



Commission on Off - Highway Vehicles

Executive Secretary Sub Committee Agenda

NOTICE OF PUBLIC MEETING (NRS 241)

NOTICE IS HEREBY GIVEN THAT STARTING AT 3:00 P.M. ON MONDAY, OCTOBER 26, 2015, THE NEVADA COMMISSION ON OFF-HIGHWAY VEHICLES (“NCOHV”) WILL HOLD AN EXECUTVE SECRETARY SUB COMMITTEE CONFERENCE CALL MEETING: *Teleconference 712-432-1212, Meeting ID 957-738-378,PIN 1097*

The Agenda will include the following items. The NCOHV may take action on items marked “Discussion/For Possible Action.” Items may be taken out of the order presented on the agenda at the discretion of the chair. Items may be combined for consideration by the NCOHV at the discretion of the chair. Items may be pulled or removed from the agenda at any time, and discussion relating to items may be delayed at any time. The chair at his discretion may solicit public comment at the time of discussion of any or all agenda items. The meeting may be closed by an appropriate motion for the purposes of discussing any matter allowed under NRS 241.030.

Meeting of the Executive Secretary Sub Committee for the Nevada Commission on Off-Highway Vehicles

1. **CALL TO ORDER** (Non-action Item)
2. **PLEDGE OF ALLEGIANCE** (Non-action Item)
3. **ROLL CALL OF THE COMMITTEE MEMBERS** (Non-action Item)
4. **PUBLIC COMMENT** (Non-action Item)

No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. The public may request that items be added to a future agenda. Public comments are limited to two minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.

5. **REVIEW OF APPLICATONS SUBMITTED TO DATE AND DELIBERTION ON TOP CANDIDATES TO INVITE TO INTERVIEW** (For Discussion and Possible Action)

Commissioners may discuss the mandatory qualifications needed for the executive secretary position; discuss the additional preferred qualifications to best serve the commission; and review the applications to select the candidates who will be interviewed in an open meeting to be set in the future. Commissioners may also discuss the format of the interviews.

6. PUBLIC COMMENT (Non-action Item)

No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. The public may request that items be added to a future agenda. Public comments are limited to two minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.

7. NEXT SCHEDULED MEETING

The sub- committee will discuss dates where formal interviews and a recommendation might take place.

8. ADJOURNMENT

The public may request the supporting material for this meeting from the Secretary of the Commission who may be contacted via mail 6015 South Virginia Street, Suite E, Box 163 Reno, Nevada 89502, or email kmiller@nvohv.com. The supporting material is available to the public at www.nvohv.com.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Secretary of the Commission who may be contacted via mail at 6015 South Virginia Street, Suite E, Box 163, Reno, Nevada 89502, or email kmiller@nvohv.com no later than five working days prior to the meeting. THIS NOTICE HAS BEEN POSTED ON OR BEFORE 9:00 AM ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:

Office of the Director, 555 Wright Way, Carson City, Nevada 89711

Nevada State Library and Archives, 100 North Stewart St., Carson City, Nevada 89701

Carson City Library, 900 North Rook Street, Carson City, NV 89701-3101

Las Vegas Library, 833 Las Vegas Blvd. North, Las Vegas, Nevada 89101-2062

Washoe County Library System, 301 South Center Street, Reno, NV 89501-2102

NOTICE OF THIS MEETING WAS POSTED ON THE INTERNET AT:

Nevada Commission on Off Highway Vehicles <http://nvohv.com/>

Nevada Public Notice <http://notice.nv.gov>

The Nevada Legislative Counsel Bureau

The Nevada Archives

The Nevada Library

Nevada Secretary of State

Date- 10/20/15