



**NEVADA COMMISSION ON OFF-HIGHWAY VEHICLES**  
**AGENDA**  
**NOTICE OF PUBLIC MEETING (NRS 241)**

NOTICE IS HEREBY GIVEN THAT STARTING AT 9:00 A.M. ON DECEMBER 3, 2015, THE NEVADA COMMISSION ON OFF-HIGHWAY VEHICLES (“NCOHV”) WILL HOLD A REGULARLY-SCHEDULED MEETING AT THE FOLLOWING LOCATIONS, WHICH WILL BE LINKED VIA VIDEO-CONFERENCING TECHNOLOGY:

<i>Nevada Public Utilities Commission 1150 East Williams St Hearing Room B Carson City, NV 89701</i>	<i>Nevada Public Utilities Commission 9075 West Diablo Drive Hearing Room B Las Vegas, NV 89148</i>	<i>Phone in Number 712-432-1212 Meeting ID-957-738-378 PIN-1097</i>
--	---	---

*The Agenda will include the following items. The NCOHV may take action on items marked “Discussion/For Possible Action.” Items may be taken out of the order presented on the agenda at the discretion of the chair. Items may be combined for consideration by the NCOHV at the discretion of the chair. Items may be pulled or removed from the agenda at any time, and discussion relating to items may be delayed at any time. The chair at his discretion may solicit public comment at the time of discussion of any or all agenda items. The meeting may be closed by an appropriate motion for the purposes of discussing any matter allowed under NRS 241.030.*

**MEETING OF THE NEVADA COMMISSION ON OFF-HIGHWAY VEHICLES**

- 1. CALL TO ORDER(Non-action Item)**
- 2. PLEDGE OF ALLEGIANCE (Non-action Item)**
- 3. ROLL CALL OF THE COMMISSION MEMBERS(Non-action Item)**
- 4. PUBLIC COMMENT (Non-action Item)**

*No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. The public may request that items be added to a future agenda. Public comments are limited to two minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.*

- 5. MEETING MINUTES (For Discussion and Possible Action)**

The Executive Secretary Subcommittee (“ESS”) of the NCOHV will vote to approve its November 10, 2015 meeting minutes. The ESS’s October 26, 2015 minutes were previously approved on November 10, 2015.

The Commission will vote to approve the October 15, 2015 NCOHV meeting minutes.

- 6. HIRING AN EXECUTIVE SECRETARY (For Discussion and Possible Action)**

The ESS met on October 26, 2015, to review the applications received for the open position of Executive Secretary and to select the candidates to be interviewed during a subsequent open meeting. The ESS selected Jennie Bear, Jessica Grundy, and Nora Shelton for interviews on November 10, 2015. Nora Shelton later withdrew her application for consideration. The ESS interviewed Jessica Grundy and Jennie Bear at a properly noticed open meeting on November 10, 2015.

The ESS will provide the NCOHV with their hiring recommendations for further discussion by the NCOHV. The Commission may vote to hire one of the candidates following this discussion.

**7. PARTNERSHIP WITH NEVADA STATE PARKS FOR OFFICE SPACE, EQUIPMENT, AND SERVICES(For Discussion and Possible Action)**

The NCOHV will discuss and may vote on whether to enter into an inter-local agreement with Nevada State Parks to provide office space for the NCOHV Executive Secretary, to purchase related equipment needed, and to store NCOHV official records. The agreement will also provide for opportunities between the respective agencies to work jointly to serve off-highway vehicle users in Nevada.

**8. PARTNERSHIP WITH THE CLARK COUNTY DESERT CONSERVATION PROGRAM FOR PUBLIC EDUCATION AND OUTREACH IN 2016 (For Discussion and Possible Action)**

The NCOHV will discuss and may vote on whether to enter into an inter-local agreement with the Clark County Desert Conservation Program to provide joint funding for public education and outreach in 2016. The NCOHV may vote to allow its Chair to enter into a contract with the Clark County Desert Conservation Program and to allow Commissioner Baker to serve as the NCOHV representative to work with the County and the successful advertising bidder.

**9. TRAINING PROVIDED BY THE NEVADA COMMISSION ON ETHICS (For discussion only)**

The Nevada Commission on Ethics will provide training to the NCOHV.

**10. PRESENTATION FROM THE DEPARTMENT OF MOTOR VEHICLES (“DMV”)(For Discussion)**

The Commission will receive a report from a representative of the DMV on the status of NCOHV state registrations and the revenue and expense reports related to the quarterly distribution of NCOHV funds.

**11. TREASURER’S REPORT(For Discussion)**

The Commission Treasurer will report on the NCOHV’s account activity, including income and expenses and current bank balances.

**12. COMMISSIONER BRIEFINGS (Non-Action Item)**

Commissioners may brief the NCOHV on any emerging issues of interest to the NCOHV arising after the agenda is set. No deliberation or action will be taken on any information presented until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

**13. PUBLIC COMMENT (Non-action Item)**

*No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. The public may request that items be added to a future agenda. Public comments are limited to two minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.*

**14. NEXT SCHEDULED MEETING– December 14, 2016?**

**15. ADJOURNMENT**

The public may request the supporting material for this meeting from the Secretary of the Commission who may be contacted via mail 6015 South Virginia Street, Suite E, Box 163 Reno, Nevada 89502, or email [kmiller@nvohv.com](mailto:kmiller@nvohv.com). The supporting material is available to the public at [www.nvohv.com](http://www.nvohv.com).

\*\*\*\*\*

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Secretary of the Commission who may be contacted via mail at 6015 South Virginia Street, Suite E, Box 163, Reno, Nevada 89502, or email [kmiller@nvohv.com](mailto:kmiller@nvohv.com) no later than five working days prior to the meeting.

**THIS NOTICE HAS BEEN POSTED ON OR BEFORE 9:00 AM ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:**

- Office of the Director, 555 Wright Way, Carson City, Nevada 89711
- Nevada State Library and Archives, 100 North Stewart St., Carson City, Nevada 89701
- Carson City Library, 900 North Rook Street, Carson City, NV 89701-3101
- Las Vegas Library, 833 Las Vegas Blvd. North, Las Vegas, Nevada 89101-2062
- Washoe County Library System, 301 South Center Street, Reno, NV 89501-2102
- Nevada Public Utilities Commission, 1150 East Williams Street, Hearing Room B, Carson City, NV 89701
- Nevada Public Utilities Commission, 9075 West Diablo Drive, Suite 250 Hearing Room B, Las Vegas, NV 89148

**NOTICE OF THIS MEETING WAS POSTED ON THE INTERNET AT:**

- Nevada Commission on Off Highway Vehicles <http://nvohv.com/>
- Nevada Public Notice <https://notice.nv.gov>
- The Nevada Legislative Counsel Bureau
- The Nevada Archives
- The Nevada Library
- Nevada Secretary of State

Date: 11/21/2015  
Posted by Kim Miller