are presented at the 3/11/2020 OHV Commission meeting. Motion by Comm. Fell, Seconded by Comm. Parks
- Lyon County – Partial funding at \$40,000 with reporting requirements to include patrol hours, citations, and number of contacts made. Motion by Comm. Fell, Seconded by Comm. Parks
- Nevada Outdoor School – Full funding, \$28,665. Motion by Comm. Fell, Seconded by Comm. Parks
- Nevada Division of Natural Heritage – Fund at \$20,000 contingent on use of existing MXT Media contacts, collaboration with Nevada Mapping Collaborative, and a focus on tasks 3,4, and 5. Motion by Comm. Fell, Seconded by Comm. Parks

Narkhede makes note of remaining OHV Grant projects not yet funded. Commissioner Booth seeks clarification on total amounts requested but not yet funded. Commissioner Booth clarifies to those projects that were not funded that not enough grant funds were available to award money to all projects. Discussion about a conservation project between Nevada Division of Heritage or Friends of Nevada Wilderness takes place.

The table below shows total grant funds awarded by project:

2020 OHV Grants Funded		
Cottonwood OHV Trail	USFS ELY	\$ 75,363.00
Peavine Maze Trail Maintenance	Reno Area Dirtriders	\$ 33,468.00
Las Vegas Valley Loop Trail Phase 2	Western Trails Conservancy	\$ 24,741.00
Nye County OHV Park	Nye County	\$ 150,000.00
Flat Top Access Road Repair	Mesquite OHV Club	\$ 16,903.00
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Nevada Mapping Collaborative 2020 Support	Great Basin Institute	\$ 93,961.00
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Outdoor Ethics Education & OHV Safety Programs	Nevada Outdoor School	\$ 28,665.00
OHV Program Education & Marketing Support 2020	MXT Media	\$ 130,000.00
Education, Outreach, and Mapping	Pine Nut Mountains Trail Association	\$ 8,000.00
OHV Registration & Outreach Campaign	Mesquite Police Department	\$ 20,000.00
Humboldt County OHV Program 2020 Support	Humboldt Co Sheriff's Office	\$ 44,236.00
Safety, Education, Enforcement in Churchill County	Churchill Co Sheriff's Department	\$ 40,453.00
Outreach Coordinator	Silver State Offroad Alliance	\$ 50,000.00
Lyon County Safe Rider Program	Lyon County Sheriff's Office	\$ 40,000.00
Prison Hill Phase 2	National Off-Highway Vehicles Conservation Council	\$ 150,000.00
Total:		\$ 1,042,922.00

9. 2018 OHV GRANT AWARD EXTENSIONS *FOR POSSIBLE ACTION*

The commission will discuss and award grant funding extensions for projects that have not been completed within the 2-year timeframe of the grant agreement.

Commissioner McKay introduces the request by the Forest Service to extend the Kings Canyon project to complete Sec 106 surveys in partnership with Carson City up to \$ 17,990. Commissioner Malone makes the motion, Commissioner McKay Seconds, motion passed.

Commissioner McKay introduces the request from the Forest Service to extend the Dance Hill restoration project. Staff reminds the commission that this project may see a change in ownership with the Douglas County Lands Bill. Commissioner Baker asks for staff input. Narkhede recommends deobligation of funding, and investment that will remain open for OHV recreation.

10. CALL FOR AGENDA ITEMS AND DATE, FOR NEXT MEETING – *Greg McKay, Chairman*

Commissioners may at this time recommend agenda items, dates and locations to the chairman for the next meeting. No deliberation or action will be taken on any information presented until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Chairman McKay makes note for an update on the GIS Analyst and Volunteer Coordinator positions.

Discussion among commissioners ensues for the next OHV commission meeting. The next meeting is scheduled for March 11, 2020.

11. PUBLIC COMMENT

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- No public comment is submitted

12. ADJOURNMENT *FOR POSSIBLE ACTION*-- *Greg McKay, Chairman*

- Chairman McKay adjourns the meeting, Motion by Comm. Fell, Seconded by Comm. Parks